



Minutes of the Meeting held on Monday 21st March 2022

Present

Chairperson Cllr D Pengelly

Members

Cllr. P Foster Cllr. A French Cllr. A Giddy Cllr. J Greville Cllr. P Lightfoot Cllr. A Sharpe
Cllr. A Talling Cllr. C Wakeham

In Attendance

Mr G Sharpe (Clerk) Cllr. E Hannaford CC

1 Open Session

- 1.1 Police report – No report had been received as PCSO Cocks was on leave. A report would be forwarded to Members on his return.
- 1.2 Public Participation. Mr Hunt attended to brief members on the Community Store (item 6.3).

2 Closed Session

- 2.1 Apologies for Absence – Cllr. N Jolliff Cllr. M White

3 Members' Matters

- 3.1 Declarations of Interest – Cllr Greville declared an interest in the Public Toilet Contract bid (Item 9). She left the room when this item was considered and did not participate in the discussion or vote.
- 3.2 Dispensations – No new dispensations.
- 3.3 Gifts and Hospitality - Nil.
- 3.4 Staffing Committee - Members selected four Councillors to form the staffing committee to conduct the interview and selection process for the Clerk/RFO position. Closing date for applications is 8 April and selection would be made by 24 April.
 - **0639 RESOLVED to form a staffing committee with Cllrs Pengelly, Greville, Lightfoot and Wakeham, and authorise them to conduct interviews and select the successful candidate for the post of Clerk/RFO.**
 - Proposed by Cllr French, seconded by Cllr Greville, resolution carried.
- 3.5 Location of Council meetings - Although most COVID restrictions have now been lifted, Members expressed a preference to continue meetings in the large room rather than return to the Library room if possible. The Clerk would confirm with the Warden for room bookings.

4 Minutes of the Meeting held on 28th February 2022

- **0640 RESOLVED to approve the minutes as read.**
- Proposed by Cllr Giddy, seconded by Cllr Talling, resolution carried.

5 Matters Arising from Last Meeting's Minutes (not addressed in the agenda)

Item 9 A letter had been sent to SW Ambulance regarding reliance on SATNAV. A response was awaited.

Item 13 COVID sign on the village roads. Highway had been requested to remove the signs as they are now redundant.

Item 14 Letter sent to VHMC regarding adherence to lease terms. Response awaited.

6 Finance.

6.1 Financial Statement

- **0641 RESOLVED to approve the financial statement, including expenditure from cheque numbers 203135 to 203145 inclusive, totalling £9,210.44.**
- Proposed by Cllr Wakeham, seconded by Cllr French, resolution carried..

6.2 Clerk and CEO wage increases

- **0642 RESOLVED to approve increases in the Clerk and CEO hourly rates, backdated to 1 April 2021, in accordance with the NJC pay award.**
- Proposed by Cllr Talling, seconded by Cllr Lightfoot, resolution carried.

6.3 Community Store Costs. Members considered that the community store which could house bulky items used by several organisations for village events was worthy of financial support, providing certain conditions to safeguard the expenditure of public money were met.

- **0643 RESOLVED to grant £5,000 to support the community store project, subject to the provision of proof of expenditure, security of tenure (10 years or more) and the addition of PCC to the list of users/keyholders.**
- Proposed by Cllr Wakeham, seconded by Cllr Greville, resolution carried.

7 Planning Applications – The following application for development within the Council Boundary was reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA22/01457	Annexe At Jackna-Parc Landavidy Lane Polperro	Change of use of existing annexe to annexed accommodation for family friends and holiday letting purposes.	0F/9A/2 Away

- **0644 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. French, seconded by Cllr Lightfoot, resolution carried.

Members questioned the input allegedly made by the Case Officer in the submission of this application, and the Chairman would write to the Head of Planning and Housing at Cornwall Council to seek an explanation.

7.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting: **Nil this month**

7.3 Enforcement matters. It was reported that further development was taking place at a site where an Enforcement case was already open. The new development would be reported as a new case. Members were highly dissatisfied with the result of a recent enforcement case where the Planning Authority concluded that no breach of planning law had occurred despite, in their view, that ample evidence was apparent to show that it had.

- **0645 RESOLVED to make a formal complaint to Cornwall Council about this decision.**
- Proposed by Cllr. French, seconded by Cllr Greville, resolution carried.

8 Reports

8.1 Cornwall Council Matters. Cllr. Hannaford briefed members on Cornwall Council matters and answered questions raised.

8.2 Community Enforcement Officer. Nothing significant to report.

9 Public Toilets – Members considered the bid from Mr H T M Greville for the Public Toilet operating contract to commence 1 May 2022. Cllr Greville, having declared an interest, left the meeting room during this item and took no part in the discussion or decision.

- **0646 RESOLVED to award the Public Toilet operating contract for the period 1 May 2022 to 30 April 2027 to Mr HTM Greville.**
- Proposed by Cllr. French, seconded by Cllr Sharpe, resolution carried.

10 School Crossing Issues at Brentfields – Members discussed an email from a resident who was concerned about road safety in the vicinity of Polperro Primary Academy. Members were familiar with the problems particularly at pick-up and drop-off times. They decided that a bid would be made through the Community Network Area Highways scheme to see how the situation can be improved.

11 Street Licence Application – Members approved a Street Licence Application for the Fishermen’s Choir and the Wreckers for 2022 season.

- **0647 RESOLVED to approve Street Licence Application for Fishermen’s Choir and Wreckers performances for 2022 events.**
- Proposed by Cllr. Greville, seconded by Cllr Wakeham, resolution carried

12 Community Council Risk Assessment – Councillors completed their annual review their Risk Assessment.

- **0648 RESOLVED to approve Risk Assessment Document as presented by the Clerk.**
- Proposed by Cllr. Wakeham, seconded by Cllr Sharpe, resolution carried.

13 HM The Queen Platinum Jubilee Celebrations- members of the Working Group (Cllrs Wakeham, Sharpe, Foster, Jolliff, White and Pengelly) would meet at 6.30pm on Monday 28th March in the Chapel to discuss plans.

14 Village Hall Management Working Group – A response to a letter from the Chairman was still awaited. Members also recognised that some restructuring of the current lease arrangements may be necessary and authorised funds to obtain legal advice as required.

- **0649 RESOLVED to allocate up to £2,000 for provision of legal advice on Village Hall Lease issues.**
- Proposed by Cllr. Greville, seconded by Cllr French, resolution carried

15 Correspondence (circulated to Members for information)

- Nil

16 Any Other Business – For Report Only - The Council cannot lawfully make financial decisions on items discussed under this heading. This heading is for reporting items of interest only.

16.1 Big Green . The follow-up report on Big Green contamination by John Grimes Partnership had indicated a much lower level of contamination than expected and consequently would not require remediation before Big Green was redeveloped. The Planning approval had unfortunately expired and would need to be re-applied for. The Clerk was to seek a fee proposal for this work from our architect.

16.2 Members decided the Zoom account used for remote meetings was now redundant and would be cancelled.

16.3 Cllr Sharpe reported the white “Give Way” lines at the junction of Talland Hill and the Brentfields Road had not been reinstated after recent resurfacing work. Clerk to report.

17 Time, Date and Venue of Next Ordinary Meeting – 7.00pm on **Monday 25th April 2022** in the Village Hall. This meeting would be preceded by the **Annual Meeting of Electors**.

There being no further business, the Chairman closed the meeting at 8.55pm

Signed  Date **25th April 2022**