



Minutes of the meeting held on Monday 19th February 2018

Present

Chairman Cllr D Pengelly

Members

Cllr. A French Cllr. A Hawke Cllr. T Giddy Cllr. Mrs J Greville Cllr. Mrs A Sharpe
Cllr. A Talling Cllr. C Wakeham

In Attendance

Mr G Sharpe (Clerk)

1 Open Session

- 1.1 Police Report – No report received.
- 1.2 Public Participation. Mr Sam Armstrong of the Environment Agency attended to brief members on the intentions for repair and refitting the harbour gate this Summer.

2 Closed Session

- 2.1 Apologies for Absence - Cllr. M White Cllr. P Lightfoot Cllr. N Jolliff Cllr Hannaford CC

3 Members' Matters

- 3.1 Declarations of Interest - None
- 3.2 Dispensations – No new dispensation requests.
- 3.3 Gifts and Hospitality - Nil.

4 Minutes of the Ordinary Meeting held on Monday 15th January 2018.

- **0387 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Greville, resolution carried.

5 Matters Arising From Last Meeting's minutes

Nil

6 Finance

- 6.1 Financial Statement.
 - **0388 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202481 to 202488 inclusive, totalling £2,609.85**
 - Proposed by Cllr. Giddy, seconded by Cllr. Wakeham, resolution carried.
- 6.2 Public Toilet Contract Memorandum.
 - **0389 RESOLVED to approve the memorandum updating the public toilet cleaning contract for the next financial year at the same rate as the current year.**
 - Proposed by Cllr. Wakeham, seconded by Cllr. French, resolution carried.

6.3 Provision of Salt Bin at Little Laney.

- **0390 RESOLVED to approve the provision and maintenance of a salt bin at Little Laney.**
- Proposed by Cllr. Talling, seconded by Cllr. Wakeham, resolution carried.

7 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA18/00341	Tencreek Cottage Polperro Road PL13 2JR	Proposed demolition of existing conservatory, construction of single storey extension with associated works	8F/0A/3Away
PA17/11414	Devils Cottage Talland Hill Polperro	Elevated single storey extension to the west. Request for comment on further information supplied on this application.	8A/0F/3Away
PA18/00928	Stores, The Warren, Polperro	Conversion of Mawdsley's and L'Teglio's Rooms into single holiday let accommodation	8A/0F/3Away
PA18/00929	Stores, The Warren, Polperro	Listed Building Consent for the conversion of Mawdsley's and L'Teglio's Rooms into single holiday let accommodation.	8A/0F/3Away
PA18/01308	Wesley House Gallery Big Green Polperro	Removal of existing slate cladding to pitched roofs and re-nailing of original slates. Removal of lead over dormer roofs and relining with fibreglass.	8F/0A/3Away

- **0391 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Sharpe, seconded by Cllr Greville, resolution carried

7.2 Applications Determined –Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA17/10403	Restgarth Care Home Langreek Road Polperro	Removal of condition 9 relating to tree protection in respect of decision notice E2/03/00196/FUL	Withdrawn 25/1/18
PA17/11014	The Moorings Quay Road Polperro	Repair the roof over the second bedroom (forming part of Studio Cottage) replacing asbestos slates with reclaimed Delabole slates	Approved 19/1/18
PA17/12120	Great Kellow Farm	Erection of shower block to serve campsite.	Approved 6/2/18
PA17/11977	Village Yokel Fore Street Polperro	Repairs to the storm damage and re-roof the front elevation.	Approved 6/2/18
PA17/09558	Seaview Holiday Village Polperro Road	Extension and improvements to Seaview Holiday Village caravan park, comprising use of land for the siting of additional lodges, caravans (static and touring) and camping for holiday use.	Refused 9/2/18

7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/01923	Pendennis And Shalom Lansallos Street Polperro	Alleged internal works to Grade II listed buildings to combine two dwellings into one. Update – Remains under investigation
EN17/01712	Killigarth Manor Caravan Park Polperro	Alleged unauthorised works to a Grade II Listed building namely windows to front replaced with UPVC. Update – Letter sent to owner, awaiting response.
EN17/01713	Roberts Pharmacy, The Coombes Polperro	Alleged UPVC windows installed to the first-floor front of building in a conservation area. Update – Case closed on submission of an application for REAR windows. Front windows confirmed to be wooden frames. Case closed.
EN17/01911	Sclerder Abbey, Sclerder Lane	Alleged works carried out to a Grade II listed building - Application received for part of works. Other areas under investigation.
EN17/02461	Land North East Of Chy Holmbrook Longcoombe Lane	Alleged change of use of land for the siting of residential caravan and possibly some unauthorised building works underway. Under investigation
EN17/02447	Baytree Cottage, The Warren Polperro	Alleged works to a listed building – remains under investigation
EN18/00125	Talland House Talland Street Polperro	Alleged replacement of windows and render removed in a building in a Conservation Area. Under investigation

7.4 Enforcement matters to be reported from this meeting. Nil

8 Reports

8.1 Cornwall Council Report by Cllr Mrs E Hannaford:

Cllr Hannaford was unable to attend the meeting due to another commitment but provided a written brief. Member instructed the Clerk to raise the issues of Talland Bay Toilet repairs and traffic issues in Fore street with Councillor Hannaford.

9 **Brief on Harbour Gate Repair** – Mr Sam Armstrong of the Environment Agency briefed this during open session. Funding has yet to be finalised but is expected to be forthcoming.

10 **Review of Council Risk Assessment** – Council reviewed and approved the revised Risk Assessment document covering Council activities.

- **0392 RESOLVED to approve and adopt the PPC Risk Assessment Document dated February 2018**
- Proposed by Cllr. Wakeham, seconded by Cllr French, resolution carried

11 **Public Toilets** Agreed works at Talland had not been completed in the timescale expected, which threatened the re-opening of the toilets. Members agreed this was wholly unsatisfactory and the Clerk was instructed to contact Cornwall Council, stating that PCC would commission the work, providing Cornwall Council agreed to re-imburse PCC afterwards. A list of maintenance requirements for the village toilets had been raised but quotes had not yet been received.

12 **Neighbourhood Plan** – Strategic Environmental Assessment (SEA) screening is underway by Cornwall Council, who are expected to respond in early March. Next step is to publish the plan and arrange a six week pre-submission consultation.

- **0393 RESOLVED to request that, after the satisfactory completion of Cornwall Council’s SEA Screening process, the NDP Steering Group publishes the draft plan and initiates a community consultation for a minimum period of six weeks.**
- Proposed by Cllr. Greville, seconded by Cllr Talling, resolution carried

13 Big Green Project

- 13.1 Work continues on preparing a planning application. It was suggested that it might be beneficial to include a public drinking fountain in the design. The Clerk was instructed to consult with the architect in this idea.
- 13.2 Members agreed that Resolution 0370 of September 2017, authorising legal costs of transfer of the portion of Big Green belonging to the village trust, included the legal costs incurred by the Village Trust.

14 Control of Seagulls – Cllr Greville gave further detail on her proposed scheme and provided more detail of costs. She had also obtained the appropriate Licence from Natural England. After some debate about the extent and eligibility for this PCC sponsored scheme, it was decided that it should be open to residents and businesses alike in this first year. Registration would take place in April and further details would be made available to the public in due course.

- **0394 RESOLVED to allocate up to £2,500 for the setting up of the scheme, purchase of dummy eggs and for the employment of a contractor to undertake the nest work.**
- Proposed by Cllr. Wakeham, seconded by Cllr French, resolution carried

15 “Planning in Cornwall” Debate Invitation – Members discussed the invitation for Councillors to attend a debate on 10th March on Planning in Cornwall. The Council did not wish to send formal representation but it was left to individual councillors to attend in a private capacity if they so wished.

16 Correspondence (circulated to members for information):

- Minutes of Polperro Harbour Trust held on 11 January 2018
- Minutes of PPG CIC Board meeting held on 6th February 2018
- Letter from Polperro Chapel regarding removal/reduction of front wall.

17 Any Other Business – For Report Only -

- 17.1 Members discussed a busking request for Big Green during the summer. The Clerk would respond suggesting they contact the Festival Committee.
- 17.2 Polperro Chapel had written to PCC requesting advice on a potential planning issue. The Clerk was to direct them to Cornwall Council as the Planning Authority.
- 17.3 An ice hazard, possibly due to blocked drains on New Road had been noted. Clerk to report to CC Highways for action.

18 Time, Date and Venue of Next Meeting

This was agreed as **7.00pm on Monday 19th March 2018** in the Village Hall.
There being no further business, the Chairman closed the meeting at 9.05pm

Signed **Date**.....