



Minutes of the meeting held on Monday 16th November 2015

Present

Chairman Cllr. D. Pengelly

Members

Cllr. J. Leftly Cllr. P. Lightfoot. Cllr. J. Greville Cllr. A. Sharpe Cllr. D. Julian Cllr. W. Collings Cllr. A. French Cllr. P. Vaughan Cllr. M White

In Attendance

Mr G Sharpe (Clerk) Cllr. Hannaford(CC)

1 OPEN SESSION

1.1 Police Report - PCSO Evans was unable to attend due to an urgent operational requirement but provided a written report on crime in the Parish.

1.2 Public Participation. Nil

2 CLOSED SESSION

2.1 Apologies for Absence - Cllr. C. Wakeham

3 Members Matters

3.1 Declarations of Interest - Nil

3.2 Dispensations. No new dispensation requests

3.3 Gifts and Hospitality. Nil

4 Minutes of the Last Meetings

4.1 Minutes of the meeting held on Monday 19th October 2015.

- **0247 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Lightfoot, resolution carried.

5 Matters Arising

Nil

6 Finance

6.1 Financial Statement

- **0248 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202213 to 202216 inclusive, totalling £763.60**
- Proposed by Cllr. Julian, seconded by Cllr. Greville, resolution carried

6.2 Big Green Light replacement quote. Members accepted the SSE quote and the Clerk is to issue the instruction.

- **0249 RESOLVED to accept SSE's quote of £1001.50p and authorise replacement of the Big Green Lamp 085KT**
- Proposed by Cllr. Collings, seconded by Cllr. Sharpe, resolution carried

6.3 Precept setting for FY 2016/17. Members looked at options for reducing mitigating some measure of the increase in the precept necessary to take on the Public Toilets in the next financial year. It was decided, however, that this was not a sustainable approach and indeed, the Council would need to increase its reserve in future to reflect the higher annual running costs. It was therefore agreed to set the precept at the predicted budget spend at £79,910, a 41% increase over last year. The Clerk was to inform Cornwall Council of this decision forthwith.

- **0250 RESOLVED to set the Precept for the financial year of 2016/2017 at £79,910**
- Proposed by Cllr. Collings, seconded by Cllr. French, resolution carried

7 Planning

7.1 Applications received and circulated to Members:

Application	Location	Proposal	Vote
PA15/09302	Net Loft, Polperro Harbour	Resubmission of PA15/02211 to amend solar slates - structural repairs etc	10F/1 AWAY
PA15/09303	Net Loft, Polperro Harbour	Listed Building consent for above	10F/1 AWAY
PA15/10053	Little Landavidy Farm Polperro	Extensions to north, south and front, replacement of roof tiles with natural slate	10F/1 AWAY

- **0250 RESOLVED to refer these decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Lightfoot, seconded by Cllr Collings, resolution carried

7.2 Applications Determined –To report status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA15/08331	Tencreek Cottage, Polperro Road	Conversion of garage to utility room with cloakroom and boiler room	Approved 20/10/15
PA15/08693	1 Hendergulling, Sclerder Lane	Installation of sewage treatment plant.	Approved 23/10/15
PA15/08694	2 Hendergulling, Sclerder Lane	Installation of sewage treatment plant.	Approved 23/10/15
PA15/07221	Chaipel Steps Cottage Quay Road Polperro	Repaint exterior walls, doors and windows like for like, replace slate roof like for like	Approved 27/10/15
PA15/08207	Edendore Talland Hill Polperro	Revised planning application -replace flat roof with pitch roof, construction of decking platform and other works	Approved 27/10/15

7.3 Current Enforcement Cases – To report status of extant Enforcement cases.

Case No	Location	Subject
EN14/02123	Charlie Wilcox Cottage, The Quay, Polperro	Removal of Chimney – Cornwall Council pursuing restoration of chimney. Update received from Case Officer- Case remains open
EN15/02095	Couch's Great House, Polperro	Unauthorised works in a Conservation Area (French Window)- Case Closed - Deemed Not Expedient
EN15/02147	Mill Court, Mill Hill	Unauthorised works in a Conservation Area (UPVC Windows). Case raised. Resolution target 27 Jan 2016

7.4 Enforcement matters reported at this meeting - The Clerk had queried Cornwall Council on the reason for closing an enforcement case regarding Harbour Studio. Members were decidedly unhappy with the response from the Enforcement Team, particularly as this concerned a property in the Conservation Zone. The Clerk was to write a letter of complaint to the Head of Planning, requesting clarification of this decision.

8 Reports

8.1 **Cornwall Council Matters.** Cllr Hannaford provided a written report which centred mainly on changes to housing policy and law. A copy of the report is attached.

9 **Neighbourhood Plan** – The NDP Steering Group currently stands at 12 members and is meeting monthly. There remains much work to do to set up enabling organisation but this is progressing well. Production of the Communication and Engagement Strategy was a key effort at this stage.

10 **Public Toilets** - The working group is continuing its discussions with Cornwall Council and some local businesses on the handover and operation the public conveniences. CC have confirmed that a freehold handover is on offer where legally possible (there may be difficulties with the Quay toilets because of a current lease arrangement) . CC is also looking at fitting cubicle charging mechanisms to all toilet doors before handover. There is also some possibility of the maintenance budget held by CORMAC for the toilets being handed to the Community Council on handover.

11 **Talland Bay Coastal Path.** Cllr. Hannaford's stated that CC had instructed to produce a Line of Site Drawing of their proposed solution for assessment by the owner of the land over which a new path would pass. She will advise of progress as it occurs.

12 **Paperless Planning Grant form Cornwall Council.** Cornwall Council had provided a £700 grant to alleviate some costs of the shift to paperless planning. Members decided that part of the grant should be used to procure an A3 Printer which will allow the Clerk to print plans for distribution Members. Advance notice will be given to the Clerk if the projector and screen was required.

- **0251 RESOLVED to purchase an A3 printer and associated stationary for use in examination of planning applications.**
- Proposed by Cllr. Sharpe, seconded by Cllr Julian, resolution carried

- 13 Talland Church Christmas Tree Festival** – Members agreed to a request from Talland Church Parochial Church Council for Polperro Community Council to sponsor a tree in their Christmas Tree Festival. Cllr Mrs Sharpe agreed to make the all the arrangement. Members set a maximum ceiling of £150 for this although actual cost is expected to be much less.
- 14 West Quarries Project Consultation** – After examining the proposals of the sponsors, the comments of the Friends of Kilminorth Woods and input from the County Ecologist, Members decided that they supported the low level, low impact use of the site as advised by the County Ecologist. The Clerk was to communicate these views to Cornwall Council.
- 15 Correspondence Received (circulated to members):**
- Annual Review of Peninsula Community Health service
 - Minutes of Polperro Harbour Trustees Meeting 1 Oct 15
 - Clerks and Councils Direct Newsletter Nov 2015
 - Minutes of the Village Hall Management Committee 22 Sep 2016
- 16 Any Other Business – For Report Only**
- 16.1 The small change to the Council Logo adding Cornish words "Konsel Kemeneth Porthpyra" received general consent.
- 17 Time, Date and Venue of Next Meeting**
This was agreed as 7.00pm on Monday 14th December 2015 in the Village Hall.

There being no further business, the Chairman closed the meeting at 9.00pm.

Signed..... Date.....