



Minutes of the meeting held on Monday 19th March 2018

Present

Chairman Cllr D Pengelly

Members

Cllr. A French Cllr. T Giddy Cllr. Mrs J Greville Cllr. N Jolliff Cllr. P Lightfoot
Cllr. A Talling Cllr. C Wakeham Cllr. M White

In Attendance

Mr G Sharpe (Clerk)

1 Open Session

- 1.1 Police Report – PCSO Cocks was unable to attend but provided a written brief on crime in the Parish..
- 1.2 Public Participation. Nil.

2 Closed Session

- 2.1 Apologies for Absence – Cllr. A Hawke Cllr. Mrs A Sharpe Cllr Hannaford CC

3 Members' Matters

- 3.1 Declarations of Interest - None
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

4 Minutes of the Ordinary Meeting held on Monday 19th February 2018.

- **0395 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Wakeham, seconded by Cllr. White, resolution carried.

5 Matters Arising From Last Meeting's minutes

Item 6.3 Salt bin has been provided at Little Laney.

6 Finance

- 6.1 Financial Statement.
 - **0396 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202489 to 202498 inclusive, totalling £5,342.17**
 - Proposed by Cllr. Jolliff, seconded by Cllr. Lightfoot, resolution carried.
- 6.2 Review of Audit Honorarium. Members reviewed the honorarium given to our appointed auditor in view of the greater volume of financial documentation to be audited and the absence of any increase in the last four years.
 - **0397 RESOLVED to approve the ward of the auditor's honorarium of £100 from April 2018**
 - Proposed by Cllr. Wakeham, seconded by Cllr. White, resolution carried.

6.3 Provision of village name plate at Trenewan. Cornwall Council Highways had agreed that two Village signs were necessary but intended to provide only one. Members decided that, before considering funding of the other sign by the Parish, Cornwall Council should be asked for an explanation of why they would not supply both signs.

7 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA18/01563	Kiln Cottage Sand Hill Talland Bay	Building of a sunroom/conservatory to the front east facing elevation which incorporates the existing porch area	9F/0A/2Away
PA18/00926	Stores The Warren Polperro	Conversion of fishing store into holiday let accommodation.	9A/0F/2Away
PA18/00927	Stores The Warren Polperro	Listed Building consent for the conversion of fishing store into holiday let accommodation.	9A/0F/2Away
PA18/00929	Stores The Warren Polperro	Listed Building Consent for the conversion of Mawdsley's and L'Teglio's Rooms into single holiday let accommodation. Part conversion of fish cellars into additional storage and clerical office for Harbour Trust	9A/0F/3Away
PA18/01966	Treen Lansallos	Reconstruct the garage to form a new entrance with utility room at the rear and create an en-suite to existing bedroom in roof space.	9F/0A/2Away
PA18/01911	1 Hillside Talland Hill	Reconstruction of the chimney	9F/0A/2Away
PA18/01913	1 Hillside Talland Hill	Listed building consent for reconstruction of the chimney	9F/0A/2Away

- **0398 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Lightfoot, seconded by Cllr Jolliff, resolution carried

7.2 Applications Determined –Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA17/11853	Roberts Pharmacy The Coombes	Retention of UPVC windows at the rear of the property known as Roberts Pharmacy.	Approved 16/2/18
PA18/00341	Tencreek Cottage Polperro Road PL13 2JR	Proposed demolition of existing conservatory, construction of single storey extension with associated works	Approved 20/2/18
PA17/11462	Sclerder Abbey Sclerder Lane	Listed Building Consent for installation of fire detection systems, installation of fire escape lighting and signage, removal of non-structural walls.	Approved 7/3/18
PA18/01308	Wesley House Gallery Big Green Polperro	Removal of existing slate cladding to pitched roofs and re-nailing of original slates. Removal of lead over dormer roofs and relining	Approved 14/3/18

		with fibreglass.	
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7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/01923	Pendennis And Shalom Lansallos St. Polperro	Alleged internal works to Grade II listed buildings to combine two dwellings into one. Remains under investigation.
EN17/01712	Killigarth Manor Holiday Park Polperro	Alleged unauthorised works to a Grade II Listed building namely windows to front replaced with UPVC. Update – Correspondence sent to owner. Awaiting response.
EN17/01911	Sclerder Abbey, Sclerder Lane	Alleged works carried out to a Grade II listed building - Removal of original doors, replacement with new doors, unsympathetic treatment of existing doors and insertion of additional fire doors. Update - Some work now approved. Remaining elements under investigation.
EN17/02447	Baytree Cottage, The Warren,	Alleged works to a listed building – remains under investigation
EN17/02461	Land NE Of Chy Holmbrook Longcoombe Ln.	Alleged change of use of land for the siting of residential caravan and possibly some unauthorised building works underway. No Breach found – case closed 27 th Feb
EN18/00125	Talland House Talland Street	Alleged replacement of windows and render removed to a building in a Conservation Area. Case opened 22/1/18
EN18/00343	Killigarth Holiday Estate Killigarth	Alleged installation of UPVC windows contrary to a planning condition. New case opened 26/2/18.

7.4 Enforcement matters to be reported from this meeting. Nil

8 Reports

8.1 Cornwall Council Report by Cllr Mrs E Hannaford: No report was rendered this month due to extenuating circumstances.

8.2 General Data Protection Regulation (GDPR) training event. The Clerk and Cllr French briefed Members on the new legislation effective from 25 May and its effect on PCC.

- **0399 RESOLVED to appoint the Clerk as Data Protection Officer for Polperro Community Council**
- Proposed by Cllr. Greville, seconded by Cllr French, resolution carried

9 Widows Drying Ground Tenant Request – Members considered a request by current Licensee to place small decking area on Widows’ Drying Ground. They decided this was contrary to the terms of the licence and could not be permitted.

10 Public Toilets The agreed works at Talland had still not been completed. Members felt that the toilets should not be opened until this work was complete. It was decided that Cllr French would liaise with Cornwall Council, Mrs Slee and Talland Bay Café to try to reach a solution that would ensure the toilets were open for the Easter Holiday.

11 South West Coastal Path Maintenance Partnership and Local Maintenance Partnership for Public Rights of Way – Members considered Cornwall Council’s invitation to join the South West Coastal Path Maintenance Partnership and Local Maintenance Partnership for Public Rights of Way. They deemed that this would impose additional administrative burden and increased costs on this Council with no balancing benefit. They therefore declined to join the partnership.

- 12 Neighbourhood Plan** – It has now been determined that a Strategic Environmental Assessment (SEA) was not required. The draft Neighbourhood Plan is expected to be published by 10th April and public consultation would be conducted over the following six weeks. PCC Members would be briefed on the Plan on 16th April.
- 13 Big Green Project** - The Architect is still working on the drawings to bring them up to planning application standard and they will be presented to Council when ready. There is a delay in passing ownership of that part of Big Green owned by the Village Trust whilst legal representation is arranged by the Trustees.
- 14 Request for Grit Bin at Landgreek Road** – Members decided that they needed more information on the intended location for this bin before they could decide on purchase. This was to be placed on next month’s agenda.
- 15 Premises Licence for Polperro Fishermen’s Choir Concerts 2018.** This was approved.
- 16 Control of Seagulls** – Members authorised publication of posters in Cornish Times, on the website, on social media and noticeboards, advertising the seagull egg replacement programme. Details of the procedure are included for the benefit of Parishioners.
- 17 Correspondence (circulated to members for information):**
- Minutes of Polperro Harbour Trust held on 11 January 2018
 - Clerks and Councils Direct March Edition
 - Annual Report from Cornwall Rural Housing Association
 - Minutes of PPG CIC Board Meeting held on 26th February
 - Minutes of PPG Meeting held on 13th March
- 18 Any Other Business – For Report Only** - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.
- 18.1 Members agreed to the Clerk’s request to change the date of the October Meeting to Monday 8TH October.
- 18.2 CC had asked for specific proposals regarding control of large vehicles which cannot manoeuvre in the narrow village streets. The Traffic Management sub-committee will make proposals to full council at the next meeting.
- 18.3 The Clerk was to contact South West Water to find out what is happening with regard to the plan to “soften” the appearance of the Sewage Treatment Plant.
- 19 Time, Date and Venue of Next Meeting**
 This was agreed as 7.00pm on **Monday 16th April 2018** in the Village Hall. This will be preceded by the Annual Parish Meeting.
There being no further business, the Chairman closed the meeting at 9.05pm

Signed

Date.....