



## Minutes of the Meeting held on Monday 20<sup>th</sup> January 2020

### Present

**Chairman** Cllr D Pengelly

### Members

Cllr. A French Cllr.A Giddy Cllr. Mrs J Greville Cllr. A Hawke Cllr. N Jolliff Cllr. P Lightfoot  
Cllr. Mrs A Sharpe Cllr. A Talling Cllr. C Wakeham Cllr. M White

### In Attendance

Mr G Sharpe (Clerk)

### 1 Open Session

- 1.1 Police Report – PCSO Cocks was unable to attend. The Clerk was to ask for a written report of any significant matters (if any) for circulation to Members. The Clerk was also to report the issue of vandalism to the Killigarth bus shelter, which is about to undergo refurbishment.
- 1.2 Public Participation. The applicant for PA19/09919 attended to answer questions on his application. Two Members of the public attended to object to this application. The applicant for PA19/10321 attended to answer questions on his application.

### 2 Closed Session

- 2.1 Apologies for Absence – Nil

### 3 Members' Matters

- 3.1 Declarations of Interest – Cllr Greville declared an interest in Item 6.2. She left the room during this item and did not take part in the discussion or vote. Cllr Jolliff declared an interest in item 7.1 (PA19/10842 and PA19/10843). He left the room during consideration of these plans and did not take part in the discussion or vote.
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

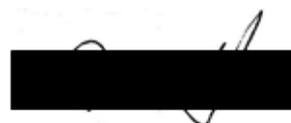
### 4 Minutes of the Meetings held on 16<sup>th</sup> December 2019

- **0515 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Wakeham , resolution carried.

### 5 Matters Arising From Last Meeting's Minutes (not addressed in the agenda) - Nil

### 6 Finance

- 6.1 Financial Statement.



- **0516 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202789 to 202799 inclusive, totalling £4,111.87**
- Proposed by Cllr. White, seconded by Cllr. French, resolution carried.

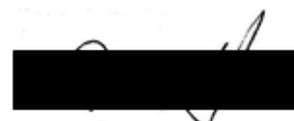
6.2 Annual review of public toilet contract. Members agreed to postpone a decision on partial closure of Fishnabridge toilets next winter whilst issues of water isolations, highlighted by the service contractor, were examined. The new bid for the revised schedule was accepted but the contractor would be asked to provide an alternative bid based on the old service agreement in case it proved impractical to partially close Fishnabridge. The contractor was also to arrange for a quote for the plumbing works necessary to enable the partial closure originally envisaged.

- **0517 RESOLVED to accept bid from H T M Greville for the revised service contract and to request alternative bid for the original service contract.**
- Proposed by Cllr. French, seconded by Cllr. Hawke, resolution carried.

**7 Planning Applications** – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA19/09919	Polventon Barn Windsor Farm Lansallos Looe	Retrospective application for rear extension and internal re-modelling.	0F/11A
PA19/10321	Penlea Landavidy Lane Polperro	Change of use of land for the siting of a shepherd's hut for holiday lettings and use as an annex.	10F/1A
PA19/10733	The Moorings Quay Road Polperro	Listed building consent for re-pointing of harbourside wall.	11F/0A
PA19/11275	Jackna-Parc Landavidy Lane Polperro	To provide temporary access	0F/11A
PA19/10842	Sunny Corner The Warren Polperro	Renewal of roof covering.	10F/0A/1ABS (Declared Interest)
PA19/10843	Sunny Corner The Warren Polperro	Listed Building Consent for renewal of roof covering.	10F/0A/1 ABS(Declared Interest)
PA19/11108	3 Longcoombe Lane Polperro	Loft conversion with dormer.	11F/0A
PA19/10966	Haven Cottage Quay Road Polperro	Replacement of three windows and lintels, like for like.	11F/0A
PA19/11226	Haven Cottage Quay Road Polperro	Listed Building Consent for replacement of three windows and lintels, like for like.	11F/0A
PA19/11010	Steward Cottage Porthallow Looe Cornwall PL13 2JB	Non Material Amendment (1) in respect of PA19/02620 dated 29th May 2019 (Erection of a replacement dwelling with associated works): Fewer	11F/0A



		roof lights, change to some external materials and slight reduction in size.	
PA19/10731	Polmary Restaurant The Coombes Polperro	Change of use of the ground floor of the restaurant to residential (living accommodation currently on first floor), to be incorporated, along with the first floor into a single permanent dwelling.	11F/0A
PA19/11143	T'Otherside The Warren Polperro	Replacement of the existing front door and the existing windows to the sitting room and front bedroom.	11F/0A

- **0518 RESOLVED to refer agreed decisions and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Greville, seconded by Cllr Lightfoot, resolution carried.

## 7.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting -

Application	Location	Proposal	Status
PA19/07953	6 Coolbeg Close Killigarth	Application for works to trees to reduce heavy branches of fir tree.	Refused 19/12/19
PA19/08118	Hill Crest Mill Hill Polperro	Listed building consent application for the removal of old cracked render, mortar, brickwork etc. Inspection of chimney as it is letting in rainwater.	Approved 6/1/20
PA19/09495	Land North Of Kilminorth Woods, Millpool, West Looe	New access pontoon and associated landscape works.	Refused 10/1/20

## 7.3 Enforcement matters. Nil

## 8 Reports

8.1 Cornwall Council Matters. Cllr. Hannaford CC provided a written brief in advance of the meeting and answered Members questions.

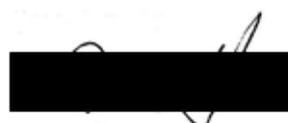
8.2 Community Enforcement Officer. The CEO provided a written report on his activities for the last month which was briefed by the Clerk.

**9 Public Toilets** – The Clerk reported that a minor Water Fitting Regulations 1999 infringement at Crumplehorn Toilets had been rectified.

**10 Big Green Project** – Awaiting further updates from John Grimes Ltd who are conducting the ground contamination and remediation studies.

**11 Neighbourhood Development Plan** – Members discussed a minor amendment to the wording of Policy 1 of the NDP. Cllr Lightfoot was to finalise the wording and forward to CC through the Clerk.

**12 Parking Enforcement Agreement Renewal**- Members discussed and agreed desired changes to the parking enforcement Service Level Agreement with Cornwall Council. These changes will be subject to Cornwall Council's resource availability.



**13 Dog Fouling Working Group** – The Working Group briefed Members on the potential costs and legal requirements of the use of body worn video cameras body. No final decision was made and the use of a body worn camera would be kept under review. The Clerk also stated that a request had been received from Looe Town Council to consider sharing the CEO. Members wished to know more detail before addressing the issue. Clerk to report back after speaking with LTC. It was proposed that the current CEO, who has been working the hours designated for the second CEO post on a temporary basis, be offered the additional hours on a permanent basis. This would obviate the need to recruit a second CEO.

- **0519 RESOLVED to offer revised contracted hours of 50 hours per month (Summer) and 30 hours per month (Winter) to the current CEO.**
- Proposed by Cllr. Sharpe, seconded by Cllr French, resolution carried.

**14 Parish Defibrillator Stations** – The new AED to be sited at the Village Hall will be installed on 3<sup>rd</sup> February.

**15 Correspondence (circulated to members for information):**

- Clerks and Council Direct – January Edition
- Appeal letter from Tanya’s Courage Trust Charity

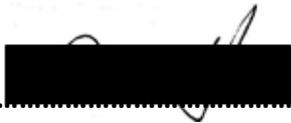
**16 Any Other Business – For Report Only** - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

16.1 It was reported that the bottom of Chapel Steps (adjacent to Adam and Eve’s) was blocked by sundry items. Clerk to report this to Cornwall Council as it was blocking a public right of way.

16.2 The Clerk reported he had applied to Natural England for a Licence to substitute seagull eggs should Council wish to repeat the programme of the previous two years.

**17 Time, Date and Venue of Next Ordinary Meeting** - This was agreed as 7.00pm on **Monday 17th February 2020** in the Village Hall.

**There being no further business, the Chairman closed the meeting at 9.01pm**

Signed ..........

**Date 17<sup>th</sup> February 2020**