



## Minutes of the Meeting held on Monday 21<sup>st</sup> September 2020 (Meeting held by video conference under COVID-19 Regulations)

### Present

Chairman Cllr D Pengelly

### Members

Cllr. A French Cllr. A Giddy Cllr. Mrs J Greville Cllr. A Hawke Cllr. N Jolliff Cllr. P Lightfoot  
Cllr. Mrs A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

### In Attendance

Mr G Sharpe (Clerk), Cllr Mrs E Hannaford CC

### 1 Open Session

- 1.1 Police report – the Clerk read a brief report from PCSO Cocks and read out latest available crime statistics from the police website.
- 1.2 Public Participation. Nil

### 2 Closed Session

- 2.1 Apologies for Absence – Nil

### 3 Members' Matters

- 3.1 Declarations of Interest – Nil.
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

### 4 Minutes of the Meetings held on 17<sup>th</sup> August 2020

- **0558 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Talling, seconded by Cllr. Greville, resolution carried.

### 5 Matters Arising from Last Meeting's Minutes (not addressed in the agenda)

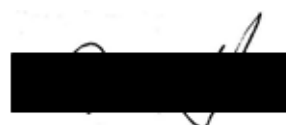
**Item 5** Visit of dog warden has now been conducted accompanied by the CEO and the dog had been repositioned at the top of Bridals Lane.

**Item 7.3** The building storage site at Brentfields had now been cleared and the enforcement case close.

### 6 Finance.

#### 6.1 Financial Statement

- **0559 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202900 to 202912 inclusive, totalling £13,749.38**
- Proposed by Cllr Sharpe, seconded by Cllr. Wakeham, resolution carried.



- 6.2 Annual review of Clerk and CEO pay rates. Member agreed to comply with the national pay rises for Clerk and CEO, but also to advance both posts one pay grade in recognition of additional workload required under COVID restrictions. Pay changes effective from 1<sup>st</sup> April 2020;
- **0560 RESOLVED to advance Clerk pay grade to SCP16 and CEO pay grade to SCP7 and apply National Salary Award 2020, effective 1<sup>st</sup> April 2020.**
  - Proposed by Cllr Wakeham, seconded by Cllr. White, resolution carried
- 6.3 Members considered three option for the future of the disused bus shelter at Langreek Road.
- **0561 RESOLVED to authorise quote from Nick Clowes for conversion of bus shelter to lockable store, including authorisation of required expenditure.**
  - Proposed by Cllr Greville, seconded by Cllr. Wakeham, resolution carried
- 6.4 Internal Financial Review -Members of the Finance and Internal Audit sub committee would agree a date for the inspection of accounts and review of procedures and inform the clerk.

**7 Planning Applications – The following application for development within the Council Boundary was reviewed and response to the planning Authority formulated.**

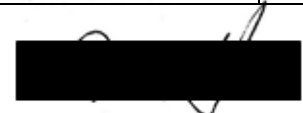
7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA20/06447	Seaview Holiday Village Polperro Road	Extension and improvements to Seaview Holiday Village caravan park, comprising use of land for the siting of 15 no. additional lodges/caravans (static caravans) for holiday use; access and parking, landscape planting and associated infrastructure.	0F/11A
PA20/07173	Land North Of Waylands Farm Cottages Polperro Road	To lay agricultural track of crushed stone for winter access of livestock	11F/0A
PA20/06596	Land South Of 1 Longcombe Lane Polperro	Construction of house with associated works	11F/0A
PA20/07355	Kilminorth Barton Farm Muchlarnick	Application for discharge of S52 agreement relating to 5/89/01474/O dated 24 April 1990	0F/11A

- **0562 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. French, seconded by Cllr Lightfoot, resolution carried.

7.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting –

Application	Location	Proposal	Status



PA20/05219	1&2 Coastguard Houses And 1 Coastguard Cottage Talland Hill Polperro	Replacement of roof coverings, repairs to chimneys, replacement of rainwater goods, replacement of soil system and replacement of fascias and barge boards with like for like timber painted in white.	Approved 20/8/20
PA20/04474	The Granary West Kellow Farm Lansallos	Change of use from holiday cottage to residential use.	Approved 9/9/20

7.3 Enforcement matters. Two potential planning breaches brought to the attention of the Council were to be reported to Cornwall Council for investigation.

7.4 Government Planning System Overhaul – Members had reviewed the consultation documentation and do not consider that the proposals will have a major effect in this Parish where Conservation Area and AONB policies apply. No further action at this stage.

## 8 Reports

8.1 Cornwall Council Matters. Cllr. Hannaford CC briefed Members on matters of interest from the Ward Member’s perspective. This included voluntary litter picking events within this parish in the forthcoming weeks. Flyers would be displayed giving details.

8.2 Community Enforcement Officer. The Clerk conveyed a verbal brief from the CEO, which include a joint patrol with Cornwall Council’s Dog Welfare and Enforcement Officer. The CEO will continue to provide limited traffic management services, to be reviewed at the next meeting of the Council.

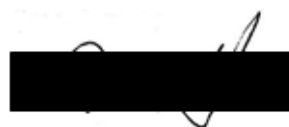
9 **COVID-19 Measures in Lansallos Parish** – Members considered the current measures in force. No new measures were proposed but will be kept under review whilst the Pandemic continues.

10 **Highways Scheme Grant Applications** – Members were still considering options and wished to consult with the CC Highways Officer. The Clerk would seek to arrange a meeting.

11 **Traffic Control in the Village** – Members discussed traffic management issues arising during this highly unusual summer season with a view to implementing the most effective measures in the future. The CC Community Link Officer was to be asked to provide any “best practice” measures identified by other councils for consideration. The CEO will continue to provide limited traffic management services around the village for the moment, to be reviewed at the next meeting of the Council.

12 **Village Hall Management Working Group** – The new Village Hall Management Committee was meeting for the first time this week to discuss and it is expected that some village hall activities will resume in the near future, including the opening of the Art Gallery on 26<sup>th</sup> September. The Chairman would provide a letter to the Chairperson of the VHMOC outlining the Council’s position as Landlord so that a new formal baseline can be established.

13 **Public Toilets** – The Public Toilets at Fishanbridge continue to operate normally. A 30p tariff had been set and although this has caused the need for more frequent emptying,



it was helping to re-coup some of the operating costs. Opening of other toilet facilities would remain under review.

**14 Correspondence (circulated to Members for information)**

- Nil

**15 Any Other Business – For Report Only - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.**

- 15.1 A black rubbish sack has been noted being placed near the bin at Polperro Primary Academy on a number of occasions. If this continues it will be reported as fly tipping.
- 15.2 An expected meeting with Cornwall Council to discuss the Big Green refurbishment had not yet materialised. Clerk to chase CC.
- 15.3 The damaged wall in the turning circle was to be reported to CC again, as tourists were using it as seating.
- 15.4 Several adverse comments had been received about the AONB way marker placed next to the Killigarth Bus Stop. The Clerk was to seek information on the origin of the stone and its connection with this art of Cornwall from CC AONB Team.
- 15.5 The Chairman and other members commented on subsidence on the coastal path on Reuben's walk and dilapidated benches, both on National Trust land. The Clerk was to arrange a meeting with the local Head Ranger to discuss.

**16 Time, Date and Venue of Next Ordinary Meeting – 7.00pm on Monday 19<sup>th</sup> October 2020 in the Village Hall if COVID-19 restrictions permit, otherwise by video conference. Confirmation of meeting venue, method and timing would be posted on the Council website.**

**17 There being no further business, the Chairman closed the meeting at 8.45pm**

Signed .....  ..... Date 19<sup>th</sup> October 2020