



## Minutes of the meeting held on Monday 19th June 2017

### Present

Chairman Cllr D Pengelly

### Members

Cllr. A French Cllr. T Giddy Cllr. J Greville Cllr. N Jolliff Cllr. P Lightfoot Cllr. A Sharpe  
Cllr. A Talling Cllr. C Wakeham Cllr. M White

### In Attendance

Mr G Sharpe (Clerk) Cllr E Hannaford CC

### 1 Open Session

- 1.1 Police Report – PCSO Steve Cocks was unable to attend but provided a written brief on local law enforcement issues and crime statistics.
- 1.2 Public Participation. Nil.

### 2 Closed Session

- 2.1 Apologies for Absence - Cllr. A Hawke

### 3 Members' Matters

- 3.1 Declarations of Interest - Cllr French 12 and did not participate in the vote. Cllr Greville declared an interest in PA17/03987 and did not participate in the vote.
- 3.2 Dispensations – Cllr French was granted a non-voting dispensation for PEG. Cllr Lightfoot was granted a non-voting dispensation for Friends of Kilminorth Woods.
- 3.3 Gifts and Hospitality - Nil.

### 4 Minutes of the Ordinary Meeting held on Monday 15<sup>th</sup> May 2017.

- **0353 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Lightfoot, resolution carried.

### 5 Matters Arising

**Item 16** Cllr White outlined the activities of the Dog Waste working group in carrying out surveys of waste disposal facilities.

### 6 Finance

- 6.1 Financial Statement.
  - **0354 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202360 to 202370 inclusive, totalling £5,725.85**
  - Proposed by Cllr. French, seconded by Cllr. Talling, resolution carried

**7 Planning Applications** – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA17/03987	Westbrook The Coombes Polperro PL13 2RH	Conversion of roof space into accommodation, new dormers and internal alterations, rear extension. Re roofing of dwelling.	9A/1ABS/1 Away
PA17/04896	Stores The Warren Polperro PL13 2RD	Conversion of fishing store into holiday let accommodation	9A/1ABS/1 Away
PA17/04897	Stores The Warren Polperro PL13 2RD	Listed Building Consent for above	9A/1ABS/1 Away

- **0355 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. White, seconded by Cllr French, resolution carried

7.2 Applications Determined –Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA17/03249	The Watchers, The Warren Polperro	Alterations to south elevation and proposed balcony	Withdrawn 17/5/17
PA17/03475	Kit Hill House Talland Hill Polperro Looe	Extension and retaining wall amendments to approval PA16/01330 including greenhouse	Approved 7/6/17
PA17/03037	Land Next To Longcoombe Lane Polperro	The creation of a new entrance into field	Refused 13/6/17

7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/01923	Pendennis And Shalom Lansallos Street Polperro	Alleged internal works to Grade II listed buildings to combine two dwellings into one. –Site visit undertaken, Planning Application and Listed Building Consent will be forthcoming.

7.4 Enforcement matters to be reported from this meeting. Members noted the white rendered finish to Molyneux Cottage on Fore Street had not been restored in accordance with the approved plan. Clerk to inform CC. Complaints has also been received about the display cabinets placed on the exterior walls of Myths and Gifts. Whilst this might infringe advertising rules in the Conservation Area, it was to be reported initially to CC highways for investigation.

**8 Reports – Cornwall Council Report by Cllr Mrs E Hannaford:**

8.1 Cllr Hannaford gave a verbal brief on Cornwall Council matters.

**9 Public Toilets**

9.1 Members were informed that the new cleaning contract was operating well with few teething troubles. An issue with Wall Gate keys was so far unresolved by Cornwall Council. An incidence of vandalism (graffiti) had occurred in Crumplehorne toilets and had been reported to the police.

**10 Neighbourhood Plan** – Cllr Lightfoot informed Members that the NDP team had now been working on the plan for two years and there remained much to be done. Current activities involved a settlement edge survey to identify which adjacent land might be suitable for development, attendance at a policy writing workshop and meeting with Cornwall Council officers. The Chairman commended the team for their continued efforts dealing with a complex issue.

**11 Section 137 Grants and Contributions to Cemeteries**

Section 137 Grants

Polperro Rowing Club	£500
Polperro Primary School	£250
Polperro Nursery	£250
Hyper-Act-Ive Drama Group	£250
Cornwall Air Ambulance	£250
Citizen's Advice Bureau	£150
Victim Support Scheme	£200

- **0356 RESOLVED that the Council, in accordance with its powers under Sections 137 and 139 of the Local Government Act 1972, should incur the aforementioned expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with that expenditure**
- Proposed by Cllr. Wakeham, seconded by Cllr. French, resolution carried

Contributions to Upkeep of Cemeteries

- **0357 RESOLVED to grant £400 to Lansallos Parochial Church Council towards the upkeep of burial grounds at Lansallos, in accordance with its powers under the Local Government Act 1972, Section 214.**
- Proposed by Cllr. White, seconded by Cllr. Talling, resolution carried

It was decided to defer any grant for support of Mabel Barrow whilst the reason for complaints about grass cutting was investigated.

**12 Allotments** – A request was received for financial assistance with legal fees from Polperro Environmental Group (PEG) to support their project to obtain suitable land from Cornwall Council to provide allotments in the Parish.

- **0358 RESOLVED to allocate up to a maximum of £2,000 towards legal fees of Polperro Environmental Group (PEG) in accordance with its powers under the Small Holding and Allotments Act 1908 Section 23.**
- Proposed by Cllr. Greville, seconded by Cllr. Lightfoot, resolution carried

**13 Big Green Project** Members agreed the next step was to amend the outline plan for the refurbishment of Big Green in accordance with the PREAPP advice from Cornwall Council with the exception of re-orientation of the shelter roof, which is to be retained as in the original drawing. Clerk to instruct Architect to proceed.

- **0359 RESOLVED to authorise S Huckstep RIBA to proceed with modification of the Big Green Plan and other items in accordance with Items 1, 2, 4, & 5 of the Architect’s fees table and to allocate funds to cover the quoted sums.**
- Proposed by Cllr. Greville, seconded by Cllr. Sharpe, resolution carried

**14 Sewage Treatment Plant – Meeting with Southwest Water** Cllr. Greville briefed members on her meeting with Southwest Water to discuss potential plans to reduce the visual impact of the Sewage Treatment Plant. Several ideas were under review and both PCC and the Harbour Trust would be consulted before any decision are made.

**15 Correspondence (circulated to members for information):**

- Minutes of Polperro Harbour Trust Meeting 1/6/17
- Letter from Local Government Boundary Commission regarding Electoral Review of Cornwall
- Letter from Mr Paul Lightfoot regarding the mud slide affecting Talland Hill properties.
- Email from Chairman, VHMC regarding heating in the Village Hall complex
- Clerks and Councils Direct May Edition
- Thank you letter from WRSAC (Cornwall)

It was decided to forward Mr Lightfoot’s letter to Cornwall Council Highways to see if any action was possible under their powers.

**16 Any Other Business – For Report Only** The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

**16.1 Defibrillator** The Clerk reported that the defibrillator at the village surgery has become defective and would need replacement. In view of the public safety issue, the Clerk was instructed to remove the defective unit and seek a new installation through the Front Line Emergency Equipment Trust (FLEET) as soon as possible. Costs were provided and expenditure would be ratified at the next opportunity.

**16.2 Big Green Shrubs** – Cllr Wakeham would report to Western Power that the shrubs were close to power lines over the river. Cllr Sharpe suggested the all of the Big Green shrubbery needed heavy pruning and was willing to volunteer for the task. Other members were also willing and it was suggested that this effort be co-ordinated with PPG. Clerk to contact PPG to see if this could be arranged.

**17 Time, Date and Venue of Next Meeting**

This was agreed as 7.00pm on Monday 17<sup>th</sup> July 2017 in the Village Hall.

**There being no further business, the Chairman closed the meeting at 9.15pm**

Signed .....

Date.....