



Minutes of the meeting held on Monday 21st November 2016

Present

Vice Chairman Cllr. J Greville

Members

Cllr. A French Cllr. A Hawke Cllr. D Julian Cllr. J Leftly Cllr. P Lightfoot Cllr. A Sharpe
Cllr. C Wakeham Cllr. M White

In Attendance

Mr G Sharpe (Clerk)

1 Open Session

- 1.1 Police Report - PCSO Steve Cocks attended and briefed Members on crime in the parish. He aimed to attend Council meetings once per quarter in future.
- 1.2 Public Participation. Two parishioners from Trenewan attended to seek PCC's advice and assistance with the acquisition of a defibrillator to place in the newly re-installed telephone box in Trenewan. PCC agreed to consider any request for financial assistance once other fund raising avenues had been explored.

2 Closed Session

- 2.1 Apologies for Absence - Cllr. D Pengelly Cllr. W Collings Cllr. E Hannaford CC

3 Members' Matters

- 3.1 Declarations of Interest - Cllr Sharpe declared an interest in the precept discussion which would involve a family member's future employment terms and salary. She withdrew from the meeting room during this part of the discussion and took no part in the discussion or vote.
- 3.2 Dispensations – No new dispensation requests
- 3.3 Gifts and Hospitality - Nil.

4 Minutes of the Ordinary Meeting held on Monday 17th October 2016

- **0304 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Wakeham, seconded by Cllr. Lightfoot, resolution carried.

5 Matters Arising

Item 15.4 (Council Laptop hard drive failure). A new hard drive has been fitted the laptop is now functioning correctly.

6 Finance

6.1 Financial Statement. An outstanding bill from Cornwall Council was being disputed and would not be paid until issues were resolved.

- **0305 RESOLVED to withhold payment of Invoice 541508 due to Cornwall Council pending a meeting to resolve areas of dispute.**
- Proposed by Cllr. French, seconded by Cllr. Lightfoot, resolution carried
- **0306 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202295 to 202307 inclusive, totalling £10,573.46**
- Proposed by Cllr. Julian, seconded by Cllr. French, resolution carried

6.2 Quote from M&P Electrical for repair work at Big Green.

- **0307 RESOLVED to accept M&P's quote QU-0167 dated 28/10/16 and allocate funds to the work**

- Proposed by Cllr. Wakeham, seconded by Cllr. French, resolution carried

Cllr French suggested that it would be useful to add an isolator switch between the Western Power installation and that owned by PCC to facilitate any future work. Clerk to arrange with Western Power.

6.3 Precept setting for FY 2017/18. Members reviewed the budget adjustments proposed at the October meeting, and made other minor adjustments. It was agreed that the Clerk's working hours should be increased to 80 hours per month from the commencement of the next financial year and this was taken into account in determining the parish Precept. The Clerk's allowance was also to be brought up to date in line with inflation next year, to £225. A final decision on the Precept figure will be taken at the December meeting.

7 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Proposal	Vote
PA16/09503	The Kitchen, The Coombes, Polperro	Remove one ground floor (rear) air vent and replace with a window and create a new opening for a second ground floor (rear) window.	No vote taken but comments forwarded to Cornwall Council

- **0308 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Lightfoot, seconded by Cllr Sharpe, resolution carried

7.2 Applications Determined – Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
Nil			

7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/00518	Builders Yard Sclerder Lane Looe Cornwall	The balcony, storage container on the site and the landscaping works under investigation.
EN16/01923	Pendennis And Shalom Lansallos Street	Alleged internal works to Grade II listed buildings to combine two dwellings into one. Case Officer reports work

	Polperro	stopped and is currently arranging a site visit to assess any damage that may have been undertaken.
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7.4 Enforcement matters to be reported from this meeting- Nil.

8 Adoption of Pre-Application Planning Protocol – Council agreed to the adoption of the Pre-Application Planning Protocol devised by Cornwall Planning Partnership and Cornwall Council, which would govern the conduct of PCC’s involvement in any pre-application process in future.

- **0309 RESOLVED to adopt Cornwall Local Councils Pre App Protocol, Model Approach to Pre App Discussions, Registration and Profile Documents as**
- Proposed by Cllr. French, seconded by Cllr Lightfoot, resolution carried

9 Reports – Cornwall Council Report by Cllr Mrs E Hannaford:

9.1 Cllr Hannaford provided a written brief as she was unable to attend the meeting.

9.2 Cllr. White stated that he had tried continuously to seek a resolution of the ineffective drainage around the Landaviddy/Mill Hill area but his messages and requests had been ignored or remained unacknowledged. Members agreed this was unacceptable and instructed the Clerk to write to Cllr Bert Biscoe (Portfolio Holder for Transport Cornwall Council) to press for a response from his officers.

9.3 Members were shown a letter from Cornwall Council Highways regarding responsibility for leat clearance near The Retreat on Landaviddy Lane, which was clearly ambiguous. The Clerk was to enlist the help of our Ward Councillor to try to get clarification.

10 Public Toilets

10.1 A meeting has been arranged with Cllr Duffin (CC) to address a number of outstanding issues with the transfer of the public toilets. Members noted that there had been some issues with the procedures of cleaning staff which had been reported to Cornwall Council.

10.2 Public Toilet Opening Times. Members observed that male and female toilets at Fishnabridge remained open when they should now be closed. Cornwall Council has assured PCC that they will not be charged for additional open period.

11 Traffic Regulation Order – The TRO is now almost fully implemented with some administrative work still to be completed at Brent. Members expressed disappointment that several local persons regularly ignored the parking restrictions at certain times. PCC will seek to address this with CC Parking Enforcement.

12 South West Coastal Path at Talland Bay – Members were aware that the barriers erected on the closed section of the Coastal Path at Talland were regularly vandalised and ignored by walkers. It was agreed to approach Cornwall Council with a view to removing the unsightly and ineffective barriers, leaving only warning signs for members of the public to observe or ignore at their own risk.

13 Big Green Project – A formal meeting with interested groups needs to be arranged before this item can be taken forward. Cllr Greville try to convene such a meeting before the December Council meeting.

14 Paths of Polperro Flyers

- **0310 RESOLVED to order 5000 flyers from Aawen Design and allocate funds in accordance with their quote e4386 dated 11th October 2016.**
 - Proposed by Cllr. Leftly, seconded by Cllr French, resolution carried
- 15 Grass Cutting at St Tallanus Cemetery** – Considering the duties already devolved by Cornwall Council at the expense of the parish, the Council declined to take on additional the additional task of grass cutting at St Tallanus.
- 16 Looe and Liskeard Community Network Area Meetings.** Opinions had been sought by Looe and Liskeard CAN on whether daytime meetings would encourage more groups to attend. Members agreed that this would not be beneficial from PCC’s point of view.
- 17 Talland Church Christmas Tree Festival** – Members agreed to sponsor a tree for the festival. Cllr Sharpe agreed to make the arrangements.
- **0311 RESOLVED to provide up to £50 to sponsor a Christmas Tree for Talland Church Festival.**
 - Proposed by Cllr. Wakeham, seconded by Cllr. White, resolution carried
- 18 Support for Hosting of a Stage of the Tour of Britain Cycle Race** – Cllr Potter of Helston Town Council had requested support from all parishes for a Cornwall bid to stage a section of the Tour of Britain race in 2019 or 2020. Members agreed unanimously that this would be a good thing for the County and parish and supplied statement in support of this application.
- 19 Correspondence (circulated to members for information):**
- Minutes of VHMC Meeting held on 27th Sep 2016
 - Minutes of Harbour Trust Meeting held on 6th Oct 2016
- 20 Any Other Business – For Report Only**
- 20.1 The new Parish Noticeboard has been installed. The old one was deemed unusable and the Clerk was instructed to dispose of it.
- 20.2 There had been an issue with rubbish collection at Little Green on Monday 21st Nov. Clerk to report this to CC and ascertain reason.
- 20.3 The NDP survey was in progress and receiving responses. NDP to be added as a standing agenda item for PCC meetings until further notice.
- 20.4 Missing/damaged road signs at Mill Hill and Talland Hill to be reported by the Clerk.
- 20.5 A member reported the apparent building of a dam near Pennellick Farm which might pose some danger to the flood defence scheme. The Clerk was to report this to the Environment Agency for investigation.
- 21 Time, Date and Venue of Next Meeting**
This was agreed to be 7.00pm on Monday 12th December 2016 in the Village Hall.

There being no further business, the Chairman closed the meeting at 9.00pm

Signed..... Date.....