



## **Minutes of the Meeting held on Monday 18<sup>th</sup> May 2020** **(Meeting held by video conference under COVID-19 Regulations)**

### **Present**

**Chairman** Cllr D Pengelly

### **Members**

Cllr. A French Cllr. A Giddy Cllr. Mrs J Greville Cllr. A Hawke Cllr. N Jolliff Cllr. P Lightfoot  
Cllr. Mrs A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

### **In Attendance**

Mr G Sharpe (Clerk), Cllr Mrs E Hannaford CC

### **1 Open Session**

- 1.1 No police report whilst the lockdown was in force. The Clerk briefed the crime statistics for March extracted from the D&C police web site.
- 1.2 Public Participation. Mr M Pengelly attended to brief on the Football Club's project (Item 10) Mr E Pilcher, Ms K Bowdler and Ms L Finnemore addressed the Council on future Village Hall management (Item 9).

### **2 Closed Session**

- 2.1 Apologies for Absence – Nil

### **3 Members' Matters**

- 3.1 Declarations of Interest – Cllr Lightfoot declared an interest in Item 9 as a member of the Art Foundation. He has a dispensation to discuss Arts Foundation matters to assist the Council but cannot vote.
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.
- 3.4 Adoption of Supplementary Standing Orders

- **0538 RESOLVED to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, valid until May 7<sup>th</sup>, 2021 or the repeal of legislation, whichever is the earlier.**
- Proposed by Cllr. Giddy, seconded by Cllr. Greville, resolution carried.

### **4 Minutes of the Meetings held on 20<sup>th</sup> April 2020**

- **0539 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Hawke, resolution carried.

### **5 Matters Arising from Last Meeting's Minutes (not addressed in the agenda)**

**Item 10** Community Chest Grant - £600 had been transferred to the PCC account from Cllr Hannaford's Community Chest.

**Item 11 Seagull Control** -The special licence required to conduct the seagull egg replacement programme this year has been denied by Natural England. The programme cannot therefore be conducted

## 6 Finance.

### 6.1 Financial Statement

- **0540 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202836 to 202846 inclusive, totalling £5,835.78**
- Proposed by Cllr Sharpe, seconded by Cllr. Jolliff, resolution carried.

### 6.2 Appointment of Internal Auditor for financial year 2020/21

- **0541 RESOLVED to appoint Mr B Joliff as internal auditor for Polperro Community Council Accounts for the financial year 2020/21 and to recognise his work this year with an honorarium of £100.**
- Proposed by Cllr. French, seconded by Cllr. Giddy, resolution carried

6.3 Annual Audit Process - The Clerk reported that all required documents had been supplied to the external auditor and that the period for the Exercise of Public Rights to view financial documents would take place from 29<sup>th</sup> June to 7<sup>th</sup> Aug.

## 7 Planning Applications – The following application for development within the Council Boundary was reviewed and response to the planning Authority formulated.

### 7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA20/02560	1 Talland View Polperro	Erection of an ancillary granny annexe	10F/1A
PA20/02949	6 Coolbeg Close Killigarth	Application for works to tree subject to TPO: Monterey Cypress reduce 20% of crown, overall thinning and removal of deadwood.	0F/11A
PA20/03204	Channel View Talland Hill Polperro	Repair and replace windows and doors to match existing and double glaze.	11F/0A

- **0542 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Wakeham, seconded by Cllr Sharpe, resolution carried.

### 7.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting –

Application	Location	Proposal	Status
PA20/01015	Lily House The Coombes Polperro	Re pollard Horse Chestnut to previous pollard points.	Approved 22/4/20

7.3 Enforcement matters. Complaints had been received that the building storage area established in the field next to Eddystone View was still in operation and being used by other contractors. There is a current Enforcement investigation under way and Cllr Hannaford undertook to find out where this stood.

## **8 Reports**

8.1 Cornwall Council Matters. Cllr. Hannaford CC briefed Members on matters of interest from the Ward Member's perspective. The Chairman stated that PCC would welcome signage or advice from Highways to deter tourists from coming into the region/village.

8.2 Community Enforcement Officer. The CEO provided a written report on his activities for the last month which was briefed by the Clerk

**9 Management of The Village Hall** – Members discussed some new ideas for the management of the village Hall in the future, having heard from a number of interested groups in the Open Session. All were in agreement that there was now an opportunity to look at new ideas whilst safeguarding current users' access. A working group was formed, to include representatives from external groups and organisations, to explore possibilities before reporting back to Council. Cllrs French, Lightfoot, Wakeham and Greville volunteered to form this working group.

**10 Request for Financial Assistance from the Football Club** – Members had heard a representation from Mr M Pengelly on plans for the refurbishment of the Football Club and of the fund-raising requirements involved.

- **0543 RESOLVED to grant the sum of £1,000 to Polperro Football Club towards the Club House refurbishment project.**
- Proposed by Cllr. Greville, seconded by Cllr Sharpe, resolution carried

**11 Premises Licence Application for Quay Concerts** – Members agreed to grant a licence for the 2020 programme of choir concerts providing that the organisers conformed to the Government guidance on public gatherings and social distancing prevalent at the time of each event.

## **12 Correspondence (circulated to Members for information)**

- Letter from Cornwall Air Ambulance Fundraising Officer
- Letter from Victim Support Devon and Cornwall
- Email from Cornwall Hospice Care

**13 Any Other Business – For Report Only** - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

13.1 Small Business Grant. The Clerk was instructed to forward a claim on behalf of PCC now that Parish Councils have become eligible.

13.2 Cllr Wakeham stated that the Museum remained closed although repair work was being undertaken under social distancing rules.

13.3 It was reported that domestic waste was being placed at Little green in plastic sacks which were not seagull proof. This was causing litter issues. The Clerk was directed to

inform Cornwall Council who would take the necessary action to remind residents of their legal responsibilities.

**14 Time, Date and Venue of Next Ordinary Meeting** - 7.00pm on Monday 15th June 2020 in the Village Hall if COVID-19 restrictions permit, otherwise by video conference. Confirmation of meeting venue, method and timing would be posted on the Council website.

**There being no further business, the Chairman closed the meeting at 8.36pm**

**Signed ..... Date 15th June 2020**