



## Minutes of the Meeting held on Monday 25<sup>th</sup> April 2022

### Present

**Chairperson** Cllr. J Greville

### Members

Cllr. P Foster Cllr. A French Cllr. A Giddy Cllr. N Jolliff Cllr. A Sharpe Cllr. C Wakeham  
Cllr. M White

### In Attendance

Mr G Sharpe (Clerk)

### 1 Open Session

- 1.1 Police report –PCSO Cocks attended to brief members on crimes in the parish. He warned that increased prices for oil/diesel had made these commodities targets for thieves residents should ensure their supplies were safeguarded.
- 1.2 Public Participation. Nil

### 2 Closed Session

- 2.1 Apologies for Absence – Cllr D Pengelly Cllr. P Lightfoot Cllr. A Talling Cllr. E Hannaford CC

### 3 Members' Matters

- 3.1 Declarations of Interest – Nil
- 3.2 Dispensations – No new dispensations.
- 3.3 Gifts and Hospitality - Nil.
- 3.4 Staffing Committee – The staffing committee had completed the interview process and selected Ms Laura Storey as the successful candidate. She would take up the post on 1<sup>st</sup> June 2022.

### 4 Minutes of the Meeting held on 21<sup>st</sup> March 2022

- **0650 RESOLVED to approve the minutes as read.**
- Proposed by Cllr Wakeham, seconded by Cllr Jolliff, resolution carried.

### 5 Matters Arising from Last Meeting's Minutes (not addressed in the agenda)

**Item 3.5** Location of Meetings - Members agreed to return to meeting in the Library Room in future to avoid a clash with Brownies meetings.

**Item 10** School Crossing at Brentfields - A bid had been made to the current Highways Scheme but was too late for this year's programme. Members suggested that this issue could be raised with Cornwall Council in conjunction with the school authorities directly. This Council and the Ward Councillor would support such action.

## 6 Finance.

### 6.1 Financial Statement

- **0651 RESOLVED to approve the financial statement, including expenditure from cheque numbers 203146 to 203167 inclusive, totalling £13,129.55.**
- Proposed by Cllr Wakeham, seconded by Cllr French, resolution carried.

6.2 Review of the Annual Internal Audit Report of 2021/22 Accounts. Members reviewed the report provided by PCC's Internal Auditor and were content with its findings.

### 6.3 Annual Governance Statement 2021/22.

- **0652 RESOLVED to approve the 2021/2022 Annual Governance Statement (Section 1 of Annual Return) for submission to the External Audit Authority.**
- Proposed by Cllr French, seconded by Cllr Sharpe, resolution carried.

### 6.4 Accounting Statements 2021/22.

- **0653 RESOLVED to approve the 2021/2022 Accounting Statements (Section 2 of Annual Return) for submission to the External Audit Authority.**
- Proposed by Cllr. Sharpe, seconded by Cllr. French, resolution carried

### 6.5 Appointment of Internal Auditor for 2022/23 Accounts.

- **0654 RESOLVED to appoint Mr B Jolliff as internal auditor for Polperro Community Council Accounts for the financial year 2022/23 and to recognise his work this year with an honorarium of £100**
- Proposed by Cllr. Sharpe, seconded by Cllr. Jolliff, resolution carried

**7 Planning Applications** – The following application for development within the Council Boundary was reviewed and response to the planning Authority formulated.

#### 7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA22/02600	Pleydon Meadow Talland Hill Polperro	Single-storey rear extension	8F/0A/3 Away
PA22/02513	The Cuddy Talland Street Polperro	Listed Building Consent to install solid wall insulation (fitted internally) along with the loft insulation and installation of high heat retention storage heaters throughout the property.	8F/0A/3 Away
PA22/03504	Lanhael House Langreek Road Polperro Cornwall	Replacement of existing debris screen with improved screen providing larger effective screening area together with new access steps to working platform and stream channel bed.	8F/0A/3 Away
PA22/03683	Lanhael House Langreek Road Polperro	Proposed replacement of windows and doors	8F/0A/3 Away

- **0655 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
  - Proposed by Cllr. French, seconded by Cllr Giddy, resolution carried.
- 7.2 Applications Determined - Report on the status of Planning Proposals decided by Cornwall Council since the last meeting: **Nil this month**
- 7.3 Enforcement matters. Members raised three potential breaches of planning rules or policies in the Conservation Area. The Clerk was to report these to Cornwall Council for investigation.
- 8 Reports**
- 8.1 Cornwall Council Matters. Cllr. Hannaford was unable to attend the meeting but provided a written report. Members questions on the report would be forwarded by the Clerk.
- 8.2 Community Enforcement Officer. The CEO provided a written report to the Council members.
- 9 Public Toilets** – Nothing significant to report.
- 10 HM The Queen Platinum Jubilee Celebrations-** Plans for celebration events were progressing. Contributions were to be sought from businesses to help with the costs.
- 11 Village Hall Management Working Group** – The Village Hall Management Committee was to hold its Annual General Meeting on Thursday 28<sup>th</sup> April. All were welcome to attend.
- 12 Correspondence (circulated to Members for information)**
- Nil
- 13 Any Other Business – For Report Only - The Council cannot lawfully make financial decisions on items discussed under this heading. This heading is for reporting items of interest only.**
- 13.1 A fee estimate from our Architect for the Big Green Planning application resubmission was accepted.
- 13.2 Correspondence had been received regarding the establishment of a heritage art exhibition in the Chapel, and requesting assistance with the costs. Members were in favour of this initiative and any contribution of funds would be considered at the next meeting.
- 13.3 Polperro Rowing Club had requested to use Big Green for the temporary stowage of boat trailers during the Regatta to be held on Sunday 3 July. This was approved.
- 13.4 Cllr Sharpe reported that the rain water trough adjacent to the cemetery gateway had been removed during the recent repair work. As this was used by visitors to water their floral tributes, Cornwall Council would be asked for this to be reinstated.
- 13.5 The Big Green streetlights were still not functioning. To be reported again to Enervio.

13.6 The “access only” markings on Fore Street next to Nanny Ducks were virtually invisible. This was to be reported to highways for repair as soon as possible.

**14 Time, Date and Venue of Next Ordinary Meeting – 7.00pm on Monday 16th May 2022 in the Village Hall. This will be the Annual Meeting of the Council.**

**There being no further business, the Chairman closed the meeting at 8.45pm**

Signed ..... Date 16<sup>th</sup> May 2022