



## Minutes of the meeting held on Monday 4th September 2017

### Present

**Chairperson** Cllr. Mrs J Greville

### Members

Cllr. A French Cllr. T Giddy Cllr. N Jolliff Cllr. P Lightfoot Cllr. A Sharpe Cllr. A Talling  
Cllr. C Wakeham Cllr. M White

### In Attendance

Mr G Sharpe (Clerk)

### 1 Open Session

- 1.1 Police Report – PCSO Steve Cocks was unable to attend but provided a written brief on local law enforcement issues and crime statistics. Members asked is PCSO Cocks could provide any information on crime trends in the parish.
- 1.2 Public Participation. Nil

### 2 Closed Session

- 2.1 Apologies for Absence - Cllr D Pengelly Cllr. A Hawke Cllr E Hannaford CC

### 3 Members' Matters

- 3.1 Declarations of Interest - Cllrs Greville and French declared and interest in Item 12, being members of PPG. Both had dispensations to speak on the subject but not to vote.
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

### 4 Minutes of the Ordinary Meeting held on Monday 17<sup>th</sup> July 2017.

- **0365 RESOLVED to approve the minutes as read.**
- Proposed by Cllr.Sharpe, seconded by Cllr. White, resolution carried.

### 5 Matters Arising From Last Meeting's minutes

Item 8.2 Parish Works quote – quote obtained and authorised by the August Quorum  
Item 15.2 Membership of Friends of Kilminorth Woods Subscription now renewed.

### 6 Finance

- 6.1 Financial Statement.
  - **0366 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202394 to 202417 inclusive, totalling £7,531.37**
  - Proposed by Cllr. Jolliff, seconded by Cllr. Wakeham, resolution carried.

6.2 Annual Internal Financial Review. The Finance and Internal Audit Committee's report was circulated to members and accepted without further comment.

**7 Planning Applications** – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA17/07492	The Kitchen, The Coombes, Polperro	Re-submission of PA16/09503 for the removal of a ground floor (rear) air vent, replacement of it with a window (0.7m x 0.6m), creation of a new opening for a second ground floor (rear) window (0.7m x 0.5m) and create new opening (0.15m x 0.3m) for ventilation purposes	9F/2 Away
PA17/07093	Rosinas, Lansallos Street, Polperro	Siting of retractable shop awning above the main shop window.	9F/2 Away
PA17/07614	Kilminorth Barton Farm, Muchlarnick Looe	Change of Use of property to an unfettered residential dwelling including removal of condition 4 of original permission reference 593/1165/O dated 1st February 1994 Cornwall	9A/2 Away
PA17/08112	Tremadale Killigarth Polperro	Proposed balcony together with window alterations.	9F/2 Away

- **0367 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Lightfoot, seconded by Cllr Sharpe, resolution carried

7.2 Applications Determined –Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA17/03049	Ferndale Landavidy Lane Polperro	Conversion of store/workshop into ancillary accommodation for holiday use including replacement of flat roof with pitched	Approved 31/5/17
PA17/03984	Bridles, Bridals Lane Talland Bay	Alterations and extension of an existing dwelling plus the demolition and rebuilding of an existing garage and stores and the installation of 12 solar panels	Approved 21/6/17
PA17/03331	Baytree Cottage, The Warren, Polperro	Listed Building consent for internal alterations and replacement of mundic block at upper rear wall and new window.	Approved 26/6/17

### 7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/01923	Pendennis And Shalom Lansallos Street Polperro	Alleged internal works to Grade II listed buildings to combine two dwellings into one. Update - Formal enforcement action now recommenced since owner has failed to make application within agreed timescales.
EN17/01194	Molyneux Cottage, Fore Street Polperro	Alleged works to listed building not carried out in accordance with planning permission PA16/09240; namely failure to re-render to restore the original appearance. Case Closed - No breach found
EN17/01284	Furzedon, Crumplehorne, Polperro	Alleged construction works being undertaken using machinery. – Case Closed - No breach found
EN17/01413	Riversdale, The Coombes, Polperro, Looe	Wooden building constructed within an Article 4 Conservation Area without planning permission. Case closed - No breach found
EN17/01712	Killigarth Manor Caravan Park Polperro	Alleged unauthorised works to a Grade II Listed building namely windows to front replaced with UPVC
EN17/01713	Roberts Pharmacy, The Coombes Polperro	Alleged UPVC windows installed to the first-floor front of building in a conservation area.

7.4 Enforcement matters to be reported from this meeting. It was reported that wooden cabinets had been affixed to the external wall of Gifts and Myths, Fore Street which is believed to be a listed building. This matter was to be reported to Cornwall Council for investigation.

### 8 Reports – Cornwall Council Report by Cllr Mrs E Hannaford:

8.1 No report was available due to Cllr Hannaford’s absence overseas.

9 **Nomination of Council Members to the John Quiller Couch Foundation** – Cllrs Talling and Wakeham were confirmed as PCC representatives on the panel of Trustees of the John Quiller Couch Foundation.

10 **Public Toilets** The transfer of title for Crumplehorn and Fishnabridge toilets was still in the hands of Cornwall Council solicitors. A meeting with Cornwall Council to discuss progress with essential repairs before the handover of Talland Toilets has been set for 10<sup>th</sup> October. The Public Toilet working group will examine lessons learned from the first six months of operating the village toilets and report back with recommendations.

11 **Neighbourhood Plan** – The settlement edge survey is almost completed and a first draft of the Neighbourhood Plan document is ready for discussion with Cornwall Council. It is feasible that the plan could be brought to Public Consultation in October or November.

12 **PPG Community Interest Company (PPGCIC) Grant and Public Toilet Advertising** – Having expressed an interest in this item Cllr Greville stepped down as Chairman during discussion and voting on this item and the Chair was taken by Cllr Lightfoot. Cllrs Greville and French had dispensation to speak but did not vote.

12.1 Grant to support CIC initiatives in the Parish

- **0368 RESOLVED to grant £1,000 to PPG Community Interest Company to support projects to the benefit of members of the parish in accordance with its powers under Sections 137 of the Local Government Act 1972**
- Proposed by Cllr. White, seconded by Cllr Talling, resolution carried

12.2 Proposal to allow PPGCIC to utilise advertising space in Crumplehorn and Fishnabridge Toilets to support fund raising.

- **0369 RESOLVED to permit PPG Community Interest Company to utilise advertising space for businesses supporting its fund raising efforts.**
- Proposed by Cllr. White, seconded by Cllr Talling, resolution carried

**13 Control of Seagulls** – Members agreed that it was time to revisit this issue. A working Group was formed with Cllrs Greville, Wakeham and White to gather information, potential costs and timescales, with a view to putting an action plan in place before the next breeding season.

**14 Big Green Project.** The Charity Commission have confirmed that PCC can legally become the trustees of the Village Trust and the therefore the transfer of title can go ahead.

- **0370 RESOLVED to instruct Mr M Macartney of Furse Sanders Solicitors to proceed with the Amendment of the Polperro Village Trust deed and title transfer and to approve payments of costs associated therewith.**
- Proposed by Cllr. French, seconded by Cllr Wakeham, resolution carried

**15 Correspondence (circulated to members for information).**

- Letter from legal representative of Mrs J Slee to Cornwall Council regarding the Talland Toilets Septic Tank
- Copy of email from Mrs J Slee to Cornwall Council clarifying some matters in above letter.

**16 Any Other Business – For Report Only** - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

16.1 The Clerk would be absent on leave from 8<sup>th</sup> to 30<sup>th</sup> September. The Chairman or Vice Chairman would have access to the Council phone and email accounts during this period.

16.2 A broken slab on Big Green was reported which had caused minor injuries to a child. The slab is to be located as soon as possible when the flood debris is cleared and made safe until full repair is possible.

**17 Time, Date and Venue of Next Meeting**

This was agreed as 7.00pm on **Monday 16<sup>th</sup> October 2017** in the Village Hall.

**There being no further business, the Chairman closed the meeting at 8.40pm**

Signed .....

Date.....