



Minutes of the meeting held on Monday 15th January 2018

Present

Chairman Cllr D Pengelly

Members

Cllr. A French Cllr. A Hawke Cllr. T Giddy Cllr. Mrs J Greville Cllr. N Jolliff
Cllr. P Lightfoot Cllr. A Sharpe Cllr. A Talling Cllr. C Wakeham

In Attendance

Mr G Sharpe (Clerk) Cllr Hannaford CC

1 Open Session

- 1.1 Police Report – PCSO Steve Cocks attended to present his report on local law enforcement issues and crime statistics.
- 1.2 Public Participation. Nil

2 Closed Session

- 2.1 Apologies for Absence - Cllr. M White

3 Members' Matters

- 3.1 Declarations of Interest - None
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

4 Minutes of the Ordinary Meeting held on Monday 11th December 2017.

- **0383 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Hawke, seconded by Cllr. Wakeham, resolution carried.

5 Matters Arising From Last Meeting's minutes

Nothing to report

6 Finance

- 6.1 Financial Statement.
 - **0384 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202466 to 202480 inclusive, totalling £7,031.56**
 - Proposed by Cllr. Sharpe, seconded by Cllr. Wakeham, resolution carried.
- 6.2 The Clerk informed members that PKF Littlejohn LLP has been appointed by SAAA as external auditor from March 2018 onwards. Some minor changes to procedures may be expected at the end of the financial year.

7 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA17/11291	Seawinds, The Warren, Polperro	Replacement balcony to cottage.	1F/9A/1Away
PA17/11883	Seawinds, The Warren, Polperro	Listed building consent for replacement balcony to cottage	1F/9A/1Away
PA17/11853	Roberts Pharmacy The Coombes Polperro	UPVC windows at the rear of the property known as Roberts Pharmacy.	9F1A/1Away
PA17/11994	The Old Rectory Talland Hill Polperro	Alterations, extensions and refurbishment of a five-apartment building to reconfigure it as four apartments including alterations to the roof, single storey extension, replacement windows and doors, new and altered external steps; new boundary treatments and railings, and landscaping works.	10F/0A/1Away
PA17/12120	Great Kellow Farm Caravan Park Lansallos	Erection of shower block to serve campsite.	10F/0A/1Away
PA17/11977	Village Yokel Fore Street Polperro	Repairs to the storm damage and re-roof the front elevation.	10F/0A/1Away

- **0385 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Greville, seconded by Cllr Lightfoot, resolution carried

7.2 Applications Determined –Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
NIL			

7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/01923	Pendennis And Shalom Lansallos Street Polperro	Alleged internal works to Grade II listed buildings to combine two dwellings into one. Update – Remains under investigation
EN17/01712	Killigarth Manor Caravan Park Polperro	Alleged unauthorised works to a Grade II Listed building namely windows to front replaced with UPVC. Update – Joint site visit planned with Historic Environment Section before deciding further action.
EN17/01713	Roberts Pharmacy, The Coombes Polperro	Alleged UPVC windows installed to the first-floor front of building in a conservation area. Update – Case closed on submission of an application for REAR windows. Front windows stated to be wooden frames. Case officer will ensure this is so.
EN17/01911	Sclerder Abbey, Sclerder Lane	Alleged works carried out to a Grade II listed building - Removal of original doors, replacement with modern doors, unsympathetic treatment of existing doors and the insertion of additional fire doors. Resolution target date 5/1/18

EN17/02461	Land North East Of Chy Holmbrook Longcoombe Lane Polperro	Alleged change of use of land for the siting of residential caravan and possibly some unauthorised building works underway. New case opened 2/1/18
EN17/02447	Baytree Cottage, The Warren Polperro	Alleged works to a listed building – New case opened 21 Dec 2017

7.4 Enforcement matters to be reported from this meeting. Nil

8 Reports – Cornwall Council Report by Cllr Mrs E Hannaford:

Cllr Hannaford briefed members on a number of Cornwall Council and local issues. Of particular note were the two options for parish warding under the Electoral Review which would see either Pelynt and either Lanteglos or Duloe included in our Community Network Area.

- **0386 RESOLVED to select the Looe West, Lansallos, Pelynt and Lanteglos Community Network grouping as the preferred option under the Electoral Review proposals rather than the Looe West, Lansallos, Pelynt and Duloe grouping.**
- Proposed by Cllr. Greville, seconded by Cllr Lightfoot, resolution carried

Following a fatal, fire related incident at the Barbican recently, Cllr Hannaford also drew attention to the free fire safety advice available online on Cornwall Council’s website and a free fire safety inspection for eligible residents. Details can be found at <http://www.cornwall.gov.uk/community-and-living/cornwall-fire-and-rescue-service-homepage/keeping-safe/fire-safety/>

9 Public Toilets - The Clerk informed members that the terms of the “Provision of Services” contract were due for review before the next financial year and that he would present the necessary information and documentation to the Council at the next meeting for approval. The Public Convenience Working Group would also identify essential maintenance work to be done before the start of the season and invite some tenders for the work which can be presented at the next meeting.

10 Neighbourhood Plan – There has been little further progress over the festive season due to the holidays. There should be more to report by the next meeting.

11 Big Green Project – Members met with the architect on 8th January to go over the results of the Public Consultation and to make any adjustments deemed necessary to the outline proposal. The architect will now produce detailed plans sufficient for a planning application and will inform Council when this is complete.

12 Control of Seagulls – Cllr Greville had done considerable work to establish what can be done to assist with the control of seagulls. She outlined a plan based on that conducted in Looe over the last ten years. Council acknowledged the kind and generous assistance provided by Laura Kellaway of Looe Town Council in this work. Cllr Greville would continue to establish procedures, costs etc and would report back to Council with a proposal in due course.

13 Correspondence (circulated to members for information).

- Minutes of the Harbour Trust meeting held on 23rd November 2017
- PPG CIC Board Minutes of meeting on 19th December 2017

- PPG Business Forum Minutes of meeting on 12th December 2017
- Clerks and Councils Direct January 18 Edition

14 Any Other Business – For Report Only –

- 14.1 A parishioner had requested that a slat/grit bin be provided at Little Laney which has proved hazardous, particularly since resurfacing. The Clerk was to request that Cornwall Council to provide a bin and if this was not forthcoming to look at alternatives for provision.
- 14.2 The parking enforcement Service Level Agreement will be due renewal in April. Council confirmed their intention to renew and provided feedback for Cornwall Council.
- 14.3 Members noted that there were numbers of delivery cages accumulating in the turning area again. Cllr Hannaford would contact Highways with a view to their removal.
- 14.4 It was reported that many of the reflector posts on New Hill were leaning over and required some maintenance. Clerk to report the matter to Highways.

15 Time, Date and Venue of Next Meeting

This was agreed as **7.00pm** on **Monday 19th February 2018** in the Village Hall.

There being no further business, the Chairman closed the meeting at 8.30pm

Signed

Date.....