



## Minutes of the meeting held on Monday 16th October 2017

### Present

Chairman Cllr D Pengelly

### Members

Cllr. A French Cllr. T Giddy Cllr. Mrs J Greville Cllr. A Hawke Cllr. N Jolliff  
Cllr. P Lightfoot Cllr. A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

### In Attendance

Mr G Sharpe (Clerk)

### 1 Open Session

- 1.1 Police Report – PCSO Steve Cocks attended and provided a on local law enforcement issues and crime statistics.
- 1.2 Public Participation. Mr Nick Mannering and Mr Richard Jones, representing the owners of Seaview Holiday Park attended to brief the Council on their intentions to develop the site. They subsequently answered questions from Councillors and members of the public. A formal planning application has been submitted and is being validated by Cornwall Council. Following this, Cornwall Council will publish the application for public consultation.

### 2 Closed Session

- 2.1 Apologies for Absence - Cllr E Hannaford CC

### 3 Members' Matters

- 3.1 Declarations of Interest - Cllrs Jolliff declared and interest in PA17/09116 (Item 7.2)
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

### 4 Minutes of the Ordinary Meeting held on Monday 4<sup>th</sup> September 2017.

- **0371 RESOLVED to approve the minutes as read.**
- Proposed by Cllr.Wakeham, seconded by Cllr. Lightfoot, resolution carried.

### 5 Matters Arising From Last Meeting's minutes

Item 16.2 The broken slab on Big Green had been repaired.

### 6 Finance

- 6.1 Financial Statement.
  - **0372 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202418 to 202434 inclusive, totalling £5,848.39**
  - Proposed by Cllr. Talling, seconded by Cllr. Giddy, resolution carried.

6.2 Precept setting for FY 2018/19. Members discussed an initial draft of the Precept demand for next year. The budget baseline estimate met with general approval. The Clerk was present the plan along with additional information on the tax base for further examination at the next meeting.

**7 Planning Applications** – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Briefing on the proposed Seaview Holiday Park – this was heard in the Open Session to allow members of the public to ask questions.

7.2 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA17/08381	Furzedon Crumplehorn Polperro	Erection of first floor balustrade.	3F/4A/5ABS (inc casting vote)
PA17/08965	Orchardleigh Landavidy Lane Polperro Looe	Reconstruction of the existing extension together with internal alterations.	11F/0A
PA17/09116	Mermaid Cottage The Coombes Polperro	Replace the old roof with new grade one Lugo natural Spanish slate.	11F/0A
PA17/09431	Highertown Farm Lansallos	Change of use of agricultural land to form an extension to an existing camp site. Replace two compost toilets with two replacement compost toilets co-located in a small timber structure.	11F/0A

Cllr Jolliff took no part in the discussion on PA17/09116, his own application, and left the meeting room during discussion and voting on this item.

- **0373 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Lightfoot, seconded by Cllr French, resolution carried

7.3 Applications Determined – Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA17/06628	The Old Chapel Lansallos	New garage with store above.	Approved 6/9/17
PA16/11514	Sclerder Abbey, Sclerder Lane	Upgrading of fabric to meet fire regulations (installation of fire detection, prevention and means of escape)	Refused 26/9/17
PA17/07492	The Kitchen, The Coombes Polperro	Re-submission of PA16/09503 for the removal of an air vent, replacement by a window, creation of a new opening for a second window and new opening for ventilation purposes	Approved 26/9/17
PA17/07093	Rosinas, Lansallos Street, Polperro	Siting of retractable shop awning above the main shop window.	Approved 4/10/17

#### 7.4 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/01923	Pendennis And Shalom Lansallos Street Polperro	Alleged internal works to Grade II listed buildings to combine two dwellings into one. Update – Remains under investigation
EN17/01712	Killigarth Manor Caravan Park Polperro	Alleged unauthorised works to a Grade II Listed building namely windows to front replaced with UPVC. Update – Under investigation by Historic Environment Section before deciding further action.
EN17/01713	Roberts Pharmacy, The Coombes Polperro	Alleged UPVC windows installed to the first-floor front of building in a conservation area. Update – Site visit carried out – letter to be sent to registered owner.
EN17/01761	Gifts and Myths (formerly The Local Maid) Fore Street Polperro	Alleged works being carried out to a Grade II Listed building - two wooden display cabinets displaying items for sale attached to external walls within a Conservation Area. Update – Site visit conducted, further action under consideration.
EN17/01911	Sclerder Abbey, Sclerder Lane	Alleged works carried out to a Grade II listed building - Removal of original doors and their replacement with modern fire doors, the unsympathetic treatment of existing doors and the insertion of additional fire doors. Resolution target date 5/1/18

7.5 Enforcement matters to be reported from this meeting. Nil

#### 8 Reports – Cornwall Council Report by Cllr Mrs E Hannaford:

8.1 Cllr Hannaford's was unable to attend the meeting but provided a written brief. Councillors would discuss the response to the Boundary Commission consultation with Cllr Hannaford at the next meeting.

**9 Talland Bay Coastal Path Closed Section** – A parishioner had requested to brief the Council on his plan to restore the Coastal Path at Talland but did not attend. The Clerk informed Members that he had received confirmation that Cornwall Council and the owner of Talland House were again discussing a solution, after the failure of earlier negotiations, but resolution had not yet been reached.

**10 Public Toilets** The Transfer of Crumplehorn has been delayed by issues with Cornwall Council legal department but should be resolved soon. The transfer of title for Fishnabridge toilets was awaiting action by the Land Registry. The Public Toilet working group reported on the outcome of a meeting on 10<sup>th</sup> October with Cornwall Council, primarily aimed at resolving issue with Talland Toilets.

**11 Neighbourhood Plan** – The first draft of the Neighbourhood Plan document will be checked by the Cornwall Rural Community Charity prior to presentation to Cornwall Council for discussion. Depending of progress with these stages, it is possible the plan will be ready for Public Consultation in early in the new year.

**12 Big Green Project** – Our Architect has re-drafted the plan based on advice from the PREAPP. A meeting would be arranged to discuss the revisions early in November.

**13 Control of Seagulls** – Cllr Greville briefed members on her investigations so far, and the Clerk informed Members of the process employed by Looe Town Council. The working

group would now look in more detail at options and costs, with a view to putting an action plan in place before the next breeding season.

**14 Measures for Mitigation of Flood Risks** – Members discussed feedback from parish residents and considered what measures might be feasible to reduce the flood risk in future. Council concluded that, though there were some simple actions (e.g. sandbags) which were more appropriate for individual homes and businesses to do themselves, the state of maintenance of the drainage system and condition of the leats around the village were major contributors. The Clerk was to arrange a meeting with Cllr Hannaford and Cornwall Council officers to determine how these aspects can be improved.

**15 Correspondence (circulated to members for information).**

- Minutes of the Polperro Harbour Trust Meeting held on 6<sup>th</sup> July 2017
- Minutes of the Polperro Harbour Trust Meeting held on 14<sup>th</sup> September 2017
- Minutes of the PPG meeting held on 12<sup>th</sup> September 2017
- Letter from Local Government Boundary Committee regarding Electoral Review consultation

**16 Any Other Business – For Report Only** - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

- 16.1 Cllrs Hawke and Talling had attended the recent meeting of the Looe Liskeard Community Network Area Panel and would brief the outcome at the next meeting.
- 16.2 Cllr Talling requested that traffic issues at Trenewan be placed on the agenda for the next meeting.

**17 Time, Date and Venue of Next Meeting**

This was agreed as 7.00pm on **Monday 20<sup>th</sup> November 2017** in the Village Hall.  
**There being no further business, the Chairman closed the meeting at 8.55pm**

Signed .....

Date.....