



## Minutes of the meeting held on Monday 18<sup>th</sup> July 2016

### Present

Vice Chairman            Cllr. D Pengelly

### Members

Cllr. W Collings    Cllr. A Hawke    Cllr. P Lightfoot    Cllr. J Greville    Cllr. J Leftly  
Cllr. A Sharpe    Cllr. C Wakeham    Cllr. M White

### In Attendance

Mr G Sharpe (Clerk) Cllr. E Hannaford CC

### 1 Open Session

- 1.1 Police Report – No Police report.
- 1.2 Public Participation. Nil

### 2 Closed Session

- 2.1 Apologies for Absence - Cllr. A French    Cllr. D Julian

### 3 Members' Matters

- 3.1 Declarations of Interest - Nil
- 3.2 Dispensations – No new dispensation requests
- 3.3 Gifts and Hospitality - Nil.
- 3.4 Delegated Authority for August (when the Council does not meet)
  - **0289 RESOLVED to delegate authority to a quorum consisting of the Chairman, Vice-Chairman, Cllr Hawke and Cllr Lightfoot during the month of August, for Council decisions requiring action before the September meeting.**
  - Proposed by Cllr. Sharpe, seconded by Cllr. Lightfoot, resolution carried.

### 4 Minutes of the Ordinary Meeting held on Monday 20<sup>th</sup> June 2016

- **0290 RESOLVED to approve the minutes as read.**
- Proposed by Cllr.Hawke, seconded by Cllr. Wakeham, resolution carried.

### 5 Matters Arising – To update members on matters arising from the last meetings (not otherwise addressed in the agenda).

**Item 14** – Tables on Big Green Cllr. Greville has advised the owner of Polperro Bakery that this cannot be approved at the moment because of planning laws but will be considered in the future in light of proposals to refurbish Big Green.

**Item 16** Southwest water Movement of debris through village – Chair and Vice Chair are meeting with the Operations Manager and plant manager on 19 July and will report back.

## 6 Finance

### 6.1 Financial Statement

- **0291 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202261 to 202275 inclusive, totalling £4,749.47**
- Proposed by Cllr. Greville, seconded by Cllr. Lightfoot, resolution carried

6.2 Internal Financial Review – Cllr. Greville will coordinate with other Members and inform the Clerk of the date and time.

6.3 A quote received for Parish Works from L Puckey was approved

**7 Planning Applications** – The following applications for development within the Council Boundary were reviewed and response to the planning Authority formulated.

#### 7.1 Applications received and circulated to Members:

Application	Location	Proposal	Vote
<a href="#">PA16/05840</a>	25 Carey Park, Killigarth, Polperro	Single storey extension to the house.	9F/2 Away
<a href="#">PA16/03591</a>	Redundant Toilets, The Warren	Listed building consent for the change of use and alterations to redundant toilets to annex to Quarry Cottage. (Revised plan)	8F/1ABS/2 Away
<a href="#">PA16/06233</a>	Stoneacre, The Warren, Polperro	Ground floor extension to the house.	9F/2 Away

- **0292 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Collings, seconded by Cllr Sharpe, resolution carried

7.2 Applications Determined –Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
<a href="#">PA16/03554</a>	Fernhill The Coombes Polperro Looe	Demolition of the existing garage. Infilling of doors and windows Replacement of windows	Approved 22/6/16
<a href="#">PA16/04774</a>	2, 3 And 4 HillsvieW Crumplehorn PL13 2PN	Demolition of existing block walls and earth banks and construction of new retaining walls	Approved 13/7/16
<a href="#">PA16/05262</a>	Barlandue Polperro Road PL13 2JE	Retrospective application for a garage within the curtilage of the house.	Approved 13/7/16
<a href="#">PA16/05319</a>	Talland View 13 Coolbeg Close Killigarth	Works to Beech tree	Partially Approved 12/7/16

7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/00501	2 The Police House	Unauthorised Works in Conservation Area. Target resolution date 28 June -No Update

EN16/00502	The Ship Inn, Polperro	Placement of large advert in Conservation Area. Target resolution date 28 June- No update
EN16/00517	Blue Buoy Trading	Unauthorised siting of advertising boards in Conservation Area. Target resolution date 1 July- No update
EN16/00518	Builders Yard Sclerder Lane Looe Cornwall PL13 2JD	Alleged Breach of Condition 4 (occupancy restriction) of E2/01/01614/FUL; namely property being used as full time residential use, landscaping, balcony construction etc. Target resolution date 1 July – No update

7.4 Enforcement matters to be reported from this meeting- Nil. Councillor Hannaford offered to arrange for an Enforcement Officer to visit to brief Members on Enforcement procedures and legal constraints. This was agreed as being useful and will be arranged in due course.

**8 Reports – To hear and/or discuss content of reports on the following:**

8.1 Cornwall Council Matters by Cllr. Mrs E. Hannaford CC. Cllr Hannaford provided a written brief and was in attendance to answer questions from Members.

**9 Public Toilets** – The legal process of transferring the titles for the three toilets at Crumplehorne, The Coombes (Fishnabridge) and Talland Bay were ongoing. Completion of the transfer remains subject to a number of conditions yet to be met by Cornwall Council. Members had received complaints that the toilet opening times appeared more restrictive since the door charging mechanisms had been fitted. The Clerk was to contact CC to see if this could be adjusted to 24/7 operation.

**10 Traffic Regulation Order** – A modified proposal for the school area had been discussed and agreed between PCC, CC, Polperro CP school and residents’ representative and would be implemented during the school holidays. The Clerk was to seek more information on the potential costs of the Brent area TRO work.

**11 SATNAV Sign at Killigarth Junction** – Members agreed that a proposal for a new direction sign to be placed in advance of the Killigarth junction was a sound idea but still wished to attach an “Ignore SATNAV” sign to the same post. Clerk to discuss feasibility with Highways and obtain estimate of cost involved.

**12 Big Green Project** – Members agreed that it was time to restart the project to refurbish Big Green and take it to the next stage of formal planning application. The work required to achieve this was expected to be in the region of £5,000.

- **0293 RESOLVED to instruct Steve Husckstep RIBA to continue with work as per his letter of 24<sup>th</sup> March 2015 and to approve allocation of £5,000 towards the costs.**
- Proposed by Cllr. Collings, seconded by Cllr Sharpe, resolution carried

**13 Parish Council Noticeboard at Little Green** – Members considered alternative designs. The favoured design was an eco-friendly, recycled plastic design but this was considered too expensive. The Clerk was to see if a better price could be negotiated before a decision was made.

**14 Proposal to Hire Mobile Phone as Council Primary Point of Contact** – Members considered a proposal to enter a mobile phone contract for Council use. This would free up the Clerk’s personal land line and allow him to be contacted more easily. The phone could also be handed to another Council member in the Clerk’s absence. The plan proposed by the Clerk was for a 24 month contract with EE costing £22 per month (Ex VAT).

- **0294 RESOLVED to accept 24-month mobile phone contract with EE for use of the Clerk or Council Members as required for the official business of the Council.**
- Proposed by Cllr. Wakeham, seconded by Cllr Greville, resolution carried

**15 Correspondence (circulated to members for information):**

- Minutes of Polperro Harbour Trust Meeting 2 June 16
- Letter from PCC to Southwest Water regarding removal of material from Sewage Treatment Plant
- PPG What’s On in Polperro July and August

**16 Any Other Business – For Report Only** - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

- 16.1 Cllr. Sharpe reported that the Polperro Cemetery gate was falling apart and required replacing. Clerk to contact CC (again) to chase repair or replacement.
- 16.2 Members requested information on the parking enforcement effort since the zone was re-established. Cllr Hannaford would liaise with CC to obtain an update.
- 16.3 Members reported that the “closed” part of the coastal path had been illegally opened up by persons unknown by removal/ destruction of barriers. This had been reported to CC who will take action to rectify.
- 16.4 Members noted that there were a growing number of street activities (placing of signs and food preparation on the highway) which may contravene highway or environmental regulations and or endanger the public. The Clerk would issue a warning letter to those identified by members before taking any formal action with CC.

**17 Time, Date and Venue of Next Meeting**

This was agreed as 7.00pm on Monday 26<sup>th</sup> September 2016 in the Village Hall. Please note this is a week later than normal due to absence on leave of Clerk.

**There being no further business, the Chairman closed the meeting at 8.45pm**

**Signed..... Date.....**