



**Minutes of the meeting held on Monday 19 May 2014**

**Present**

**Chairman** Cllr. D Pengelly

**Members**

Cllr. P. Lightfoot Cllr. J. Mullarkey Cllr. P. Vaughan Cllr. L. Gregory Cllr. D. Julian  
 Cllr. J. Leftly Cllr. R. Davis Cllr. W. Collings Cllr. Hannaford(CC)

**In Attendance**

Mr G Sharpe (Clerk)

**1 Declarations of Acceptance of Office and Elections**

**1.1 Election of Chairman**

Cllr. Collings took the chair and sought nominations for the office of Chairman.

- o 0155 RESOLVED to appoint Cllr. D. Pengelly as Chairman for the coming year
- o Proposed by Cllr. Gregory, seconded by Cllr. Julian, resolution carried

Cllr. Pengelly thanked members for their nomination and support.

**1.2 Election of Vice-Chairman**

The Chairman sought nominations for the office of Vice-Chairman.

- o 0156 RESOLVED to appoint Cllr. L. Gregory as Vice-Chairman for the coming year
- o Proposed by Cllr. Collings, seconded by Cllr. Davis, resolution carried

**1.3 Declarations of Acceptance of Office**

These were duly signed by Chairman and Vice Chairman and witnessed by the Clerk.

**1.4 Election of Committees**

Finance and Internal Audit	Cllr's Mullarkey, Collings, and Lightfoot
Planning	All
Street Lighting	All
Village Hall	Cllr's Mullarkey and Wakeham
Gull Control	All
Road Safety/Traffic Management	Cllr. Julian
Couch's Foundation	Cllr. Collings
Parish Works	Chairman, Vice-Chairman and Cllr. Collings
Village Trust	All
Housing	All

Tourism	All
Media	Chairman and Vice-Chairman
Rural Transport	All
Village Hall Works Committee	Cllr's Pengelly, Davis, Collings Miss J Mullarkey and Mr A White

- 0157 RESOLVED to approve the composition of committee's as above
- Proposed by Cllr. Gregory, seconded by Cllr. Vaughan, resolution carried

## **2 OPEN SESSION**

2.1 Police Report. A written report was provided by PCSO Evans, stating that no crimes had been reported in the Parish in the previous month. The report warned of increased oil thefts in East Cornwall in the same period. Advice for residents is available from D&C Police.

2.2 Public Participation.  
Nil

## **3 CLOSED SESSION**

3.1 Apologies for Absence  
Cllr. M. Stringer Cllr. C. Wakeham

## **4 Members Matters**

4.1 Declarations of Interest. Cllr. Vaughan declared an interest in Item 7.4 PURE Funds, for which a dispensation is in force.

4.2 Dispensations  
Cllr. Leftly declared her changed status on becoming a Committee member for Polperro FC.

4.3 Gifts and Hospitality  
Nil

## **5 Minutes of the meeting held on Monday 21 April 2014**

- 0158 RESOLVED to approve the minutes as read.
- Proposed by Cllr. Gregory, seconded by Cllr. Lightfoot, resolution carried.

## **6 Matters Arising**

6.1 Item 15.3 Awaiting costings for Public Toilet options from Cornwall Council. Members felt that another meeting would be required once these costings had been provided.

6.2 Item 15.4 Report made to highways. Although road repairs were being made in the Parish they had not yet reached Lansallos Street.

## **7 Finance**

7.1 Financial Statement

- 0159 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202068 to 202074 inclusive, totalling £6,847.73.
- Proposed by Cllr. Collings, seconded by Cllr. Leftly, resolution carried

- 7.2 2013/2014 Financial Accounts and Audit Submission
- 0160 RESOLVED to accept the accounts as circulated and approve the Annual Governance Statement.
  - Proposed by Cllr. Leftly, seconded by Cllr. Gregory, resolution carried
- 7.3 Appointment of Internal Auditor for Financial Year 2014/15
- 0161 RESOLVED to appoint Mr B Joliffe as internal auditor for Polperro Community Council Accounts for the financial year 2014/15, and to award a £50 honorarium in recognition of this service.
  - Proposed by Cllr. Collings, seconded by Cllr. Lightfoot, resolution carried.
- 7.4 Adoption of PURE Funds by the PCC. Following advice from the Cornwall Association of Local Councils (CALC) it was decided that the PCC was unable to adopt the PURE funds and disburse them in accordance PURE's wishes. Cllr Vaughan would convey this decision to PURE.

## 8 Planning

### 8.1 Applications Received and circulated to members

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### 8.2 Applications received between agenda setting and this meeting

14/02930	Shop Opposite Coombe Cottage, the Coombes	Y 4, Abst 1, Away 2
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Although the Council was generally in favour of this application, there were a number of reservations with regard to the detail of the plans including roof height, window design and domestic waste issues. The Clerk was to ensure these issues were raised with the Planners when communicating the Council's decision.

- 0162 RESOLVED to refer these decisions to Cornwall Council
- Proposed by Cllr. Collings, seconded by Cllr. Gregory, resolution carried

### 8.3 Applications Determined

PA14/02586	Pathways, The Warren, Polperro	Approved 9/5/14
PA14/02587	Pathways, The Warren, Polperro	Approved 9/5/14

### 8.4 Current Enforcement Cases

- 8.4.1 EN 13/00324 Charlie Wilcox Cottage, The Quay, Polperro – removal of chimney
- 8.4.2 EN 14/00306 Land at Sand Hill –Condition 9 (Cornish Hedging)
- 8.4.3 EN 14/00308 Talland Bay – Development of Car Park area
- 8.4.4 EN 14/00302 Fixing of advertising boards to Listed Buildings
- 8.4.5 EN 14/00660 Seawards – Erection of pitched roof and other departures from planning consent

### 8.5 Enforcement matters to be reported from this meeting

Members noted changes to the frontage of Top Garage during recent renovation work, although no Planning Application had been referred to this Council. The Clerk

was directed to raise an enforcement report to ensure Planning Law has been complied with.

- 8.6 **Electronic distribution of Planning applications**  
Members stated whether they preferred to receive planning application by e-mail link or paper copy. The majority opted for e-mail distribution which considerably reduced the burden of passing the hard copy from Member to Member. The hard copy will continue to be circulated by post/hand to those Members who preferred to continue this way. The original will always be available at meeting to all Members.
- 8.7 **General Planning Issues.** Members expressed deep dissatisfaction with the relationship between PCC and Cornwall County Planning /Enforcement Departments. Although Cllr Hannaford would arrange a meeting with managers to discuss particular cases, Members determined that a letter to the Chief Executive of Cornwall Council was warranted. The Clerk will produce a draft for the Chairman's approval.
- 9 Cornwall Council - Report from CC Cllr Mrs E Hannaford**  
Cllr Hannaford presented her report on relevant issues - detailed report attached. Members were requested to report any areas which might benefit from a new scheme to assist residents affected by surface water run-off. More information on the scheme to follow when available.
- 10 PCC Insurance - Annual Risk Review**  
Members reviewed the activities and property of the Council to determine that the current insurance policy adequately covered risks. It was determined that Council activities had not altered and that recently acquired property had already been added to the insurance policy. No change was required.
- 0163 RESOLVED to maintain current insurance levels
  - Proposed by Cllr. Collings, seconded by Cllr Leftly, resolution carried.
- 11 2014 Works Inspection**  
This will take place on Tuesday 3 June commencing 10am at the Village Hall
- 12 Community Magazine**  
Cllr. Stringer was unable to attend, but reported that despite unavoidable delays, publication is imminent.
- 13 Community Flood Plan**  
Cllr Lightfoot briefed member on the recent meeting with CC and EA officers to discuss likely costs, training and the next step. It was decided more members of the public would be required to make the plan viable. Cllr Gregory agreed to assist Cllr Lightfoot by engaging with some residents in Longcombe who might be willing to participate.
- 14 Big Green Project**

Members decided that Big Green required re-design to better suit the needs of the residents. It was agreed that the assistance of an architect should be sought to come up with alternative designs that can be presented to residents in due course. Clerk is to contact local architect to arrange initial meeting.

**15 Correspondence Received (circulated to members):**

- Polperro VHMC Minutes – March 2014
- Clerks and Councils Direct – May 2014
- Update on St Martin's Road Project
- E-mail concerning changes to Polperro Plymouth bus schedule
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**16 Any Other Business**

16.1 Cllr Mullarkey requested the use of Big Green for the Polperro Festival, 14 to 22 June. The request was approved.

16.2 Members expressed great concern about the blind bend on the road between Killigarth and Brent. Vehicles have been seen observed on numerous occasions taking the bend at unsafe speed. A number of factors will lead to increased vehicular and pedestrian traffic on this road and it is considered only a matter of time before a serious accident occurs. The Clerk will draft a letter to the Highways department outlining the Council's concerns and requesting action to reduce the risk.

16.3 Opening of Lansallos Fete. Both the Chairman and Vice Chairman expressed doubt about their availability to open Lansallos Fete on 26 July. Cllr Collings kindly agreed to substitute if need be.

16.4 Members expected that the spring planting around the village should be undertaken soon. The Welcome to Polperro" sign also required attention. The Clerk will contact Kendale Courts to expedite confirm.

**17 Time, Date and Venue of Next Meeting**

To be agreed as 7.0pm on Monday 16 June 2014 in the Village Hall

**There being no further business, the Chairman closed the meeting at 8.45pm.**

**Signed..... Date.....**