



Minutes of the meeting held on Monday 20th February 2017

Present

Chairman Cllr. D Pengelly

Members

Cllr. A French Cllr. J Greville Cllr. A Hawke Cllr. D Julian Cllr. J Leftly Cllr. P Lightfoot
Cllr. A Sharpe Cllr. C Wakeham Cllr. M White

In Attendance

Mr G Sharpe (Clerk)

1 Open Session

- 1.1 Police Report - PCSO Steve Cocks was unable to attend but provided a written brief on crime in the parish.
- 1.2 Public Participation. Nil.

2 Closed Session

- 2.1 Apologies for Absence - Cllr. W Collings Cllr. E Hannaford CC

3 Members' Matters

- 3.1 Declarations of Interest - Nil
- 3.2 Dispensations – No new dispensation requests
- 3.3 Gifts and Hospitality - Nil.

4 Minutes of the Ordinary Meeting held on Monday 16th January 2017

- **0324 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Hawke, seconded by Cllr. White, resolution carried.

5 Matters Arising

Item 6.2 Trenewan Defibrillator Funding. The project is progressing with quotes being sought for electrical and other work. The Clerk will issue cheques in accordance with Resolution 0320 on receipt of invoices.

Item 14.2 BBC Repair Workshop Programme – St John's clock was declined as a project as being beyond the programme timescale. An alternative project of renovating the old Smugglers Museum sign, recently returned to the village, was accepted and is under way.

6 Finance

- 6.1 Financial Statement.
 - **0325 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202321 to 202328 inclusive, totalling £2,354.59**

- Proposed by Cllr. Sharpe, seconded by Cllr. Greville, resolution carried

6.2 The Clerk presented bids from current contractors for Parish Works contracts and Ground Works for 2017 and 2018. The bids were examined, deemed reasonable and approved.

- **0326 RESOLVED to approve bids for Parish Works and Ground Works**
- Proposed by Cllr. French, seconded by Cllr. Julian, resolution carried

7 Planning Applications – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA17/01224	Land NW Of The Bungalow, Trenewan, Lansallos Cornwall	Erection of Bungalow and garage	10F/1Away

- **0327 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. French, seconded by Cllr Julian, resolution carried

7.2 Applications Determined –Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA16/11134	Trenewan Cottage Lansallos PL13 2QD	Alterations and extensions to two cottages to form one house	Approved 16/1/17
PA16/11103	Quarry Cottage The Warren Polperro	Additional window on the NE elevation and enlargement of the window on the SW elevation.	Approved 6/2/17
PA16/11104	Quarry Cottage The Warren Polperro	Listed Building Consent for above	Approved 6/2/17

7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/01923	Pendennis And Shalom Lansallos Street Polperro	Alleged internal works to Grade II listed buildings to combine two dwellings into one. – Work stopped, site visit to be undertaken late Jan/early Feb
EN17/00303	An Gwella, Brentfields Polperro	Alleged erection of concrete block wall and fence panels placed on top of wall - overall 10 - 12ft high. Case opened, under investigation.

7.4 Enforcement matters to be reported from this meeting- Nil.

8 Reports – Cornwall Council Report by Cllr Mrs E Hannaford:

8.1 Cllr Hannaford was unable to attend the meeting but provided a written report which was circulated to Members.

9 Public Toilets

9.1 The Clerk reported that there had been no update on Tenancy at Will for the two toilets at Crumplehorne and Fishnabridge and that the disputed bill was still under discussion with Cornwall Council. A meeting of all parties was arranged for 10th March

to resolve the issue. A meeting of the Public Convenience committee was also arranged to produce an “Invitation to Tender” package to service the toilets in future.

9.2 Members considered two quotes received for legal work required for provision of a contract with any contractor selected to operate the toilets in future. The quote by Furse Sanders of Looe was selected and the Clerk was to so instruct the solicitor.

- **0328 RESOLVED to accept the quote of Furse Sanders and appoint Furse Sanders to act in preparation of the Toilets contract.**
- Proposed by Cllr. French, seconded by Cllr Sharpe, resolution carried

10 Neighbourhood Plan – Cllr Lightfoot informed Members that work on analysing the responses to the NDP questionnaire were progressing. Other work concerned how the Conservation Area affects the harbour and the conduct of a local assessment of holiday and second homes in the parish. The NDP had requested copies of the Cornwall Local Plan to assist in their work.

- **0329 RESOLVED to authorise purchase of six copies of the Cornwall Local Plan at a cost of £60.**
- Proposed by Cllr. Julian, seconded by Cllr. Greville, resolution carried

11 Traffic Regulation Order – The Clerk Informed Council that a draft Service Level Agreement for enhanced enforcement was expected shortly.

12 Big Green Project

12.1 The Architect and Cost Consultant had now met on site. A cost estimate of the current plan was in preparation and would be forwarded to Members on receipt.

12.2 The question of sub-letting part of Big Green for commercial use before the refurbishment project takes place, in order to generate income that will help support and maintain the Green was discussed. Legal issues around ownership and lease conditions appeared to mitigate against this although it will remain under review. Members considered that the Village Trust should be consulted on all aspects of the Big Green project. The Clerk is to arrange a meeting.

13 Devolution of Big Green and Loading/unloading zone - Members considered a proposition by Cornwall Council to devolve the CC-owned part of Big Green and the Loading/unloading zone be devolved to PCC as a package. Members agreed that devolution of the loading/unloading zone would bring no benefit to the community and would indeed bring additional costs in maintenance and enforcement charges. to be devolved. They therefore declined this offer, whilst still welcoming devolution of the Big Green section. Clerk is o so inform Cornwall Council.

14 Memorial Bench - Mrs Christine Hipperson had requested to sponsor a memorial bench for her late husband, to be placed in the village. Members were aware of the immense amount of time and effort that Martin Hipperson had put into the village family history project, and as a mark of gratitude and respect, that, should Mrs Hipperson welcome it, PCC would cover the cost of this memorial bench (approximately £500).

- **0330 RESOLVED to authorise placement of the memorial bench and (subject to the agreement of Mrs C Hipperson) to cover the cost.**

- Proposed by Cllr. Wakeham, seconded by Cllr. Lightfoot, resolution carried

15 Devon and Cornwall Community Watch Association(DaCCWA) Members discussed a letter from DaCCWA requesting information of local Neighbourhood Watch and Community Watch schemes. The Clerk was instructed to reply with any relevant information.

16 Correspondence (circulated to members for information):

- Minutes of Polperro Harbour Trust Meeting on 5th January 2017

17 Any Other Business – For Report Only - The Council cannot lawfully make decisions on items discussed under this heading. This heading is for reporting items of interest only.

17.1 The Clerk advised Members of the process for standing for re-election. Nomination packs would be available on 20th March. Further information is available from the Cornwall Council Web Site.

17.2 Cllr White had received a request from members of the Parish for the Parish Council to provide dog waste bag dispensers in the village. This was to be placed on the agenda for the next meeting.

18 Time, Date and Venue of Next Meeting

This was agreed as 7.00pm on Monday 20th March 2017 in the Village Hall.

There being no further business, the Chairman closed the meeting at 8.25pm

Signed..... Date.....