



Minutes of the Meeting held on Monday 20th May 2019

Present

Chairman Cllr D Pengelly

Members

Cllr. A French Cllr. Mrs J Greville Cllr.T Giddy Cllr.A Hawke Cllr. N Jolliff Cllr. P Lightfoot
Cllr. Mrs A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

In Attendance

Mr G Sharpe (Clerk)

1 ELECTIONS AND DECLARATIONS OF ACCEPTANCE OF OFFICE

- 1.1 Election of Chairman Cllr Lightfoot took the chair and sought nominations for the office of Chairman.
- **0475 RESOLVED to re-appoint Cllr. D Pengelly as Chairman for the coming year**
 - Proposed by Cllr. Sharpe, seconded by Cllr. French, resolution carried
- 1.2 Election of Vice-Chairman. The Chairman thanked the Vice Chairman, Members of the Council and the Clerk for their hard work and support over the last year. The Chairman then sought nominations for the office of Vice Chairman.
- **0476 RESOLVED to re-appoint Cllr. J Greville as Vice-Chairman for the coming year.**
 - Proposed by Cllr Wakeham seconded by Cllr Jolliff, resolution carried.

1.3 Election of Committees

Full Council Committees (All members participate)

Planning	Housing
Street Lighting	Tourism
Gull Control	Rural Transport
Village Trust	

Sub-Committees (designated Members participate and report to full Council)

Finance and Internal Audit	Cllrs French, Lightfoot and Talling
Road Safety/Traffic Management	Cllrs Hawke, White, Pengelly, Jolliff and Sharpe
Couch's Foundation	Cllrs Wakeham and Talling
Village Hall	Cllrs Greville and Wakeham
Parish Works	Chairman, Vice-Chairman and Cllr. Wakeham
Media	Chairman and Vice-Chairman
Village Hall Works Committee	Cllrs Pengelly, Wakeham, Sharpe, Greville and Mr A White (VHMC)
Data Protection	Cllrs Greville, French and Wakeham

Working Groups (Nominated groups for specific projects – making reports and recommendations to full Council)

Public Toilets	Cllrs French, Lightfoot and Greville
Dog Fouling	Cllrs White, Hawke, Giddy and Jolliff

- **0477 RESOLVED to approve the composition of committees as above.**
- Proposed by Cllr. Hawke, seconded by Cllr. French, resolution carried.

2 Open Session

- 2.1 Police Report – PCSO Cocks was unable to attend but provided a written brief on crime in the Parish.
- 2.2 Public Participation. Mr I Morrall attended to speak about his planning application PA19/02151 and answered questions from Members

3 Closed Session

- 3.1 Apologies for Absence – Cllr Mrs E Hannaford CC

4 Members' Matters

- 4.1 Declarations of Interest – Cllr Pengelly declared an interest in Item 8.1 regarding an update on PA19/02151. He left the room during discussion of this item and did not take part in the discussion or vote. Cllr Greville declared an interest during item 10 when the cleaning contract was raised. She left the room immediately and did not take part in the discussion. There was no vote on this item.
- 4.2 Dispensations – No new dispensation requests.
- 4.3 Gifts and Hospitality - Nil.

5 Minutes of the Meetings held on 15th April 2019

- **0478 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Lightfoot, seconded by Cllr. Wakeham, resolution carried.

6 Matters Arising from last Meeting's minutes

Item 5 – There had been no response to a second letter to Old Bridge Surgery. The practice Manager was away for the next two weeks. Clerk to pursue when he returns.

7 Finance

- 7.1 Financial Statement.
 - **0479 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202670 to 202681 inclusive, totalling £11,568.90**
 - Proposed by Cllr. Sharpe, seconded by Cllr. Wakeham, resolution carried.
- 7.2 Crumplehorn Toilet Refurbishment.
 - **0480 RESOLVED to approve the quote submitted by Mr Nick Clowes of Pelynt and to authorise associated costs.**
 - Proposed by Cllr. French, seconded by Cllr. White, resolution carried.

8 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

8.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA19/02759	Treweers Farm Lansallos	Conversion of existing attached disused barn into a dwelling house for long term private letting.	11F/0A

PA19/03385	Homeleigh Farm Polperro Road	Proposed garage for horse box lorry.	11F/0A
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Members also considered a further document submitted as part of PA19/02151, but since further documentation required by Policy 1.3 of the Polperro and Lansallos Neighbourhood Development Plan was still lacking, they could not support the application.

- **0481 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Lightfoot, seconded by Cllr French, resolution carried.

8.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting -

PA18/00926	Stores, The Warren Polperro	Conversion of fishing store into holiday let accommodation.	Refused 17/4/19
PA18/00927	Stores, The Warren Polperro	Listed Building consent for the conversion of fishing store into holiday let accommodation.	Refused 17/4/19
PA18/10013	Polyne Farm Sclerder Lane	Retrospective application for solar panels and rear lean-to potting shed.	Approved 1/5/19
PA18/10015	Polyne Farm Sclerder Lane	Listed Building Consent for retrospective siting of solar panels and reconstruction of rear lean-to potting shed.	Approved 1/5/19
PA19/00106	Sclerder Abbey Sclerder Lane	Listed building consent for replacement internal doors to building	Approved 3/5/19
PA19/02399	Miranda Cottage Little Green Polperro	Listed Building Consent to re-point the existing stonework with lime mortar and slate hang the higher-level walls to cover up concrete block-work. Re-configure the porch.	Approved 14/5/19

8.3 Enforcement matters.

- 8.3.1 One instance of what appeared to be failure to complete work in accordance with an approved planning application was to be reported the Planning Authority.
- 8.3.2 Members noted that an application for discharge of Condition 5 of PA17/11994 which included the building dump/store at Brent had been refused by Cornwall Council. There is an extant enforcement case for the Brent site which is being pursued by the Planning Authority.

9 Reports

- 9.1 Cornwall Council Report by Cllr Mrs E Hannaford - Cllr Hannaford was unable to attend the meeting but provided a written report in advance. Members questions would be forwarded by the Clerk.

10 Public Toilets – Members discussed the need for both toilets in the village to be open year-round. It was decided that more examination of the income/cost balance was warranted and also that the time to consider any revisions of opening hours should be made before the next cleaning contract review in the new year. The clerk was to place tis on the November agenda.

11 Big Green Project – The Ground Investigation Report had been received. Further discussion will now be held with Cornwall County Environmental Health Officer to determine the required strategy for dealing with potential ground contamination.

- 12 Seagull Control Programme** – The seagull control programme has been held up by the withdrawal by Natural England of the General Licence under which the programme is conducted. A special licence was granted to PCC on 29th May but this has substantially reduced the window for substituting eggs. Attempts would be made to complete the programme, but nests with chicks or hatching eggs would not be touched.
- 13 Traffic Control in the Village Centre** – Members reviewed a list of proposals aimed at improving the traffic flow around the village and reducing the number of large vehicles becoming stuck or damaging buildings. Items selected from the list would be part funded by Cornwall Council and PPC.
- **0482 RESOLVED to instruct selected works and authorise expenditure to cover costs not covered by Cornwall Council.**
 - Proposed by Cllr. White, seconded by Cllr Greville, resolution carried
- 14 Dog Fouling Working Group** – Members of the group had met with Mr K Brader, Community Protection Team Manager Cornwall Council to discuss various ways of dealing with irresponsible dog owners in the parish. The preferred option was for PCC to seek to employ its own enforcement officers trained by Cornwall Council to patrol the parish. The Clerk was to assist the Working Group to administer a recruitment and employments process to be implemented as soon as reasonably possible.
- **0483 RESOLVED to authorise the Dog Fouling Working Group to conduct the recruitment and training process for Enforcement Officers, including authorisation of annual costs up to £5,000 for implementation.**
 - Proposed by Cllr. Wakeham, seconded by Cllr Jolliff, resolution carried
- 15 Coolbeg Grass Cutting**- Members agreed to add grass cutting of the entrance to Coolbeg Close to the Killigarth Ground Maintenance order on the same basis as that conducted for the Carey Park entrance. The Clerk was to negotiate the price and amend the order appropriately.
- 16 Polean Boundary Re-alignment** – Members agreed a proposed minor realignment of the parish boundary at Polean which would now be forwarded to Looe Town Council for consideration. Once agreed, both Councils will forward applications to Cornwall Council.
- 17 Polperro Festival 2019** – Members approved a Premises Licence application from the Polperro Festival Committee.
- 18 Correspondence (circulated to members for information):**
- Clerk and Councils Direct May Edition
 - Letter from Cornwall Air Ambulance
 - Minutes of the PPG Business Forum Meeting 14th May 2019
 - Minutes of the PPG (CIC) Board Meeting 23rd April 2019
- 19 Any Other Business – For Report Only** - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.
- 19.1 Reports have been received that quad bikes involved in construction work were being driven at excessive speed on the Warren and other areas and had also ignored the No

Entry sign at the bottom of Talland Hill. The Clerk was to bring this to the notice of the Police.

20 Time, Date and Venue of Next Ordinary Meeting - This was agreed as 7.00pm on Monday 17th June 2019 in the Village Hall.

There being no further business, the Chairman closed the meeting at 9.05pm

Signed

Date 17th June 2019

DRAFT