



## Minutes of the meeting held on Monday 20 January 2014

### Present

Vice Chairman Cllr. L.Gregory

### Members

Cllr. D. Julian Cllr. R. Davis Cllr. J. Mullarkey Cllr. W. Collings  
Cllr. P. Lightfoot Cllr. C. Wakeham Cllr. J. Leftly Cllr. Hannaford(CC)

### In Attendance

Mr G Sharpe (Clerk) Mr M Alvey (CC)

### 1 OPEN SESSION

1.1 Police Report. PCSO D Evans was unable to attend but provided a report. Only one crime had been recorded this period, that of criminal damage to property which was brought to a successful conclusion.

1.2 Public Participation. This session was addressed by Deborah McCann, a Planning Consultant who briefed Councillors on an intended development in fields adjacent to Bridals Lane, including a number of affordable dwellings and also the potential donation of a portion of flat land behind the Killigarth junction Bus shelter for community recreational use. This briefing was offered as a courtesy to PCC and normal consultation procedure would follow formal application to Cornwall Council.

### 2 CLOSED SESSION

2.1 Apologies for Absence  
Cllr. D Pengelly (Chairman) Cllr. Vaughan Cllr. M. Stringer

### 3 Members Matters

3.1 Declarations of Interest. Cllr. Wakeham declared an interest in item 7.1 (Planning Application 13/11580) and took no part in the discussion thereof.

3.2 Dispensations  
No new requests

3.3 Gifts and Hospitality  
Nil

### 4 Minutes of the meeting held on Monday 16 December 2013

- 0138 RESOLVED to approve the minutes as read
- Proposed by Cllr. Collings, seconded by Cllr. Wakeham, resolution carried

## 5 Matters Arising

Killigarth LPG Tanks – Despite inspection by Cornwall Council staff there were still concerns about the safety and security of the LPG installation, particularly the one at Sand Hill which has only a wooden fence and unsecure access. Cllr Hannaford will raise these concerns with Cornwall Council Public Health and protection. To be on the agenda of next meeting for update.

## 6 Finance

### 6.1 Financial Statement

- 0139 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202044 to 202048 inclusive, totalling £6,527.63.
- Proposed by Cllr. Collings, seconded by Cllr. Mullarkey resolution carried.

6.2 Potential Government Budget Cap on Local Councils. The Clerk briefed Members on communications from Cornwall Council on the potential capping of Council Tax (and by implication Parish Precept). Whilst the Government has made no final decision, PCC would not be affected as the Precept submitted for 2014/15 remains unchanged from the current level.

6.3 Re-issue of Work Orders. The Clerk reminded Members that orders for regular Parish Works were accepted on a two-year basis in 2013/2014 and that therefore, he would re-issue the Work Orders for the 2014/15 period without further tendering.

6.4 Village Hall External Work. A quote had been received from Wanless PK for external refurbishment work on the Village Hall. After consideration of the 2 quotes received, Members opted for the Wanless PK quote.

- 0140 RESOLVED To proceed with quote from Wanless PK for Village Hall external work
- Proposed by Cllr. Collings, seconded by Cllr. Julian, resolution carried.

## 7 Planning

### 7.1 Applications Received and circulated to members

13/10505	Restgarth Residential Home, Langreek Lane, Polperro	Object (unan (8))
13/11580	Treselah, Talland Hill, Polperro	No Objections

### 7.2 Applications received between agenda setting and this meeting

13/11728	Restgarth Residential Home, Langreek Lane, Polperro	Object (unan (8))
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- 0141 RESOLVED to refer these decisions to Cornwall Council
- Proposed by Cllr. Collings, seconded by Cllr. Wakeham, resolution carried

### 7.3 Applications Determined

13/07392	Sail Locker, Landavidy Lane, Polperro	Approved 18/12/13
13/09235	Miranda Cottage, Little Green, Polperro	Approved 24/12/13
13/10314	5-8 Hillsvie, Langreek Lane, Polperro	Approved 03/01/14

#### 7.4 Current Enforcement Cases

##### 7.4.1 Charlie Wilcox Cottage, The Quay, Polperro – removal of chimney

Still no response from CC Planners. Members were concerned that it appeared that although in a Conservation Area, this matter was being allowed to pass without comment by Cornwall Council. Cllr. Hannaford explained that this was probably a matter of resources in CC which has led to prioritisation of larger issues. Notwithstanding this Cllr. Hannaford would try again to get a response from Cornwall Council.

#### 7.5 Enforcement matters to be reported from this meeting

Nil for formal report. Some Members expressed concern that the building of a Cornish Hedge around the development at Sand Hill, stipulated in the approval of Planning Application PA13/09848 did not appear to be being adhered to. Cllr. Hannaford agreed to bring this to the attention of Planning enforcement.

### 8 Cornwall Council

Cllr. Hannaford provided the latest news from Cornwall Council on issues likely to affect this community, and her report is attached. In addition there was breaking news that the provision of Mobile Libraries by Cornwall Council was under review on cost grounds. Delivery of the mobile service was by far the least cost-effective method of delivering books to the public at large and in the current financial climate may be axed. A number of alternative methods of ensuring that books can still be made available to the Community are also under consideration.

### 9 Community Magazine

Cllr. Stringer was unable to attend the meeting but provided an update via the Clerk. Three quotes for the first issue of the magazine (Peak Rock Post) had been received, within the range £375 to £454 but with differing qualities of finish. Cllr. Hannaford has also offered a contribution of £200 from the Community Chest to offset some of the cost of this initial issue. After discussion of the quotes Members agreed that in the interest of expediency and because of the small sum involved in the initial issue that the decision on which quote to accept should be delegated to Cllr. Stringer.

- 0142 RESOLVED to delegate choice of tender for the printing of the initial issue of the Community Magazine to Cllr. Stringer.
- Proposed by Cllr. Collings, seconded by Cllr. Wakeham, resolution carried

### 10 Bus Timetables

Cllr. Davis informed Members that Mr Derek Potts, a local resident had offered to compile a localised bus timetable and post them on the PCC owned notice boards around the village. This would be done when the new summer Commercial bus timetables are issued in May. The Clerk is to provide keys for the notice boards and signboard blanks to Mr Potts to facilitate this.

### 11 Flood Resilience Plan

Martyn Alvey, Flood Resilience Manager of Cornwall Council, attended the meeting to present a brief on the results of the Flood Resilience Plan Baseline Survey in

Polperro. Twenty-nine responses were received which is deemed a reasonable return given the holiday/second home nature of the at-risk properties and businesses. The survey indicated awareness of the risk and the perception of a strong community spirit in the village. The next stage is the formation of a focus group of approximately ten interested parties to meet in mid-March to formulate a 10 point plan of Flood advice to residents. This process will be assisted by the Flood Resilience Manager and his team. Martyn Alvey will provide details of those survey responders who indicated willingness to participate in Flood Resilience activities. Cllr. Lightfoot would take the lead at the local level.

## **12 Weed Treatment by Cornwall Council**

The Clerk had received information that a number of local Councils had asked Cornwall County to arrange weed treatment of their road, with the local Community Councils picking up the Bill. CC said this facility was open to all at cost price, approximately £170 per Km. Members agreed to continue to monitor the effect of lack of weed treatment during the coming year and address any problems as they arise.

## **13 Correspondence Received (circulated to members):**

- Council Tax Referendum – update from Cornwall Council
- Polperro Harbour Trust minutes – December 2013
- Guidance from MMO on storm damage repair
- E-mail to Clerk regarding street cleanliness
- Road closure Feb/Mar at Tencreek
- Friends of Kilminorth Woods Dinner

## **14 Any Other Business**

### **14.1 Public Toilets – Funding by Cornwall Council 2014/15**

Cornwall County has confirmed that funding has been secured for the financial year 2014/15 but could offer no guarantees beyond that. Members agreed provide the same level of financial contribution in 2013/14. Cllr. Hannaford further stated that it was indeed *extremely unlikely* that funding would be available 2014/15 and that it would be prudent to engage with Cornwall Council Environment team in formulating an alternative plan for the operation of the public toilets from 2015 as soon as possible. It was agreed that this would be an agenda item for the next meeting.

- 0143 RESOLVED to provide same level of financial contribution as 2013/2014.
- Proposed by Cllr. Lightfoot, seconded by Cllr. Mullarkey, resolution carried

### **14.2 Commercial Waste**

Vice Chairman highlighted a letter received from a member of the Community complaining the placing and state of commercial waste in the Little Green area. Members agreed that this was indeed a matter of concern and need to be addressed. It was decided that a site meeting with all interested parties represented was the best way forward to try to achieve a fair and proper solution. Although the businesses concerned do not use Cornwall County's contractors, Cllr Hannaford would identify a date when she and officers of Cornwall County Environment Directorate could attend in support of the site meeting. PCC would identify

and invite the other interested, including the businesses and contractor concerned once the date is known.

14.3 Community Right to Bid Scheme. Cllr. Mullarkey brought up the subject of the Community Right to Bid Scheme, which under the Localism Act 2011 gives communities the right to register an interest in publically or privately owned assets deemed essential to community's social well-being or social interests. This warranted further discussion and will be an agenda item at February's meeting.

14.4 Cllr. Wakeham expressed concern that reports of contraventions of the Conservation Area were not being followed up by Cornwall Council Planning Enforcement. Cllr. Hannaford agreed to investigate.

14.5 A number of material defects and deficiencies around the Parish were reported by Councillors, namely:

- State of road to Westcliffe Old Court. It was reported that the tarmac surface of this road, which forms part of the South Coast path, was deteriorating rapidly. Guidance from Cornwall Council on ownership and responsibility for this road was needed.
- Manhole Cover at Bridgend House has become a trip hazard after damage to the cement fairing around it during recent repair work. Clerk is to report this to South West Water.
- Road signage had suffered during the recent weather and due to ageing.

The Clerk is to take action to inform the responsible authority in each case.

14.6 Distribution of Planning Documents and general correspondence by electronic means. Cllr. Mullarkey suggested that it would be much more efficient to circulate documentation by electronic means. It was decided that we must be sure that all Councillors were both able and willing to conduct business in this way and that this should be discussed fully at the next meeting.

**15. Time Date and Venue of Next Meeting**

7.0pm on Monday 17 February 2014 in the Village Hall

**There being no further business, the Vice Chairman closed the meeting at 9.05pm.**

**Signed..... Date.....**

## **Report By Cllr Hannaford (Cornwall Council) to Polperro Community Council 20<sup>th</sup> Jan 2014**

Firstly can I wish you all a happy, health and prosperous New Year and look forward to working with you all and with the town organisation on behalf of the residents of Polperro and Lansallos Parish.

### **Floods**

The other significant event of the new year was the flooding experienced on 3<sup>rd</sup>/4<sup>th</sup> January. Thankfully Mother nature did not unleash her full wrath on Looe or Polperro and the wind backed round to SSW which helped avoid a damaging storm surge. I did contact the most vulnerable properties the day before in Polperro to issue warnings. Most took the warnings seriously and took precautions.

Now we have the first survey results from the Flood Resilience Plan pilot we can start to move forward.

### **Local Plan**

Cornwall Councillors agreed a headline figure of 47,500 homes over the next 17 years. 27,000 of this total already have planning permission and 7,000 of the total have already been built. So the figure is actually 22,500 or 1200 per annum across Cornwall.

An adopted plan will allow neighbourhood plans to move forward to referendum and ensure the policies that demand higher affordable housing contributions are adopted for example.

Further Supplementary Planning Documents are coming forward in bio diversity, landscape impact, renewable energy production and allocations. Looe Town Council is meeting this week to approve the next steps with their neighbourhood plan. I wonder if Polperro Community Council have considered joining Looe. I can confirm that St Martins Parish Council will be joining Looe. There are examples of other communities who have clustered together, these include parishes on the Rame and the Roseland. I can put you in touch with these communities if members are unsure.

### **Cornwall Council's Localism Service Funding Update**

I am pleased to announce that Cornwall Council is launching a new page on its website, providing up to date information on funding sources for community groups and businesses.

Last year, in light of a reduction in staffing levels in the localism team, production of the weekly "Funding Bulletin" was suspended. Given the popularity of this service, a review has been conducted to establish if there is a way of delivering a similar service within the reduced resources available. This review has been completed, and the result is the Funding Update.

Like its predecessor, the Funding Update will contain information on current funding streams. The information will necessarily be more concise and focused than the funding bulletin, highlighting the key opportunities available to organisations operating in Cornwall, and will be updated on at least a fortnightly basis. The Funding Update will include a link to the Grants Advice Service webpage.

This includes information on the grants advice service offered by the localism team, details of other funding websites and information sources, and a link to the Community Chest webpage.

The address for the page is: <http://www.cornwall.gov.uk/default.aspx?page=35295>

A link is provided here: <http://www.cornwall.gov.uk/default.aspx?page=35295>

### **Community Chest**

Time is running out to get your applications in to my Community Chest Fund.

Community organisations in Looe, Polperro and Polruan can apply for grants of up to £200 available for local community groups and volunteers to access. The grants aim to benefit a wide range of people and activities, such as vulnerable children or adults, young people, facilities for older people, community facilities, local environment projects, and community safety. Please contact me with your request. The application involves a simple form. The grants can sometimes help as match funding towards larger grant applications. I have already pledged £100 to Cornwall Wildlife Trust and PPG, but ask the Community Council to help publicise as the deadline of 4<sup>th</sup> February is looming.

### **Hillsview**

I met with Hillsview residents before Xmas where they raised several issues around access to their gardens, maintenance issues and parking. I have since met with the housing manager and an action plan is being produced. The recent survey of residents about providing additional parking spaces and marking out parking bays leading to Greville Walk proved inconclusive so the work will not go ahead.

### **Toilets**

Although I have approved the grant to the Council for 14/15 this is highly unlikely to be repeated. My advice is to enter into early negotiations with Cornwall Council about the future provision as experience from other locations shows that these negotiations often take longer to achieve than we all hope.

### **Waste bins**

I have taken up the case of waste bins in Little Green following a complaint from a resident. I think the best way forward if you are agreeable is for a site meeting with interested parties to try and find a solution.

For information its is the responsibility of the contractor which in the case of Polperro is not Cornwall Council. However Mike Beckett is happy to help find an amicable solution.

### **Seasonal Evening Bus Service**

I have requested the statistics for this additional evening seasonal evening bus service on the 573 from both Cornwall Council and Western Greyhound. I have also asked if Cornwall Council will continue to subsidise this route. This is the response I got.

At this time, with the pressures on the public transport budget, we cannot commit to supporting the seasonal evening bus 573. The Council has initiated a tender exercise for its supported bus network and until such time as tender prices are known (following evaluation and prioritisation, this will not be until the end of March) we do not know the level of support the Authority will be able to give to bus services.