



## Minutes of the Meeting held on Monday 28<sup>th</sup> October 2019

### Present

Chairman Cllr D Pengelly

### Members

Cllr. A French Cllr.T Giddy Cllr. Mrs J Greville Cllr .A Hawke Cllr. N Jolliff Cllr. P Lightfoot  
Cllr. Mrs A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

### In Attendance

Mr G Sharpe (Clerk) Mr Michael Thurlow (Community Enforcement Officer)

### 1 Open Session

- 1.1 Police Report – PCSO Cocks was unable to attend but provided a written brief on crime in the Parish. The Clerk was to ask for information on Policing levels in the parish and responses to recent incident.
- 1.2 Public Participation. L Solly attended to brief Members on PA19/08582.

### 2 Closed Session

- 2.1 Apologies for Absence – Cllr Hannaford

### 3 Members' Matters

- 3.1 Declarations of Interest – Nil.
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

### 4 Minutes of the Meetings held on 23<sup>rd</sup> September 2019

- **0501 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Wakeham, seconded by Cllr. Sharpe, resolution carried.

### 5 Matters Arising From Last Meeting's Minutes

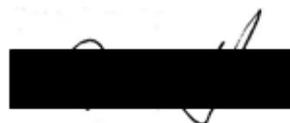
**Item 6.3 Internal Financial Review** - completed and report circulated

**Item 17 Telephone Box at Lansallos** - now adopted by PCC

**Item 18 School Defibrillator** - now installed.

### 6 Finance

- 6.1 Financial Statement.
  - **0502 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202752 to 202768 inclusive, totalling £7,187.37**
  - Proposed by Cllr. Wakeham, seconded by Cllr. Lightfoot, resolution carried.
- 6.2 Precept setting for FY 2020/21. Members discussed initial proposals presented by the Clerk. Members would study proposals and conduct second review at the next



meeting. Clerk would submit a further report, including effect on the Parish Element of Council Tax prior to the next meeting.

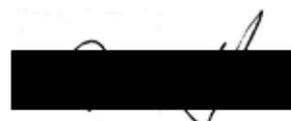
6.3 Quote from for further investigative work at Big Green.

- **0503 RESOLVED to approve the fee estimate 15508 from John Grimes Partnership for contamination investigation work at Big Green and to authorise associated expenditure.**
- Proposed by Cllr. French, seconded by Cllr. Wakeham, resolution carried

**7 Planning Applications** – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA19/07845	Land At Kilminorth Muchlarnick	Proposed erection of a stable block, a storage barn and the continued use of a menage all for personal use.	11F/0A
PA19/08319	Talland Bay Hotel Porthallow	Single storey ground floor extension with balcony over.	11F/0A
PA19/08231	Kirk House Talland Hill Polperro	Alterations to include replacing windows and doors, internal alterations, replacement steps to the courtyard, balustrade to the balcony and re-pave front and rear courtyards.	11F/0A
PA19/08458	Kirk House Talland Hill Polperro	Listed Building Consent for alterations to include replacing windows and doors, internal alterations, replacement steps to the courtyard, balustrade to the balcony and re-pave front and rear courtyards.	11F/0A
PA19/07953	6 Coolbeg Close Killigarth	Application for works to trees to reduce heavy branches of fir tree.	0F/11A
PA19/08504	Oak Tree Cottage Sclerder Lane	Certificate of Lawfulness in respect of the breach of condition 4 (holiday occupancy) imposed on permission ref. 01/01614/FUL to allow continued residential use of the property.	11F/0A
PA19/08582	Clifftop Polperro Looe Cornwall	Conversion of part of domestic outbuilding to self-contained annexe and holiday accommodation.	7F/1A/3ABS
PA19/07510	Land West Of Tregavithick Cottage Trenewan	New livestock building, yard and access track	11F/0A
PA19/08484	Sunny Corner Cottage Langreek Road Polperro	Replacement of existing Kitchen and bathroom timber windows with new timber windows.	11F/0A
PA19/08366	Sunny Corner Cottage Langreek Road Polperro	Listed Building consent for replacement of 2 timber frame windows	11F/0A
PA19/08875	Jackna-Parc Landavidy Lane Polperro	Demolition and reconstruction of mundic block property together with extension to garage to form annex	11F/0A



- **0504 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Greville, seconded by Cllr Lightfoot, resolution carried.

- 7.2 Change of Use Polmary Restaurant – Members discussed a letter from the owners of the Polmary Restaurant regarding future plans for the building. A formal response would be made after submission of a Planning Application but Members could see no issue in principle to the intentions.
- 7.3 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting -

PA19/07561	Briar Cottage Sclerder Lane Crumplehorn	Change of use of builder's store and yard into two self-contained units for holiday purposes with variation of condition 4 of decision 01/01614/FUL dated 27 <sup>th</sup> March 2002	Approved 22/10/19
------------	---	---	----------------------

- 7.4 Enforcement matters. Nil.

## 8 Reports

- 8.1 Cornwall Council Report by Cllr Mrs E Hannaford - Cllr Hannaford had tendered apologies as she was unable to attend this meeting or provide a report. She would be available to meet with Council Members by arrangement if there were any pressing issues.

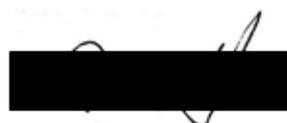
- 9 **Public Toilets** – A potential water leak at Crumplehorne was being investigated, Clerk was to check Tenancy-at-Will to clarify liability for repair if leak confirmed.

- 10 **Big Green Project** – A temporary halt on Title transfers for the two sections of Big Green had been placed whilst further contamination studies (and potential liabilities) are investigated. After a short discussion Members agreed that it was right for the Community Council to assume ownership and potential liability from Polperro Village Trust notwithstanding the incomplete investigation. The Clerk was instructed to re-commence this process. Transfer of the Cornwall Council owned section would remain in abeyance for the moment.

- **0505 RESOLVED to complete title transfer of the portion of Big Green owned by Polperro Village Trust to Polperro Community Council**
- Proposed by Cllr. Wakeham, seconded by Cllr Lightfoot, resolution carried.

- 11 **Community Enforcement Officers** – Following the resignation of one CEO, Members agreed to defer a decision on the recruitment of a replacement until the February Meeting, subject to revision if circumstance change. The remaining CEO has agreed to cover the hours associated with the second post during the Winter season. The CEO briefed members on his recent patrol work.

- 12 **Dog Fouling Working Group** – Cornwall Council's Littering/Dog Fouling Incident Report Card training period for Council Members was cancelled at short notice but is now programmed to take place before the November meeting. The Clerk was instructed to



find out details of how the Fixed Penalty Notice scheme between Cornwall Council and PCC will work and also any future training dates for CEOs.

- 13 Dog Mess Bin at Landaviddy/Brackenside.** Quotes had been obtained for the provision and servicing of two additional bins but they were deemed too expensive. The Dog Fouling Working Group would investigate alternatives and report to Council.
- 14 Street Washing** A quote for this work had been obtained. Members decided that the likely benefit was too little to warrant the expense and it was decided not to proceed.
- 15 Parish Defibrillator Stations** – The Clerk informed members that the defibrillator at Polperro Primary Academy was now installed. Duchy Defibrillators and FLEET had identified a potential site at Carey Park for a further installation. Sufficient funds had been pledged to purchase a new installation to be sited at the Village Hall. The Clerk was to place an order with Duchy Defibrillators.
- 16 Correspondence (circulated to members for information):**
- Minutes of PPG Business Forum meeting on 8<sup>th</sup> October 2019
  - Minutes of PPG CIC Board Meeting on 15<sup>th</sup> October 2019
- 17 Any Other Business – For Report Only** - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.
- 17.1 Members suggested that Big Green needed weeding. The Clerk would investigate when the next weed treatment was due and take action to expedite if required.
- 17.2 The Council wished to recognise a forthcoming significant birthday of a parish resident. The Clerk was to make appropriate arrangements.
- 17.3 Members discussed a letter from Friends of Pendower Beach who are opposing a proposed development in thir locality. The Clerk was directed to send a message in support of their aspirations.
- 18 Time, Date and Venue of Next Ordinary Meeting** - This was agreed as 7.00pm on **Monday 18th November 2019** in the Village Hall.

**There being no further business, the Chairman closed the meeting at 8.50pm**

Signed .....  .....

**Date 18<sup>th</sup> November 2019**