



## Minutes of the meeting held on Monday 15th December 2014

### Present

**Chairman** Cllr. Lightfoot - The Vice Chairman was delayed by traffic. Cllr Lightfoot was elected as Chairman for the purpose of this meeting.

### Members

Cllr. J. Mullarkey Cllr. C. Wakeham Cllr. P. Vaughan Cllr. R. Davis  
Cllr. D. Julian Cllr. L. Gregory Cllr. J. Leftly Cllr. A. French

### In Attendance

Mr G Sharpe (Clerk)

### 1 OPEN SESSION

1.1 Police Report - PCSO Dave Evans was unable to attend but provided a written report on crime in the Parish.

1.2 Public Participation. Nil.

### 2 CLOSED SESSION

2.1 Apologies for Absence

Cllr. D. Pengelly Cllr. W. Collings Cllr. Hannaford(CC)

The Vice Chairman was delayed by traffic and Cllr Lightfoot was elected as Chairman for the purpose of this meeting.

### 3 Members Matters

3.1 Declarations of Interest. Cllrs Vaughan and French, whilst not having a Registerable Interest *per se* in the PA14/11281 Solar Panel application, announced that they would abstain from any vote on this issue.

3.2 Dispensations. Members heard a dispensation request from Cllr French which met with no objections. The Clerk duly approved the dispensation, as authorised under PCC Resolution 0051.

3.3 Gifts and Hospitality. Nil

### 4 Minutes of the meeting held on Monday 17th November 2014

- **0194 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Vaughan, seconded by Cllr. Wakeham, resolution carried.

### 5 Matters Arising

**Item 11** The Flood Resilience Leaflets have now been received and distributed.

## 6 Finance

### 6.1 Financial Statement

- **0195 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202131 to 202136 inclusive, totalling £1602.40.**
- Proposed by Cllr. Julian, seconded by Cllr. Mullarkey, resolution carried

6.2 2015/2016 Precept Budget Setting. The Clerk presented figures reflecting a 10% increase in the Precept over last year, as agreed at the last meeting. Members reconsidered this, however, in light of an arising need to fund a new Traffic Regulation Order (see item 14) which would cost approximately £5,000. This figure was added to the Precept requirement which was then finalised at £56,608.

- **0195 RESOLVED to set the Precept for 2015/16 at £56,608**
- Proposed by Cllr. Julian, seconded by Cllr. Mullarkey, resolution carried

## 7 Planning Applications

### 7.1 Applications received and circulated to members:

Application	Location	Proposal	Vote
PA14/11281	Nampara, The Warren, Polperro	Installation of Solar Panels	6A/3 ABS
PA14/10821	12 Hillsvie, Langreek Ln, Polperro	Demolition of wall, replace with new retaining wall	9F
PA14/10797	Restgarth Residential Home	Retention of two Biomass Flues	8A/1 ABS

### 7.2 Applications received between agenda setting and this meeting

Application	Location	Proposal	Vote
PA14/11301	Land Adj to 1 Longcoombe Lane	Construction of House & outbuildings	9F
PA14/10850	Tregavithick Cottage, Trenewan	Single storey extension	9F

Comments supporting the decisions were conveyed to the Clerk

- **0196 RESOLVED to refer these decisions and comments to Cornwall Council**
- Proposed by Cllr. Wakeham, seconded by Cllr. Mullarkey, resolution carried

### 7.3 Applications Determined –To report status of Planning Proposals

Application	Location	Proposal	Status
PA14/09280	Land West of Carey Park	Communications Mast	Approved 24/11/14
PA14/06071	Sunny Corner, the Warren	Retention of Replacement Windows	Approved 14/11/14
PA14/07598	Warren House, The Warren	New Conservatory	Approved 4/11/14
PA14/09898	Land at Longcoombe Lane	New dwelling and Barn	Refused 4/12/14
PA14/09782	Marthas Cottage, Fore Street	Replace windows like for like	Approved 10/12/14
PA14/09156	Marthas Cottage, Fore Street	Listed building consent for above	Approved 10/12/14

#### 7.4 Current Enforcement Cases – To report status of extant Enforcement cases.

Case No	Location	Subject - Status
EN13/00324	Charlie Wilcox Cottage, The Quay, Polperro	Removal of Chimney – Original Case closed on transfer to new Case Officer -New Case EN14/02123
EN14/01436	Restgarth, Langreek Rd.	Erection of Steel Chimneys - Case closed as new retrospective Application received by Cornwall Council.
EN14/01793	5 Brentwartha, Polperro	Works in excess of planning permission (decking) - No change

7.5 Enforcement matters to be reported from this meeting- Nil

### 8 Reports

8.1 Cornwall Council – Cllr Hannaford was unable to attend but forwarded a written report. A copy of the report is attached.

- 9 **Big Green Proposals** - Members discussed a letter from Mr S Huckstep RIBA, outlining the next steps in the project. Representatives of the Council were needed to meet with the architect to refine the plan ready for pre-planning application consultation. Several Members volunteered and the Clerk was directed to arrange the meeting. The Pre-planning application would require a fee of £300.
- **0197 RESOLVED to approve the expenditure of £300 for the pre-application consultation fee**
  - Proposed by Cllr. Gregory, seconded by Cllr. Julian, resolution carried

10 **Neighbourhood Plan** Cllr Vaughan stated that initial discussions with local interest groups and individuals indicated a consensus to support the formulation of a Neighbourhood plan. Whilst there was more work to do, a Public Meeting in the first quarter of next year was considered a likely avenue to achieve greater public understanding and commitment to the process. In the meantime it is intended to add a Neighbourhood Plan page to the website to help spread the word.

11 **Local Housing Need** – Members discussed the offer of Mr N Marsden, Principal Development Officer to conduct a local housing needs survey for the Parish. After discussion, Members decided that it was not necessary at this time, but might be more usefully conducted at a future date, particularly if the Neighbourhood Plan is taken up.

12 **Community Engagement** This item was combined with item 13 below.

13 **Parish Newsletter** Cllr French highlighted a lack of communication avenues with the parishioners and suggested one means to improve this was by producing a low cost Newsletter which could be distributed primarily by email, but also with a number of copies placed in strategic pick-up points around the village (Post Office, surgery etc). The Newsletter was to be placed on the agenda for the next meeting, when Cllr French would provide a draft format of the Newsletter.

14 **Turning Circle Parking** - Following discussions and a meeting with Mr Adrian Drake of CORMAC (on behalf of Cornwall Council Highways), it was determined that the Traffic Regulation Order (TRO) for Polperro required revision. This could be done at a

cost of approximately £5,000 which the Community Council would have to meet. Whilst still intending to challenge Cornwall Council on the requirement for this to be funded by the parish, Members agreed to cover the cost in the first instance to ensure the new TRO is produced in the shortest reasonable timescale.

- **0198 RESOLVED to approve the expenditure of £5000 for the production of a new TRO**
- Proposed by Cllr. Gregory, seconded by Cllr. Julian, resolution carried

**15 Liskeard & Looe Community Network Panel** – Members formulated their response to questions posed by the Liskeard and Looe Community Network Panel with regard to priorities and Network panel procedures. Clerk is to pass the results of discussion to the Panel.

**16 Public Toilets** – Members again discussed ownership and operation of the public toilets following distribution of a report outlining many of the costs involved. Several members wished to hold a dedicated meeting to examine costs and options in detail and also to discuss with other parishes who have taken this route. Clerk is to arrange meeting for Monday 12 January 2015 at 1900, and also to ascertain from Cornwall Council which parishes have already taken on the running of their Public Toilets.

**17 Correspondence Received (circulated to members):**

- Letter and Booklet from CPRE concerning Neighbourhood Planning
- Minutes of the November Meeting of the Harbour Trust

**18 Any Other Business – For Report Only**

18.1 Cllr Vaughan asked if there was any progress with regard the meeting concerning the parking issue at Polperro CP School. Cllr Pengelly was not present to answer and this question was deferred to outside the meeting.

18.2 The tap in the wall at the bottom of Talland Hill was reportedly spraying water across the street. As it has been previously determined that this (spring fed) tap was the responsibility of the landowner, there was no reason to report this to Southwest Water.

**19 Time, Date and Venue of Next Meeting**

The next meeting will take place at 7.00pm on Monday 19th January 2015 in the Village Hall.

**There being no further business, the Chairman closed the meeting at 9.25pm.**

Signed..... Date.....