



Minutes of the meeting held on Monday 26th September 2016

Present

Vice Chairman Cllr. J Greville

Members

Cllr. W Collings Cllr. A Hawke Cllr. A French Cllr. J Leftly Cllr. A Sharpe
Cllr. C Wakeham Cllr. M White

In Attendance

Mr G Sharpe (Clerk) Cllr. E Hannaford CC

1 Open Session

- 1.1 Police Report – PCSO Steve Cocks now covers our Parish. He was unable to attend this meeting but provided a written report on crime in the Parish.
- 1.2 Public Participation. Nil

2 Closed Session

- 2.1 Apologies for Absence - Cllr. D Pengelly Cllr. D Julian Cllr. P Lightfoot

3 Members' Matters

- 3.1 Declarations of Interest - Nil
- 3.2 Dispensations – No new dispensation requests
- 3.3 Gifts and Hospitality - Nil.

4 Minutes of the Ordinary Meeting held on Monday 18th July 2016

- **0295 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Collings, seconded by Cllr. Hawke, resolution carried.

5 Matters Arising

Item 5 Chair and Vice Chair met with SWW re screening disposal. SWW undertook not to transport screening during peak weeks. Also looking at paint scheme to soften impact of STP.

Item 14 Mobile Phone for Council – now obtained and Council contact number amended on all correspondence and websites.

6 Finance

- 6.1 Financial Statement

- **0296 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202276 to 202288 inclusive, totalling £3,538.78**
- Proposed by Cllr. Collings, seconded by Cllr. French, resolution carried

6.2 Internal Financial Review – Members were informed of the outcome of the annual review of financial controls which was conducted by Cllrs Greville and Lightfoot on 23rd August 2016. All was found to be in order and certificate signed.

6.3 The Clerk advised that the redundant “Village Hall” bank account had now been closed. The Council now operates one chequing and one deposit account.

7 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Proposal	Vote
PA16/07454	Barlandue Polperro Road	Two storey extension and external alterations	8F/3 Away

- **0297 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Wakeham, seconded by Cllr Leftly, resolution carried

7.2 Applications Determined –Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA16/05141	Little Doone Sclerder Lane	Flat roofed extension to the rear.	Approved 15/7/16
PA16/05840	25 Carey Park, Killigarth, Polperro	Single storey extension to the house.	Approved 20/7/16
PA16/04795	Tamarind Brentfields Polperro PL13 2JJ	External works including new boundary fence for replacement dwelling ref: PA15/05064	Approved 8/8/16
PA16/06233	Stoneacre, The Warren, Polperro	Ground floor extension to the house.	Approved 17/8/16
PA16/06300	Penny Mill Cottage Landaviddy Lane Polperro PL13 2RS	Proposed replacement windows, door, roof covering and roof window	Approved 19/8/16
PA16/06734	Cobblestones The Warren Polperro Looe	Increase the pitch of the roof and recover with natural slate	Approved 16/9/16
PA16/07185	The Old Barn Longcoombe Lane Polperro	To remove the existing flat roofing and construct a concrete tiled pitched roof to match the adjacent main building.	Approved 21/9/16

7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/00501	2 The Police House	Unauthorised Works in Conservation Area. Considered that the development accords with Policies EV2 and CL6 of the Caradon Local Plan and Sections 7 and 11 of the NPPF. The development has minimal adverse impact on the character and appearance of the local area and impact on local residents. It is considered to not be expedient to pursue.

		Case closed.
EN16/00502	The Ship Inn, Polperro	Placement of large advert in Conservation Area. Further to an enforcement investigation it is considered that it is not expedient to pursue formal enforcement action. Case Closed
EN16/00517	Blue Buoy Trading	Unauthorised siting of advertising boards in Conservation Area. Case closed on a long-term monitoring basis (business due to close and relocate when sign will be removed)
EN16/00518	Builders Yard Sclerder Lane Looe Cornwall PL13 2JD	Alleged Breach of Condition 4 (occupancy restriction) of E2/01/01614/FUL; Occupancy previously investigated (EN10/03885). Residential occupancy immune due to the passage of time. Currently in correspondence with the owner of the property in respect of the balcony and the storage container on the site and the landscaping works.
EN16/01426	Barlandue Polperro Road Polperro	Alleged works not being carried out in accordance with approved plans PA16/01511 - PA16/07454 has been submitted to regularise the unauthorised alterations. Case Closed.

7.4 Enforcement matters to be reported from this meeting- Nil.

8 Reports – To hear and/or discuss content of reports on the following:

8.1 Cornwall Council Matters by Cllr. Mrs E. Hannaford CC. Cllr Hannaford provided a written brief and was in attendance to answer questions from Members.

9 Public Toilets – PCC’s solicitor had provided a statement on the current status of the legal process of transferring the titles for the three toilets at Crumplehorne, The Coombes (Fishnabridge) and Talland Bay. It was clear Cornwall Council had a long way to go to resolve some issues. The working group needed time to consider all of the implications and would report back to full Council with their recommendations at the next meeting.

10 Traffic Regulation Order –

10.1 Implementation of the School/Brent proposals had been delayed by continuing consultation between the school and Cornwall Council over the removal of zig-zag lines near the car park. This would cost an additional £500. The school had offered to pay half the cost. In order to move the implementation forward, PCC resolved to provide the additional £250, on top of the costs already incurred as a result of the consultation.

- **0298 RESOLVED to contribute £250 to cost of removal of zig-zag at Polperro Academy**
- Proposed by Cllr. Sharpe, seconded by Cllr French, resolution carried

10.2 It was noted that despite the renewal of the TRO a number of vehicles were regularly flaunting the rules. The Clerk was to consult with Cornwall Council Enforcement officers to see how this should be addressed.

- 10.3 Village Restricted Zone TRO Costs. Members were informed of the virtual doubling of the cost of the Zone TRO at last month's meeting and the Clerk was instructed to write to Cornwall Council asking that they accept a larger proportion of the costs than originally agreed. Cornwall Council has now agreed that PCC's contribution should remain at £6500 (the original estimate) and Cornwall Council would cover the remainder. PCC was most appreciative of this decision.
- 11 SATNAV Sign at Killigarth Junction** – Members accepted a quote from CORMAC by a majority vote for the installation of a new directional sign to be placed in advance of the Killigarth junction in an effort to reduce the number of vehicles erroneously directed down Talland Hill by SATNAV. Clerk to place the order with Cornwall Council.
- **0299 RESOLVED to authorise payment of £506.25 (Ex VAT) to fund the installation of the new directional sign before the Killigarth Junction in accordance with the CORMAC quote**
 - Proposed by Cllr. French, seconded by Cllr White, resolution carried
- 12 Big Green Project** – Members decided that further consultation with other village groups, particularly the new Community Interest Company that is being set up, was required before progressing with the next stage of the project. A Working Group (Cllrs Leftly, Greville and Wakeham) was formed to take this consultation forward with other interested groups.
- 13 Parish Council Noticeboard at Little Green** – Following negotiation of a better price, Members accepted a quote from for a new Parish Noticeboard to replace the current one at Little Green.
- **0300 RESOLVED to authorise payment of £874.26 (Ex VAT) to purchase a new Parish Noticeboard for installation at Little Green in accordance with the Fitzpatrick Woolmer quote**
 - Proposed by Cllr. Collings, seconded by Cllr Sharpe, resolution carried
- 14 Proposed Cross Border MP Constituency** – Council voted to oppose the proposal of the Boundary Commission for a cross-border MP Constituency covering part of North Cornwall and North Devon. This opinion was to be submitted to the consultation web site. <http://boundarycommissionforengland.independent.gov.uk/2018-review/>
- 15 Removal of Telephone Kiosks** – BT has notified its intent to remove two telephone kiosks in the parish (the Quay and Killigarth Junction) as they have not been used at all in over a year. There is an option to adopt the telephone boxes (though without the telephone service). Cllr Greville volunteered to take the matter up with PPG to see if they wished to adopt either or both.
- 16 Correspondence (circulated to members for information):**
- Minutes of Harbour Trust Meeting held on 7 July 2016
 - Thank you letters from Hyper-Act-Ive Youth Group, Citizens Advice Bureau, Cornwall Air Ambulance, L&L Methodist Circuit, Lansallos PCC, Polperro CP School, Victim Support Group
 - Clerks and Councils Direct July Edition

17 Any Other Business – For Report Only - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

17.1 Cllr French reported that Neighbourhood Development Plan questionnaires would be sent to all residents soon.

18 Time, Date and Venue of Next Meeting

This was agreed as 7.00pm on Monday 17th October 2016 in the Village Hall.

There being no further business, the Chairman closed the meeting at 21.15

Signed..... Date.....

DRAFT