



## Minutes of the Meeting held on Monday 17<sup>th</sup> May 2021

### Present

Chairperson Cllr D Pengelly

### Members

Cllr. A French Cllr.A Giddy Cllr. Mrs J Greville Cllr. N Jolliff Cllr. A Hawke Cllr. P Lightfoot Cllr. Mrs A Sharpe Cllr. C Wakeham Cllr. M White Cllr. A Talling (part meeting)

### In Attendance

Mr G Sharpe (Clerk),

## 1 ELECTIONS AND DECLARATIONS OF ACCEPTANCE OF OFFICE

1.1 **Election of Chairman.** After signing declarations of Acceptance of Office, the members present proposed and voted on nominations for the office of Chairman.

- **0595 RESOLVED to re-appoint Cllr. D Pengelly as Chairman for the coming year**
- Proposed by Cllr. French, seconded by Cllr. Giddy, resolution carried

1.2 **Election of Vice-Chairman** The Chairman thanked the Vice Chairman, Members of the Council and the Clerk for their hard work and support over the last year. The Chairman then sought nominations for the office of Vice Chairman.

- **0596 RESOLVED to re-appoint Cllr. J Greville as Vice-Chairman for the coming year.**
- Proposed by Cllr French seconded by Cllr Hawke, resolution carried

1.3 Cllr Talling was unable to attend at the start of the meeting to sign her Declaration of Acceptance of Office as she was delayed in a traffic jam.

- **0597 RESOLVED to grant Cllr Talling an extension of one week to complete her Declaration of Acceptance of Office.**
- Proposed by Cllr French seconded by Cllr White, resolution carried  
*Cllr Talling subsequently arrived after the start of the meeting, completed her declaration, and was able to take her seat for the remainder of the meeting.*

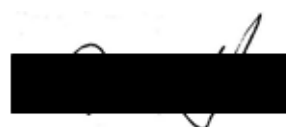
1.4 Election of Committees

#### Full Council Committees (All members participate)

Planning	Housing
Street Lighting	Tourism
Village Trust	Rural Transport

#### Sub-Committees (designated Members participate and report to full Council)

Finance and Internal Audit	Cllrs French, Lightfoot and Talling
Road Safety/Traffic Management	Cllrs Hawke, Jolliff, White, Pengelly, and Sharpe



Couch's Foundation	Cllrs Wakeham and Talling
Village Hall	Cllrs Greville, Lightfoot and Wakeham
Parish Works	Chairman, Vice-Chairman and Cllr. Wakeham
Media	Chairman and Vice-Chairman
Village Hall Works Committee	Cllrs Pengelly, Wakeham, Sharpe, Greville
Data Protection	Cllrs Greville, French and Wakeham

Working Groups (Nominated groups for specific projects – making reports and recommendations to full Council)

Public Toilets	Cllrs French, Lightfoot and Greville
Seagull Control Programme	Cllrs Greville, Wakeham and White

Looe and Liskeard Community Network Area Representatives Cllrs Giddy and Talling

- **0598 RESOLVED to approve the composition of committees as above.**
- Proposed by Cllr. French, seconded by Cllr. Lightfoot, resolution carried.

## 2 Open Session

- 2.1 Police report –No report this month.
- 2.2 Public Participation. Nil

## 3 Closed Session

- 3.1 Apologies for Absence – Cllr Mrs E Hannaford CC

## 4 Members' Matters

- 4.1 Declarations of Interest – Nil
- 4.2 Dispensations – The Clerk informed the Members of dispensation requested and granted for Cllr French (PPG(CIC) and Cllr Lightfoot (Village Hall Management Committee, Friends of Kilminorth Woods and Polperro Arts Foundation). Cllr White requested, and was granted, a dispensation for the Fishermen's Choir/Wreckers. All of the above dispensations allow the Members to assist debate with their knowledge of these organisations but not to vote.
- 4.3 Gifts and Hospitality - Nil.

## 5 Minutes of the Meetings held on 26th April 2021

- **0599 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Lightfoot, resolution carried.

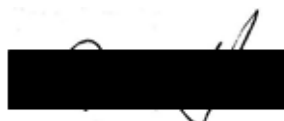
## 6 Matters Arising from Last Meeting's Minutes (not addressed in the agenda)

**Item 14.1** K Courts would remove the remaining green waste from Big Green and provide an estimate for provision of weed membrane..

## 7 Finance.

### 7.1 Financial Statement

- **0600 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202986 to 202998 inclusive, totalling £8,155.20.**
- Proposed by Cllr.Lightfoot, seconded by Cllr. Wakeham, resolution carried.



## 7.2 Appointment of Internal Auditor for financial year 2020/21

- **0601 RESOLVED to appoint Mr B Jolliff as internal auditor for Polperro Community Council Accounts for the financial year 2021/22 and to recognise his work this year with an honorarium of £100.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Jolliff, resolution carried

7.3 Members discussed rent and rental conditions for the lease of the new store (ex bus shelter) on Langreek Road. The Clerk would arrange details with the solicitor.

## 8 Planning Applications – The following application for development within the Council Boundary was reviewed and response to the planning Authority formulated.

### 8.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA21/03870	4 Coolbeg Close Killigarth Looe Cornwall	Works to Beech tree subject to a Tree Preservation Order, namely reduce the crown by approximately 2.5m back to suitable growth points and raise the crown to approximately 4m from the ground.	0F/11A

- **0602 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Sharpe, seconded by Cllr Jolliff, resolution carried.

### 8.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting:

Application	Location	Proposal	Status
PA21/01308	The Old Rectory Talland Hill Polperro	To extend the current parking area from 3 spaces to 4/5 spaces to improve existing parking arrangements and the access to neighbouring parking area.	Approved 12/5/21

### 8.3 Enforcement matters

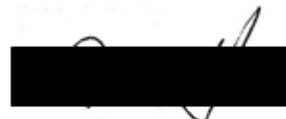
8.3.1 Members were informed of extensive work taking place in a property on the Coombes which might require planning permission. The Clerk would report this to Planning Enforcement.

8.3.2 Members expressed concern about the proliferation of A frame advertising boards being placed on the highway causing obstructions to vehicles and pedestrians especially whilst social distancing was in force. This is not only a nuisance but also contrary to planning regulations. The Clerk would bring this to the attention of Cornwall Council.

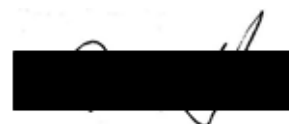
## 9 Reports

9.1 Cornwall Council Matters. Cllr. Hannaford CC was unable to attend the meeting due to a clash with another meeting. Members raised some issues which they would like Cllr Hannaford to assist with. The Clerk will pass these on at the earliest opportunity.

9.2 Community Enforcement Officer. The CEO provided a written report on his patrol activities in the Parish.



- 10 Traffic Management in the Village** – Members discussed a number of options to help manage traffic problems in the village. It was decided to employ a “street marshal” at Crumplehorne for a limited number of hours each week to advise drivers who have no need to enter or no arrangement for parking in the restricted zone to avoid the village centre. This will commence on 25 May. Cllr French would also investigate the placing of signs on New Road hill with similar intent to dissuade vehicles entering the village unnecessarily.
- **0603 RESOLVED to allocate up to £250 for the provision of signs on New Road Hill.**
  - Proposed by Cllr. French, seconded by Cllr White, resolution carried
- 11 Polperro Tram Service** – Members discussed an email from the new prospective owner of the Polperro Tram Service and formulate a reply offering advice on the operation of the new service.
- 12 Street Licence Application by The Wreckers.** Members approved a request from the Wreckers (a sub group of the Fishermen’s Choir) to practice on Big Green until such time as the COVID regulations allow them to return to an indoor location. Permission was subject to a number of conditions which would be kept under review.
- 13 Public Toilets** – Work continued to recommission the toilets at Crumplehorn, including replacement of a sensor flush.
- 14 COVID-19 Measures in Lansallos Parish** – Nothing significant to report.
- 15 Village Hall Management Working Group** – Cllr Greville informed the Council that following a recent fire inspection, it had been identified that several doors in the Village Hall needed replacement with Fire Doors. The Council decided that, as owners of the building, they would undertake to fund the doors. Cllrs Lightfoot and Wakeham did not vote (Declared interest)
- **0604 RESOLVED to fund the installation of five fire doors in the village hall subject to approval of detailed costs.**
  - Proposed by Cllr. Hawke, seconded by Cllr Sharpe, resolution carried
- 16 Correspondence (circulated to Members for information)**
- PHT Meeting Minutes 7<sup>th</sup> April 2021
  - Letter from Lansallos resident regarding planning issues
- 17 Any Other Business – For Report Only - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.**
- 17.1 The Clerk reported that, with the return to physical meetings, the Zoom account could be redundant. Member chose to keep this account live for the moment.
- 17.2 Cllr Wakeham asked what CC’s intention was regarding the riverside wall in the turning area which had suffered damage some time ago. The Clerk would ask CC to respond.



17.3 Despite several reports to SSE, the street light on Big Green had still not be repaired.  
Clerk to contact SSE.

17.4 PCC was till awaiting a heads of Terms letter from Cornwall Council regarding the Big Green development. Clerk to hasten.

**18 Time, Date and Venue of Next Ordinary Meeting – 7.00pm on Monday 21<sup>st</sup> June 2021**  
in the Village Hall if COVID-19 restrictions permit, otherwise by video conference.

**There being no further business, the Chairman closed the meeting at 8.23pm**

Signed .....  ..... Date 21<sup>st</sup> June 2021