



## Minutes of the Meeting held on Monday 16<sup>th</sup> May 2022

### Present

**Chairperson** Cllr. D Pengelly

### Members

Cllr. A French Cllr. A Giddy Cllr. J Greville Cllr. P Lightfoot Cllr. A Sharpe Cllr. A Talling  
Cllr. C Wakeham

### In Attendance

Mr G Sharpe (Clerk)

## 1 ELECTIONS AND DECLARATIONS OF ACCEPTANCE OF OFFICE

1.1 **Election of Chairman.** Council Members elected a Chairman for the forthcoming year.

- **0656 RESOLVED to re-elect Cllr. D Pengelly as Chairman for the coming year**
- Proposed by Cllr. French, seconded by Cllr. Wakeham, resolution carried

1.2 **Election of Vice-Chairman** Cllr Pengelly took the chair thanked the Vice Chairman, Members of the Council and the Clerk for their hard work and support over the last year. The Chairman then sought nominations for the office of Vice Chairman.

- **0657 RESOLVED to re-elect Cllr. J Greville as Vice-Chair for the coming year.**
- Proposed by Cllr Wakeham seconded by Cllr Giddy, resolution carried

1.3 Election of Committees

### Full Council Committees (All members participate)

Planning	Housing
Street Lighting	Tourism
Village Trust	Rural Transport

### Sub-Committees (designated Members participate and report to full Council)

Finance and Internal Audit	Cllrs French, Lightfoot and Talling
Road Safety/Traffic Management	Cllrs Foster, Jolliff, White, Pengelly, Sharpe, Talling
Couch's Foundation	Cllrs Wakeham and Talling
Village Hall	Cllrs Greville, Lightfoot and Wakeham
Parish Works	Chair, Vice-Chair and Cllrs Sharpe, Wakeham
Media	Chair and Vice-Chairman
Village Hall Works Committee	Cllrs Pengelly, Wakeham, Sharpe, Greville
Data Protection	Cllrs Greville, French and Wakeham
Staffing Committee	Cllrs Pengelly, Greville, Lightfoot and Wakeham

Working Groups (Nominated groups for specific projects – making reports and recommendations to full Council)

Looe and Liskeard Community Network Area Representative Cll.r Giddy

- **0658 RESOLVED to approve the composition of committees as above.**
- Proposed by Cllr. Greville, seconded by Cllr. Sharpe, resolution carried

## **2 Open Session**

- 2.1 Police report –PCSO Cocks was unable to attend the meeting but provided a written brief on crimes in the parish.
- 2.2 Public Participation. Three members of the public attended to inform the Council of traffic issues on Talland Hill. Members undertook to seek a meeting with Highways to see what can be done to alleviate the situation.

## **3 Closed Session**

- 3.1 Apologies for Absence - Cllr. P Foster Cllr. N Jolliff Cllr. M White Cllr. E Hannaford CC

## **4 Members' Matters**

- 4.1 Declarations of Interest – Nil
- 4.2 Dispensations – No new dispensations.
- 4.3 Gifts and Hospitality - Nil.

## **5 Minutes of the Meeting held on 25<sup>th</sup> April 2022**

- **0659 RESOLVED to approve the minutes as read.**
- Proposed by Cllr Wakeham, seconded by Cllr Giddy, resolution carried.

## **6 Matters Arising from Last Meeting's Minutes (not addressed in the agenda)**

**Item 6.5 Internal Auditor** Mr Barry Jolliff has announced he has retired from his audit duties. The Clerk would investigate availability of alternative auditors and report back

**Item 7.1 Planning Enforcement.** Three new enforcement cases had been opened as a result of PCC reports.

**Item 13.4 Cemetery trough.** Casework Assist case was raised by Cllr Hannaford, awaiting response

**Item 13.5 Big Green Street Lights.** A temporary fix for these lights was deemed too costly given the intention to refurbish Big Green and its electrical system.

## **7 Finance.**

### **7.1 Financial Statement**

- **0660 RESOLVED to approve the financial statement, including expenditure from cheque numbers 203168 to 203179 inclusive, totalling £5,119.23.**
- Proposed by Cllr Talling, seconded by Cllr Wakeham, resolution carried.

### **7.2 Community Enforcement Officer contracted hours.**

- **0661 RESOLVED to the increase the CEO contracted hours to 100 hours per month from 1 June until 30 September 2022.**

- Proposed by Cllr Greville, seconded by Cllr Wakeham, resolution carried.

7.3 Heritage Art Display Facilities in the Methodist Chapel.

- **0662 RESOLVED to allocate up to £7,000 towards costs of establishing facilities in the Methodist Chapel for the display of Polperro Heritage Art.**
- Proposed by Cllr. French, seconded by Cllr. Greville, resolution carried

7.4 Expenditure in support of Platinum Jubilee Celebrations.

- **0663 RESOLVED to allocate up to £1,000 for goods and services in support of Platinum Jubilee events within the parish.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Greville, resolution carried

7.5 Amendment of Sick Pay Terms of the Clerk's Employment Contract.

- **0664 RESOLVED to amend the Clerk's Contract of Employment to bring sick pay terms in line with the NALC/SLCC model contract.**
- Proposed by Cllr. Greville, seconded by Cllr. Lightfoot, resolution carried.

**8 Planning Applications** – The following application for development within the Council Boundary was reviewed and response to the planning Authority formulated.

8.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA22/03028	Land Adjacent To Palm Court Langreek Road	Reserved Matters application following Outline approval PA19/10118 dated 26 <sup>th</sup> March 2020 for access, appearance, landscaping, layout and scale	0F/8A/3 Away
PA22/03787	Crabbers Rest Lansallos Street Polperro Cornwall	Change of use of ground floor from residential to commercial use as a shop (Use Class E)	8F/0A/3 Away

- **0665 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Greville, seconded by Cllr Wakeham, resolution carried.

8.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA22/02600	Pleydon Meadow Talland Hill Polperro	Single-storey rear extension	Approved 5/5/22

8.3 Enforcement matters. Members raised three potential breaches of planning rules or policies two of which are in the Conservation Area. The Clerk was to report these to Cornwall Council for investigation. There was also a report of retail wares encroaching on the highway, which was also to be reported.

**9 Reports**

- 9.1 Cornwall Council Matters. Cllr. Hannaford was unable to attend the meeting or provide a written report due to extenuating personal circumstances. The members were fully supportive of this.
- 9.2 Community Enforcement Officer. There was nothing of significance to report this month.
- 10 Polperro Park Holiday Site** – Pegasus Group, representing the new owners of this site, had requested an opportunity to brief Council members on their plans for the site. Members agreed to receive the brief and the Clerk was to confirm details.
- 11 Public Toilets** – The Clerk reported he had received an erroneous bill from Cornwall Council for Talland Toilets, which he was attempting to resolve.
- 12 HM The Queen Platinum Jubilee Celebrations-** The Community Cream Tea on Big Green had now been organised for Sunday 5<sup>th</sup> June and advertised around the village.
- 13 Village Hall Management Working Group** – A new Village Hall Management Committee was elected at the Annual General Meeting on Thursday 28<sup>th</sup> April.
- 14 Correspondence (circulated to Members for information)**
- Nil
- 15 Any Other Business – For Report Only - The Council cannot lawfully make financial decisions on items discussed under this heading. This heading is for reporting items of interest only.**
- 15.1 Parking at the Killigarth access road. Members were aware of complaints about the increasing number of vehicles which are parking on both sides of the Killigarth access road near the junction with the A387, causing difficulties for local residents. Members would consider what options were available to reduce this and discuss with Highways.
- 15.2 Members responded to a query about the incomplete double yellow lines at Langreek Road. Highways was to be informed that the scheme should be completed in accordance with the original plan.
- 15.3 Members gave the go ahead for maintenance work on the public toilets, identified during the 2021 walk round, to be carried out. The remainder of works would await updating at the next walk round in June/July.
- 15.4 Members thanked the outgoing Clerk for his service over the last eight years and wished him well in his retirement. The new Clerk, Ms Laura Storey would assume Clerk and Responsible Financial Officer duties on 1 June.
- 16 Time, Date and Venue of Next Ordinary Meeting** – 7.00pm on **Monday 20th June 2022** in the Village Hall.

**There being no further business, the Chairman closed the meeting at 8.45pm**

Signed ..... Date **20<sup>th</sup> June 2022**