



Minutes of the Meeting held on Monday 23rd September 2019

Present

Chairman Cllr D Pengelly

Members

Cllr.T Giddy Cllr. Mrs J Greville Cllr.A Hawke Cllr. N Jolliff Cllr. P Lightfoot Cllr. Mrs A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

In Attendance

Mr G Sharpe (Clerk)

1 Open Session

- 1.1 Police Report – PCSO Cocks was unable to attend but provided a written brief on crime in the Parish.
- 1.2 Public Participation. Mr P Whitehead attended to speak as the agent for PA19/07561. Mrs M Powell briefed members on tree work she was planning to undertake. Mr M Puckey asked a question pertaining to the minutes of the last meeting which was answered by the Clerk.

2 Closed Session

- 2.1 Apologies for Absence – Cllr. A French

3 Members' Matters

- 3.1 Declarations of Interest – Cllr Lightfoot declared an interest in PA19/07557. He took no part in discussion or vote on this application.
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

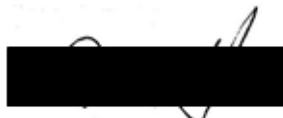
4 Minutes of the Meetings held on 15th July 2019

- **0496 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Wakeham, seconded by Cllr. Sharpe, resolution carried.

5 Matters Arising from last Meeting's minutes - Nil

6 Finance

- 6.1 Financial Statement.
 - **0497 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202721 to 202751 inclusive, totalling £31,630.67**
 - Proposed by Cllr. Jolliff, seconded by Cllr. Giddy, resolution carried.
- 6.2 Annual Audit Process – The Clerk stated that the audit process and Exercise of Public Rights for the 2018/2019 accounts had now been completed and Audit Certificate of Completion received. These had been posted on the Council website.
- 6.3 The Finance and Audit Sub Committee would agree a date and time for the annual internal financial review and inform the Clerk.



6.4 Members approved a quote for parish works. and

- **0498 RESOLVED to approve the quote from Mr L Puckey for parish works and to authorise associated expenditure.**
- Proposed by Cllr. Giddy, seconded by Cllr. Wakeham, resolution carried

7 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

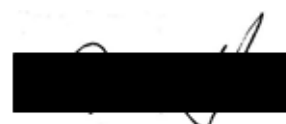
7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA19/07561	Briar Cottage Sclerder Lane Crumplehorn	Change of use of builders store and yard into two self-contained units for holiday purposes with variation of condition 4 of decision 01/01614/FUL dated 27 th March 2002	10F/0A/1 Away
PA19/07352	The Old Rectory Talland Hill Polperro PL13 2RY	Alterations, extensions and refurbishment of five apartment building to reconfigure it as four apartments including alterations to the roof (including roof terrace, new roof lights and new gables), single storey extension, replacement windows and doors, altered steps from the southern boundary; new boundary treatments and railings, and landscaping works with variation of condition 2 of decision PA17/11994 dated 20/03/2018	0F/10A/1 Away (1 Abstention)
PA19/07557	Great Lizen Farm Raphael Road Lansallos	Construction of lean-to Agricultural shed for use as workshop	9F/0A/1Away (1 Abstention)
PA19/07819	Touchstone Talland Street Polperro	Replacement windows.	0F/10A/1Away

- **0499 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Sharpe, seconded by Cllr Greville, resolution carried.

7.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting -

PA19/02759	Treweers Farm Lansallos	Conversion of existing attached disused barn into a dwelling house for long term private letting.	Approved 5/9/19
PA19/04416	The Piggeries Lansallos	Retention of conversion of building to self contained annexe.	Approved 12/9/19
PA19/05622	Nelsons Restaurant Big Green	Re-roofing with natural slates	Approved 9/9/19
PA18/07037	The House On Props Talland Street Polperro	Listed Building Consent for the replacement of old timbers (known as the Props).	Approved 16/9/19
PA19/06333	1 Sunbeams The Coombes	Rear garden landscaping (retrospective application)	Approved 16/9/19



PA19/06329	Harbourside Quay Road Polperro	Change of use from Harbour Quay area to A4 Public House External Seating Area.	Approved 17/9/19
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7.3 Enforcement matters. Nil.

8 Reports

8.1 Cornwall Council Report by Cllr Mrs E Hannaford - Cllr Hannaford did not attend this meeting. Members were concerned that the Ward Councillor was finding it increasingly difficult to attend PCC meetings. The Clerk would contact Cllr Hannaford to discuss.

9 **Public Toilets** – Nothing to report

10 **Big Green Project** – There has been no response from Cornwall County Environmental Health Officer since the last meeting, regarding the ground contamination issue. Members would await guidance from our architect before deciding the next steps.

11 **Community Enforcement Officers** – Both CEOs attended to update Members on their activities during the first few weeks of operation. It was reported that their efforts were well received by the majority of residents and visitors, and all agreed the CEOs had made an excellent start.

12 **Annual Newsletter** Members considered an offer from a resident to donate £1000 per year to PCC to compile and send an annual newsletter. Although appreciative of the offer, Members did not consider that such a newsletter was a cost-effective means of communication given the full cost of compiling, production and distribution.

13 **PCC Facebook Page** Members did not consider this necessary as meetings, minutes website and noticeboards already provided information accessible to all.

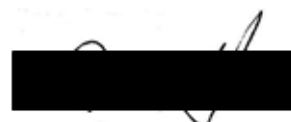
14 **Village Hall Future Funding** Cllr Greville briefed Members on a fundraising plan to improve the facilities of the Village Hall for the use of the whole community. Members welcomed the initiative.

15 **Dog Fouling Working Group** – The Working Group briefed Members on Cornwall Council's Littering/Dog Fouling Incident Report Card scheme, including an offer to provide training to other Councillors. It was agreed that a training session would be conducted before the next Council Meeting.

16 **Dog Mess Bin at Landavidy/Brackenside.** Following a request from a resident for provision of a dog mess bin in the vicinity of Landavidy Lane and Brackenside, Members agreed to investigate the cost of this new provision and also a further bin at the bottom of Talland Hill.

17 **Proposed Adoption of Telephone Box at Lansallos.** Residents of Lansallos had requested that the Community Council to adopt a K6 Telephone box at Lansallos for potential use as a defibrillator station in the future. The residents also offered to maintain the box if adopted.

- **0500 RESOLVED to adopt the K6 telephone kiosk at Lansallos from BT at a cost of £1**



- Proposed by Cllr. Talling, seconded by Cllr Giddy, resolution carried

18 Parish Defibrillator Stations – The Clerk stated that the defibrillator to be sited near Polperro Primary Academy was due to be installed in the half term break. Duchy Defibrillators and FLEET would also try to identify a site near Carey Park for a further installation at the same time.

19 Correspondence (circulated to members for information):

- Clerks and Councils Direct September edition.
- Minutes of PPG Business Forum meeting on 10th September 2019
- Thank you letters for S137 Donations

20 Any Other Business – For Report Only - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

20.1 Cllr Wakeham asked if the streets could be washed down with disinfectant as had been done by the local authority in the past. Clerk would investigate and seek a quote from Cornwall Council/Biffa.

20.2 Cllr Greville briefed members on progress with new traffic control signs and marking on Fore Street.

21 Time, Date and Venue of Next Ordinary Meeting - This was agreed as 7.00pm on **Monday 28th October 2019** in the Village Hall.

There being no further business, the Chairman closed the meeting at 8.45pm

Signed 

Date **28th October 2019**