



Minutes of the meeting held on Monday 19th October 2015

Present

Chairman Cllr. D. Pengelly

Members

Cllr. J. Leftly Cllr. P. Lightfoot. Cllr. J. Greville Cllr. A. Sharpe Cllr. C. Wakeham Cllr. D. Julian

In Attendance

Mr G Sharpe (Clerk)

1 OPEN SESSION

1.1 Police Report - PCSO Evans was unable to attend due to an urgent operational requirement but provided a written report on crime in the Parish.

1.2 Public Participation. Nil

2 CLOSED SESSION

2.1 Apologies for Absence

Cllr. W. Collings Cllr. A. French Cllr. P. Vaughan Cllr. M White Cllr. Hannaford(CC)

3 Members Matters

3.1 Declarations of Interest. Cllr Leftly declared an interest in Item 7.1 PA15/08207 and took no part in the discussion or vote.

3.2 Dispensations. No new dispensation requests

3.3 Gifts and Hospitality. Nil

4 Minutes of the Last Meetings

4.1 Minutes of the meeting held on Monday 14th September 2015.

- **0243 RESOLVED to approve the minutes as read.**

- Proposed by Cllr. Sharpe, seconded by Cllr. Julian, resolution carried.

5 Matters Arising

Item 8.1 Devolution of Cornwall Council Assets – Clerk working with David Read to complete additional paperwork required for Big Green and Loading/unloading area

6 Finance

6.1 Financial Statement

- **0244 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202202 to 202212 inclusive, totalling £19,918.72**
- Proposed by Cllr. Greville, seconded by Cllr. Julian, resolution carried

6.2 Big Green Light replacement quote. Given the current uncertainty of the timescale for the Big Green refurbishment, this item was postponed until the next meeting when it is expected more members of the Council will be present to debate options.

6.3 Precept setting for FY 2016/17. Members discussed the report and initial proposal provided by the Clerk. It was recognised that the need to incorporate provision for the running of the public toilets when Cornwall Council withdraws support next year would have a significant impact on the Precept and consequently the Council Tax bills of parish residents. Whilst this is deemed inevitable, Members decided to remove or reduce several budget heads to mitigate part of the increased costs. The Clerk is to revise the proposed budget accordingly and report on the expected cost to Parish Council Tax payers at the next meeting. Final Precept requirement must be passed to Cornwall Council by 31st December.

7 Planning

7.1 Applications received and circulated to Members:

Application	Location	Proposal	Vote
PA15/07221	Chaipel Steps Cottage Quay Road Polperro	Repaint exterior walls, doors and windows like for like, replace slate roof like for like	7F/ 4AWAY
PA15/08207	Edendore Talland Hill Polperro	Revised planning application - replace flat roof with pitch roof, construction of decking platform and other works	6F/1 ABS/4AWAY
PA15/08331	Tencreek Cottage, Polperro Road	Conversion of garage to utility room with cloakroom and boiler room	7F/ 4AWAY
PA15/08693	1 Hendergulling, Sclerder Lane	Installation of sewage treatment plant.	7F/ 4AWAY
PA15/08694	2 Hendergulling, Sclerder Lane	Installation of sewage treatment plant.	7F/ 4AWAY
PA15/08389	Chyavallon, Landavidy Lane, Polperro	Lawful Development Certificate for current use - bedroom / two shower rooms	7F/ 4AWAY
PA15/09068	Little Barn, Fore Street, Polperro	Single storey extension	7F/ 4AWAY

It was noted that the location plan supplied with PA15/07221 appeared to indicate the Smugglers Cottage rather than Chaiple Steps Cottage. The Clerk was to report this to the Case Officer for investigation.

- **0245 RESOLVED to refer these decisions and supporting comments to Cornwall Council**
- Proposed by Cllr. Sharpe, seconded by Cllr. Julian, resolution carried

7.2 Applications Determined –To report status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA15/02787	St John's Church Hall, Mill Hill Polperro	Variation of condition 2 (Minor Material Amendment to provide escape route from first floor)	Approved 9/9/15
PA15/06632	Land NNE of Bridgeway Kellow Hill Polperro	New log cabin holiday unit and associated works	Approved 30/9/15
PA15/07430	Trenedden Barn, Lansallos, Looe	Change of use of Barn to Annexe	Approved 30/9/15

7.3 Current Enforcement Cases – To report status of extant Enforcement cases.

Case No	Location	Subject
EN14/02123	Charlie Wilcox Cottage, The Quay, Polperro	Removal of Chimney – Cornwall Council pursuing restoration of chimney.

7.4 Enforcement matters reported at this meeting - Work was reported to have taken place on buildings within the Conservation area - namely Couch's Great House Restaurant and Mill House Cottage and/or Mill Court on Lansallos St. The Clerk is to ensure this is brought to the attention of Planning Enforcement.

8 Reports

8.1 **Cornwall Council Matters.** Cllr Hannaford was unable to attend the meeting. She provided a written report which was reviewed by Members. A copy of the report is attached. Cllr Greville mentioned a plan under discussion with Polperro Promotion Group for a voluntary village clean up before the start of the next season and asked if Cllr Hannaford, with her experience of previous events, could offer any advice or assistance. Clerk to make the request to Cllr Hannaford.

9 **Neighbourhood Plan** – Member reviewed the proposed constitution of the NDP Steering Group and approved it un-amended.

- **0246 RESOLVED to approve and adopt the Constitution of the NDP Steering Group as proposed.**
- Proposed by Cllr. Lightfoot, seconded by Cllr. Greville, resolution carried

Cllr Lightfoot stated that three of the five officer posts in the Steering Group had been agreed but the posts of Chair and Vice Chair remained to be resolved. Writing of the Communication and Engagement Strategy was the next key step and it was hoped that all organisational preparations would be completed by Christmas and that detailed work on the Development Plan could begin in the New Year.

10 **Public Toilets** - The working group would meet with Cllr Mrs Duffin (CC) and Jon James of the Environment Directorate of CC in Truro on Tuesday 20th October. A report on the outcome will follow.

11 **Talland Bay Coastal Path.** Cllr. Hannaford's report outlined the current situation. There has been no progress in negotiations with the landowner.

- 12 Public Bench Policy.** Following agreement that wooden benches do not fare well in the exposed positions around the village and that costs of maintaining such benches were rising, Member looked a alternative designs and materials for future benches. One particular design using recycled materials was selected for trial at the next opportunity of replacing a bench.
- 13 West Quarries Project Consultation** – Members agreed the CC Community Link Officer’s intended procedure for the consultation regarding the West Quarries site on West Looe River. The Clerk was to ensure that Polperro Community Council was highlighted as a stakeholder in this consultation.
- 14 Correspondence Received (circulated to members):**
- Minutes of Polperro Harbour Trustees Meeting 3rd September 2015
 - Letter from Mr D Cowell in response to request for assistance in funding TRO.
 - Letter from Duchy of Cornwall regarding Neighbourhood Development Plan
- 15 Any Other Business – For Report Only**
Nil
- 16 Time, Date and Venue of Next Meeting**
This was agreed as 7.00pm on Monday 16th November 2015 in the Village Hall.

There being no further business, the Chairman closed the meeting at 08.10pm.

Signed..... Date.....