

# POLPERRO COMMUNITY COUNCIL

## Minutes of the meeting held on Monday 21 October 2013

### Present

Chairman Cllr. D. Pengelly

### Members

Cllr. D. Julian Cllr. R. Davis Cllr. J. Mullarkey Cllr. W. Collings  
Cllr. M. Stringer Cllr. P. Lightfoot Cllr. C. Wakeham Cllr. P. Vaughan  
Cllr. J. Leftly

### In Attendance

B. Jolliff (Clerk) Cllr. E. Hannaford Rebecca Dickson (CORMAC)

## 1 OPEN SESSION

### 1.1 Police Report

The Chairman welcomed PCSO Dave Evans to his first meeting. The officer said there were no recorded crimes in the parish during the month of September which was good news. Constable Pat Libby has been appointed as Neighbourhood Beat Officer for this area.

### 1.2 Nothing raised

1.3 Rebecca Dickson is a Community Partnership Officer for Cormac and she explained that her new role is to forge links with local communities. Rebecca has access to voluntary groups and the Probation Service who can undertake small tasks such as leaf picking, bench cleaning, etc. and this can be requested through her. Specific problems regarding Bridals Lane and other small unclassified roads were discussed, as well as maintenance of wooden finger posts and general highway maintenance. Rebecca will furnish the Clerk with details of all Class 6a and 6b roads in the parish, after which members will decide on how much, if any, this Council can take on.

## 2 CLOSED SESSION

### 2.1 Apologies for Absence

Cllr. Gregory

## 3 Members' Matters

### 3.1 Declarations of interest in matters to be discussed at this meeting

Councillor Wakeham declared an interest in item 7.2 where the applicant is a close friend.

### 3.2 Dispensations

No new requests

3.3 Gifts and Hospitality  
Nil

3.4 Selection process for new Clerk

The Chairman said he had received written notice from the Clerk who would cease employment on 31 December 2013. Members discussed the process for appointing a new Clerk and approved a two week advertisement in the Cornish Times together with notices in local notice boards and an entry on the website. Members agreed a starting point for salary in accordance with national guidance and the closing date for applications will be 8 November 2013.

**4 Minutes of the meeting held on Monday 16 September 2013**

- 0121 RESOLVED to approve the minutes as read
- Proposed by Cllr. Julian, seconded by Cllr. Wakeham, resolution carried

**5 Matters Arising**

Item 7.1 – the Clerk read a report from planning officer Julie Mitchell regarding PA13/07248 relating to land off Longcoombe Lane. The officer is minded to refuse the application which is contrary to the support given by this Council. Members considered the points raised and whilst accepting the officer's comments felt their original decision should stand. The Clerk will advise accordingly.

Item 13 – the Chairman said the build-out at Talland Street had now been completed by Cormac and it will be planted out in due course.

Item 16.1 – this had been reported to the Environment Agency and Cllr. Wakeham said there was no obvious sign of the boulder in the river at this time.

Item 16.3 – still no reply from H and A Waste.

**6 Finance**

6.1 Financial Statement

- 0122 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202017 to 202025 inclusive, totalling £2256.34.
- Proposed by Cllr. Mullarkey, seconded by Cllr. Leftly, resolution carried.

6.2 Bank reconciliation to 30 September 2013

- 0123 RESOLVED to approve the reconciliation as circulated and examined
- Proposed by Cllr. Mullarkey, seconded by Cllr. Julian, resolution carried.

6.3 2014/2015 budget/precept setting process

Members considered the report prepared by the Clerk detailing an update on this year's expenditure together with proposals for the next financial year. Much discussion took place on the budget heads following which expenditure in each category was nominated and the Clerk will produce a detailed report for consideration at the November meeting.

## **7 Planning**

### **7.1 Applications Received**

13/8506	Natal House, The Coombes, Polperro	No objections
13/8301	5 Brentwartha, Polperro	No objections
13/5766	2 & 3 Hillside, Talland Hill, Polperro	Against 10 For 0

- 0124 RESOLVED to refer these decisions to Cornwall Council
- Proposed by Cllr. Collings, seconded by Cllr. Wakeham, resolution carried

### **7.2 Applications received between agenda setting and this meeting**

13/8836	Treselah, Talland Hill, Polperro	No objections
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Cllr. Wakeham declared an interest in this matter and took no part in the decision making process.

- 0125 RESOLVED to refer this decision to Cornwall Council
- Proposed by Cllr. Collings, seconded by Cllr. Lightfoot, resolution carried

### **7.3 Applications Determined**

13/6972	Mont St Pierre, Quay Road, Polperro	Approved 30/08/13
13/6974	Mont St Pierre, Quay Road, Polperro	Approved 30/08/13
13/4498	St Johns Church Hall, Mill Hill, Polperro	Withdrawn 10/09/13

### **7.4 Current Enforcement Cases**

#### **7.4.1 Charlie Wilcox Cottage, The Quay, Polperro – removal of chimney**

No update from Cornwall Council

#### **7.4.2 Camellias, Bridals Lane, Polperro – wall**

Noted by Cornwall Council and enquiries pending

### **7.5 Enforcement matters to be reported from this meeting**

Nothing raised

## **8 Cornwall Council**

Cllr. Hannaford updated members on matters relating to Western Greyhound 'bus services; the Cornwall Council budget for 2014/2015; and the appointment process for a new Chief Executive.

## **9 Flood Resilience Plan**

Cllr. Hannaford said there is funding available for two small communities in Cornwall to act as pilot schemes for the design and implementation of a Flood Resilience Plan and she had nominated Polperro for one of these pilots. The Chairman said much work has already been undertaken in an effort to set up a Community Food Plan in Polperro but no expression of support or interest has been received from the community to-date. This prompted much discussion and culminated in members asking the Clerk to submit an application form for this project to Cornwall Council.

**10 Community Defibrillator**

The Chairman said the defibrillator was now in position outside the Doctor's Surgery and available for use at all times. Specific training has been arranged for a selected number of people in early November but it must be stressed the defibrillator unit is automatic and can be used by any person in an emergency.

**11 Big Green**

The Chairman read a letter from Polperro Methodist Church regarding a proposal to construct access from the Church onto Big Green. This has been proposed and discussed on previous occasions but failed to materialise. Councillors Collings and Davis volunteered to liaise with the property section of the Church to take this proposal forward and it will be brought back to full Council with recommendations in due course.

**12 Gas Tanks at Killigarth**

This will be an agenda item at next month's meeting when further information will be available.

**13 Correspondence Received (circulated to members):**

- Polperro VHMC Minutes – July 2013 and Sept 2013
- Road Closure Notice
- Polperro Harbour Trust minutes – Oct 2013
- Flood Forum notes

**14 Any Other Business**

14.1 Cllr. Vaughan updated members on the proposals for installing solar panels at the school and it was hoped progress could be made in the coming weeks.

**15 Time, Date and Venue of Next Meeting**

7.0pm on Monday 18 November 2013 in the Village Hall

**There being no further business the meeting closed at 9.0pm**

**Signed.....**

**Date.....**