



Minutes of the meeting held on Monday 16th July 2018

Present

Chairman Cllr D Pengelly

Members

Cllr. A French Cllr. T Giddy Cllr. Mrs J Greville Cllr. N Jolliff Cllr. P Lightfoot
Cllr. Mrs A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

In Attendance

Mr G Sharpe (Clerk) Cllr Mrs E Hannaford CC

1 Open Session

- 1.1 Police Report – PCSO Cocks was unable to attend but provided a written brief on crime in the Parish.
- 1.2 Public Participation. Members of the public requested, and were granted permission, to speak on issues with the Polperro Festival (Item 11) and the WW1 Commemoration (Item 18). A complaint was also heard regarding noise outside a Public House outside licensing hours. This was to be referred to the Licensing Authority for investigation.

2 Closed Session

- 2.1 Apologies for Absence – Cllr. A Hawke

3 Members' Matters

- 3.1 Declarations of Interest - None
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

4 Minutes of the Ordinary Meeting held on Monday 25th June 2018.

- **0421 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Jolliff, resolution carried.

5 Matters Arising from last Meeting's minutes

Item 14 Community Emergency plan. The CC Officer was not available until Oct. Will revisit at September meeting.

Item 20.1 No parking at Longcombe turning area CC Highways provided quote for sign which PCC will fund.

6 Finance

- 6.1 Financial Statement.
 - **0422 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202538 to 202555 inclusive, totalling £6,503.04**
 - Proposed by Cllr. Jolliff, seconded by Cllr. French, resolution carried.
- 6.2 Members considered an offer by Goodman Nash to provide Business Rate revision and recovery service in respect of Fishna Bridge Toilets.

- **0423 RESOLVED to enter an agreement with Goodman Nash for the recovery of Business Rates on a No Success No Fee basis.**
- Proposed by Cllr. Greville, seconded by Cllr. Wakeham, resolution carried.

6.3 Annual Audit Process – The Clerk informed Council that the period for the Exercise of Public Rights expired on 13 July 2018. Unaudited accounts will continue to be displayed on the website.

7 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA18/05747	Smugglers Rest Landaviddy Lane	Small glazed extension	9F/0A/1ABS/1Away
PA18/06065	Kit Hill House Talland Hill Polperro	Alterations to the south elevation together with the installation of a decked area.	7F/2A/1ABS/1Away

- **0424 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Sharpe, seconded by Cllr Lightfoot, resolution carried

7.2 Applications Determined – Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA18/04104	Barlandue Polperro Road	Construction of a new house and annexe with external works.	Withdrawn

7.3 Enforcement matters. Alleged felling of trees contrary to a Planning Condition was to be referred to the Planning Authority for investigation.

8 Reports

8.1 Cornwall Council Report by Cllr Mrs E Hannaford: Cllr Hannaford provided her report and answered Members questions at the meeting. Of particular note was that the expected Coastal Path restoration at Talland had been delayed by legal issues, but that CC was hopeful of resolving these as quickly as possible.

9 General Data Protection Regulation – The Clerk reported that he had transferred data required by the New Data Protection Act to the CALC templates to ensure compliance. He would now arrange for an initial audit by Data Protection Sub Committee.

10 Public Toilets – Members considered and agreed quotes for replacement of Wallgate units at Crumplehorn and for a service contract for Fishnabridge Wallgate units.

- **0425 RESOLVED to authorise expenditure for the replacement of the Crumplehorn Wallgate units as per quote provided by Wallgate Ltd.**
- Proposed by Cllr. Wakeham, seconded by Cllr Jolliff, resolution carried
- **0426 RESOLVED to authorise the renewal of the maintenance agreement for the Fishnabridge Toilets Wallgate units (including expenditure up to £3000 in the first year) as per quote provided by Wallgate Ltd.**
- Proposed by Cllr. French, seconded by Cllr Jolliff, resolution carried

- 11 Polperro Festival** – Members had heard complaints from some members of the public and discussed some issues that had arisen at this year’s event. It was agreed that tighter control and possibly some changes to the format might be necessary in future. These matters are to be discussed at the Festival AGM on Tuesday 11th September at the British Legion Club. The Community Council would be represented at the meeting and would consider any required measures after the AGM.
- 12 Licence Request to use Big Green for “Event Days”** – Members approved a request from PPG (CIC) to use Big Green on one or more Sundays (12pm -6pm) during the school holiday period for community-based events, subject to submission to Cornwall Council of an Event Notification Form.
- 13 Neighbourhood Development Plan** – Cllr Hannaford confirmed that the draft NDP, submitted to Cornwall Council on 13th June, had now passed CC’s legal compliance cheques. Cllr Lightfoot stated that the status of the Conservation Area Appraisal which was updated as part of the NDP process was unknown, nothing having been received from CC. He would investigate with the appropriate CC Department.
- 14 Big Green Project** – The preparation of the planning application continues. No new developments.
- 15 Dog Fouling Group** – Cllr White briefed member on the work of the group to date. It was felt that support from the CC Dog Warden was required and his attendance at a future meeting or at least direct contact with the working group would be sought.
- 16 End of WW1 Centenary Commemoration** – Members of the working group had yet to find a suitable date for their initial meeting but work was continuing in the background. It was agreed that the Community Council would arrange for a plaque to be placed alongside the War Memorial on the Rowett Institute wall. The Clerk would make initial enquiries of suppliers.
- 17 Correspondence (circulated to members for information):**
- Clerks and Council Direct July Edition
 - Duchy Defibrillators 2018 Newsletter
- 18 Any Other Business – For Report Only** - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.
- 18.1 It was reported that lamp post M072 on Landgreek Lane was permanently on. Clerk to report this to CC..
- 18.2 The new village signs for Trenewan had not yet been placed. Cllr Hannaford would investigate.
- 19 Time, Date and Venue of Next Meeting**
This was agreed as 7.00pm on **Monday 17th September 2018** in the Village Hall.

There being no further business, the Chairman closed the meeting at 9.00pm

Signed **Date**.....