



## Minutes of the Meeting held on Monday 20<sup>th</sup> July 2020 (Meeting held by video conference under COVID-19 Regulations)

### Present

Chairman Cllr D Pengelly

### Members

Cllr. A French Cllr. A Giddy Cllr. Mrs J Greville Cllr. A Hawke Cllr. N Jolliff Cllr. P Lightfoot  
Cllr. Mrs A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

### In Attendance

Mr G Sharpe (Clerk), Cllr Mrs E Hannaford CC

### 1 Open Session

- 1.1 No police report whilst the lockdown was in force. The Clerk briefed the crime statistics for May extracted from the D&C police web site.
- 1.2 Public Participation. Nil

### 2 Closed Session

- 2.1 Apologies for Absence – Nil

### 3 Members' Matters

- 3.1 Declarations of Interest – Nil.
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

### 4 Minutes of the Meetings held on 15<sup>th</sup> June 2020

- **0549 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Wakeham, seconded by Cllr. Talling, resolution carried.

### 5 Matters Arising from Last Meeting's Minutes (not addressed in the agenda)

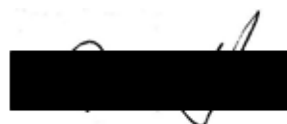
Item 13.1 Dog waste bins Lansallos. Costings had been provided by BIFFA.

- **0550 RESOLVED to approve the purchase, installation and servicing of two dog waste bins at Lansallos, including associated costs.**
- Proposed by Cllr. Talling, seconded by Cllr. Wakeham, resolution carried.

### 6 Finance.

6.1 Financial Statement

- **0551 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202859 to 202884 inclusive, totalling £9,342.95**
- Proposed by Cllr Sharpe, seconded by Cllr. Wakeham, resolution carried.



6.2 Annual Audit Process - The Clerk reported that the period for the Exercise of Public Rights to view financial documents continues until 7<sup>th</sup> Aug. No applications had been made to date.

6.3 A quote for renewal of annual maintenance contract for Wallgate hand washing machines in public toilets was considered.

- **0552 RESOLVED to accept the Wallgate maintenance contract quote CLARKC-23822 and to authorise required expenditure.**
- Proposed by Cllr. Hawke, seconded by Cllr Lightfoot, resolution carried.

**7 Planning Applications – The following application for development within the Council Boundary was reviewed and response to the planning Authority formulated.**

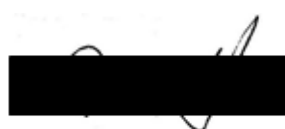
7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA20/04865	Porthallow End Porthallow	New roof dormers, front balcony and remodelling	11F/0A
PA20/05219	1&2 Coastguard Houses And 1 Coastguard Cottage Talland Hill Polperro	Replacement of roof coverings, repairs to chimneys, replacement of rainwater goods, replacement of soil system and replacement of facias and barge boards with like for like timber painted in white.	11F/0A
PA19/08582	Polperro Bay Cottage The Warren Polperro	Conversion of part of domestic outbuilding to self-contained annexe and holiday accommodation.	Further comment submitted

- **0553 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr.Sharpe, seconded by Cllr Greville, resolution carried.

7.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting –

Application	Location	Proposal	Status
PA20/02560	1 Talland View Polperro	Erection of an ancillary granny annexe	Approved 15/6/20
PA20/03204	Channel View Talland Hill Polperro	Repair and replace windows and doors to match existing and double glaze.	Approved 19/6/20
PA19/09430	Land South East Of Brackenside Landavidy Lane	Outline application for the construction of new dwelling with all matters except access reserved.	Approved 19/6/20
PA20/02949	6 Coolbeg Close Killigarth	Application for works to tree subject to TPO: A Reduction in height and radial spread by approximately 1m, branches to be pruned back to nearest suitable unions	Approved 23/6/20
PA20/03999	Lansalwys Lansallos	Demolition of rear and side conservatory extension and construction of new rear and side extension	Approved 10/7/20



7.3 Enforcement matters. It had been brought to the Council's notice that work at the rear of Daisy Cottage, the Warren, did not appear to be in accordance with approved plans. The Clerk was report this to Cornwall Council Planning for investigation.

## **8 Reports**

8.1 Cornwall Council Matters. Cllr. Hannaford CC briefed Members on matters of interest from the Ward Member's perspective. The Chairman raised concerns about the enforcement of COVID-19 regulations in some establishments/businesses. Cllr Hannaford explained that Cornwall Council had limited resources to do this although investigations were being carried out. Individual cases could not be discussed for legal reasons. Abuse of the domestic waste collection service by holiday lets was also discussed and Cllr Hannaford urged PCC to raise this at a Cornwall Council Full Council Meeting.

8.2 Community Enforcement Officer. The CEO provided a written report on his activities for the last month which was circulated to Members. The Clerk was instructed to invite Cornwall Council's Dog Welfare and Enforcement Officer to visit Polperro to gauge local conditions and offer assistance and advice to our CEO where necessary.

**9 COVID-19 Measures in Lansallos Parish** – Members considered the current measures in force and after some debate determined that there was little more that could be done by way of effective signage or precautions. All measures will be kept under review whilst the Pandemic continues.

**10 COVID-19 Hardship Fund** – Council considered the need to establish a hardship fund to assist any residents in particularly hard circumstances because of the effects of the COVID pandemic, but it was decided that there was no evidence to support the need for such a fund at this time.

**11 Village Hall Management Working Group** – It was currently planned to re-introduce some community groups such as the Guides and Brownies in to Village Hall in September, regulations permitting. Provision of suitable matting for their and others' activities would be discussed at the next meeting. The gym would not be opening for the time being due to the current COVID-19 requirements.

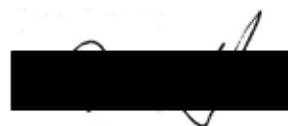
**12 Public Toilets** – The Public Toilets at Fishanbridge were now operating normally despite some early abuse of the facility which caused a number of blockages. There have been reports of people trying to access the toilets at Crumplehorn and they may need further security measures. The cleaning contractor would investigate and report back.

## **13 Correspondence (circulated to Members for information)**

- Minutes of the meeting of Polperro Harbour Trust held on 16<sup>th</sup> June 2020.
- Thank you letters received for grants and donations

**14 Any Other Business – For Report Only - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.**

14.1 Redundant Bus Shelter on Langreek Road. It has been reported that this building has been attracting unsavoury behaviour by some individuals. Members decided to look at



its conversion for other purposes or removal altogether. The Clerk will investigate and brief options at the next meeting.

- 14.2 Cllr Talling asked if another Member would be able to stand in for her at the Looe & Liskeard Community Network Panel video meeting on 24 July if she is prevented from attending by work commitments. Members would review their calendars.

**15 Time, Date and Venue of Next Ordinary Meeting**

- 15.1 Next Meeting– Members decided that it was prudent to introduce an August meeting this year. The next meeting will therefore be 7.00pm on **Monday 17th August 2020** in the Village Hall if COVID-19 restrictions permit, otherwise by video conference. Confirmation of meeting venue, method and timing would be posted on the Council website.

- 15.2 In view of the newly introduced August meeting, the September meeting will be moved from 7<sup>th</sup> September to 21<sup>st</sup> September 2020.

**There being no further business, the Chairman closed the meeting at 8.39pm**

  
Signed ..... Date 17th August 2020