



Minutes of the meeting held on Monday 20th November 2017

Present

Chairman Cllr D Pengelly

Members

Cllr. A French Cllr. T Giddy Cllr. Mrs J Greville Cllr. A Hawke Cllr. N Jolliff
Cllr. P Lightfoot Cllr. A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

In Attendance

Mr G Sharpe (Clerk) Cllr Hannaford CC (from 8pm)

1 Open Session

- 1.1 Police Report – PCSO Steve Cocks was unable to attend but provided a written report on local law enforcement issues and crime statistics.
- 1.2 Public Participation. Nil

2 Closed Session

- 2.1 Apologies for Absence - Cllr E Hannaford CC (unable to make start of meeting)

3 Members' Matters

- 3.1 Declarations of Interest - None
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

4 Minutes of the Ordinary Meeting held on Monday 16th October 2017.

- **0374 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Lightfoot, resolution carried.

5 Matters Arising From Last Meeting's minutes

- 5.1 Item 14 Mitigating Flood risks. A meeting with CC Officers, Cllr Hannaford and members of PCC was conducted and some solutions discussed, to be taken ahead by CC Highways. Cllr Greville asked that the issue of including Landaviddy Lane and Talland Hill in Zone 1 for cleaning be pursued with Cllr Hannaford.

6 Finance

- 6.1 Financial Statement.

- **0375 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202435 to 202448 inclusive, totalling £5,155.28**
- Proposed by Cllr. Lightfoot, seconded by Cllr. Giddy, resolution carried.

- 6.2 Renewal of Street Lighting Maintenance Contract.
- **0376 RESOLVED to approve the quote for the Street Lighting Maintenance Contract commencing 1st April 2018 from SSE and associated costs.**
 - Proposed by Cllr. Lightfoot, seconded by Cllr. Giddy, resolution carried.
- 6.3 Precept setting for FY 2018/19. Members discussed current estimates for Precept demand for next year. It was agreed that the basic requirements were established and the final bid will be reviewed and ratified at the next meeting, before forwarding to Cornwall Council.

7 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA17/09947	Harbour Watch The Warren Polperro	Replacement of 5 window frames on a like for like basis.	11F/OA
PA17/09558	Seaview Holiday Village Polperro Road	Extension and improvements to Seaview Holiday Village caravan park, comprising use of land for the siting of additional lodges, caravans (static and touring) and camping for holiday use; conversion of chalets to toilet and shower block, access and parking, landscape planting and associated infrastructure.	11A/OF
PA17/10403	Restgarth Care Home Langreek Road Polperro	Removal of condition 9 relating to tree protection in respect of decision notice E2/03/00196/FUL	11A/OF

- **0377 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Sharpe, seconded by Cllr French, resolution carried

7.2 Applications Determined – Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA17/04896	Stores The Warren Polperro	Conversion of fishing store into holiday let accommodation	Withdrawn 27/10/17
PA17/04897	Stores The Warren Polperro	Listed Building Consent for above	Withdrawn 27/10/17
PA17/08381	Furzedon Crumplehorn Polperro	Erection of first floor balustrade.	Approved 3/11/17
PA17/08965	Orchardleigh Landavidy Lane Polperro Looe	Reconstruction of the existing extension together with internal alterations.	Approved 3/11/17
PA17/07614	Kilminorth Barton Farm, Muchlarnick	Change of Use of property to an unfettered residential dwelling including removal of condition 4 of original permission.	Approved 10/11/17

7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/01923	Pendennis And Shalom Lansallos Street Polperro	Alleged internal works to Grade II listed buildings to combine two dwellings into one. Update – Remains under investigation
EN17/01712	Killigarth Manor Caravan Park Polperro	Alleged unauthorised works to a Grade II Listed building namely windows to front replaced with UPVC. Update – Under investigation by Historic Environment Section before deciding further action.
EN17/01713	Roberts Pharmacy, The Coombes Polperro	Alleged UPVC windows installed to the first-floor front of building in a conservation area. Update – Site visit carried out – letter to be sent to registered owner.
EN17/01761	Gifts and Myths (formerly The Local Maid) Fore Street Polperro	Alleged works being carried out to a Grade II Listed building - two wooden display cabinets displaying items for sale attached to external walls within a Conservation Area. Update – Breach confirmed but not expedient -no planning harm. Case closed.
EN17/01911	Sclerder Abbey, Sclerder Lane	Alleged works carried out to a Grade II listed building - Removal of original doors and their replacement with modern fire doors, the unsympathetic treatment of existing doors and the insertion of additional fire doors. Resolution target date 5/1/18
EN17/02065	Shell House The Warren Polperro	Scaffolding constructed around property at Shell House, a listed building. No further update.

7.4 Enforcement matters to be reported from this meeting. Nil

8 Reports – Cornwall Council Report by Cllr Mrs E Hannaford:

8.1 Cllr Hannaford provided a written brief and answered Councillors' questions after she joined the meeting.

8.2 Liskeard and Looe Community Network Area Panel Meeting –Cllrs Hawke briefed members on activities at the meeting. The next event will be early in the new year.

9 **Public Toilets** - There were no significant changes to the status quo. PCC had received an email from Cornwall Council outlining legal issues regarding Talland Toilets which are yet to be resolved. No transfer of title will go ahead until these are addressed.

10 **Neighbourhood Plan** – The first draft of the Neighbourhood Plan document is with the Cornwall Rural Community Charity for checking. The next stage will then be to forward it to Cornwall Council for Strategic Environmental Assessment screening. Depending of progress with these stages, it is hoped the plan will be ready for Public Consultation early in the new year.

11 **Big Green Project** – Following review of the plans with the Architect on 6th November, a public consultation on the proposals will be held on Saturday 2nd December in the Methodist Chapel Meeting Room from 10am to 5pm. Public notices have been issued to advertise the event.

12 **Electoral Review of Cornwall – Division Arrangements** – Members discussed a response to the Cornwall Council Consultation on the Electoral Review. Members thought that the proposal to include Lanreath and Pelynt Parishes into the current ward when the number of Cornwall Councillors reduces to 87 at the 2021 elections was the

only reasonable solution. Consequently, PCC would not make a formal submission to the consultation.

13 Talland Church Christmas Tree Festival 2017 – Members agreed to support this event again this year.

- **0378 RESOLVED to approve purchase of a 2m Christmas Tree to be displayed in the Talland Church Christmas Tree Festival**
- Proposed by Cllr. Wakeham, seconded by Cllr Hawke, resolution carried

14 Control of Seagulls – Cllr Greville informed members that seagull control experts had not yet been able to visit the village. This item is to remain on the agenda until sufficient information has been gathered for informed discussion.

15 Trenewan Traffic Issues – Cllr Talling briefed members on issues with traffic in the Trenewan area, largely the result of SATNAV directions and signage. Other member also noted similar issues around Polperro. Councillor Hannaford was requested to arrange a site meeting with Cornwall Council Highways Department to cover both the Trenewan and Polperro issues.

16 Correspondence (circulated to members for information).

- Clerks and Councils Direct November Edition
- Letter from Cornwall Legal offering legal services
- Minutes of Polperro Harbour Trust Meeting held on 5th October.

17 Any Other Business – For Report Only - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

17.1 Complaints had been received of the growing number of large green wheelie bins that were evident around the village, which were having a detrimental effect on the Conservation Area. It was understood that PPG had an aim to help solve the commercial waste issue. The Chairman would write to PPG to request that they expedited any plans they had, before it was necessary to invite Cornwall Council to enforce the commercial waste and highways regulations.

17.2 Complaints have also been received about the unkempt and overgrown state of the Widows' Drying Ground. The Clerk was instructed to write to the current leaseholders to investigate the issue and seek a resolution.

17.3 The Chairman noted that the Quay and Warren streets were not being maintained to Grade A standard. The Clerk was to report this to Cornwall Council.

18 Time, Date and Venue of Next Meeting

This was agreed as 7.00pm on **Monday 11th December 2017** in the Village Hall.
There being no further business, the Chairman closed the meeting at 8.30pm

Signed

Date.....