



## Minutes of the meeting held on Monday 10th April 2017

### Present

Chairman Cllr. D Pengelly

### Members

Cllr. W Collings Cllr. A French Cllr. J Greville Cllr. A Hawke Cllr. D Julian Cllr. P Lightfoot Cllr. A Sharpe Cllr. C Wakeham

### In Attendance

Mr G Sharpe (Clerk) Cllr. E Hannaford CC

### 1 Open Session

- 1.1 Police Report – PCSO Steve Cocks attended to provide a brief on local law enforcement issues and crime statistics.
- 1.2 Public Participation. Nil.

### 2 Closed Session

- 2.1 Apologies for Absence - Cllr. J Leftly Cllr. M White

### 3 Members' Matters

- 3.1 Declarations of Interest - Cllr Greville declared an interest in Item 6.3 and left the room during discussion and voting on this item.
- 3.2 Dispensations – No new dispensation requests
- 3.3 Gifts and Hospitality - Nil.

### 4 Minutes of the Ordinary Meeting held on Monday 20<sup>th</sup> March 2017.

- **0335 RESOLVED to approve the minutes as read.**
- Proposed by Cllr. Sharpe, seconded by Cllr. Hawke, resolution carried.

### 5 Matters Arising

**Item 8** Cllr Hannaford would investigate if there was value in a site meeting with Adrian Drake of CC Highways.

### 6 Finance

- 6.1 Financial Statement.
  - **0336 RESOLVED to approve the financial statement, including expenditure from cheque numbers 202338 to 202342 inclusive, totalling £7,622.00**
  - Proposed by Cllr. Sharpe, seconded by Cllr. Collings, resolution carried

- 6.2 Employer Discretions Policy of Local Government Pension Scheme. A draft policy had been produced with the kind assistance of similar organisations, notably St Cleer Parish Council, and was reviewed by Members.
- **0337 RESOLVED to approve and adopt the Discretions Policy as circulated to the Members without amendment.**
  - Proposed by Cllr. Collings, seconded by Cllr. French, resolution carried
- 6.3 Public Toilets Management and Cleaning Tender. Members discussed the merits of each tender and selected that offered by Mr T Greville, subject to some conditions. Start date will now be determined by negotiation with Cornwall Council. It was further resolved to set up an account with Alliance Southwest for the supply of consumables.
- **0337 RESOLVED to award the contract to Mr T Greville subject to inclusion of money collection and banking service for the toilets within the bid price quoted and to the furnishing of the certificate of Public Indemnity Insurance to the Clerk prior to undertaking any duties under the contract.**
  - Proposed by Cllr. Collings, seconded by Cllr. Lightfoot, resolution carried
  - **0338 RESOLVED to authorise the set up an account with Alliance Southwest to supply consumables for the Public Conveniences to be administered by the Clerk.**
  - Proposed by Cllr. French, seconded by Cllr. Sharpe, resolution carried
- 6.4 The Clerk briefed the Members of the progress of the End of year Accounts process. The period for the Exercise of Electors' Rights will be from 6<sup>th</sup> June to 17<sup>th</sup> July.
- 6.5 Members considered a request for financial assistance from the Women's Rape and Sexual Abuse Centre (Cornwall).
- **0339 RESOLVED to authorise a donation of £150 to the Women's Rape and Sexual Abuse Centre (Cornwall) under Section 137 of the Local Government Act 1972.**
  - Proposed by Cllr. Sharpe, seconded by Cllr. Greville, resolution carried
- 6.6 Establishment of Pension Scheme for PCC employee(s). Cllr French briefed Members on the requirement to adopt a workplace pension scheme now that changes to the Clerk's contract made him eligible for auto enrolment under employment law. A number of schemes were examined, and the Local Government Pension Scheme was selected.
- **0340 RESOLVED That all employees of Polperro Community Council shall be members of the Local Government Pension Scheme if, in any particular case, the individual makes written request to the Council and the Council agrees that request.**
  - Proposed by Cllr. French, seconded by Cllr. Lightfoot, resolution carried
- 7 Planning Applications** – The following application for development within the Council Boundary were reviewed and response to the planning Authority formulated.

### 7.1 Applications received and circulated to Members:

Application	Location	Summary of Proposal	Vote
PA17/03015	Brent Lodge Brentfields Polperro Looe	Single storey extension to house.	7F/2 Away/2ABS
PA17/03249	The Watchers The Warren Polperro	Alterations to south elevation and proposed balcony.	9A/2 Away

- **0341 RESOLVED to refer agreed decision and/or supporting comments to Cornwall Council**
- Proposed by Cllr. Sharpe, seconded by Cllr Lightfoot, resolution carried

### 7.2 Applications Determined –Report on the status of Planning Proposals decided by Cornwall Council since the last meeting.

Application	Location	Proposal	Status
PA17/01224	Land NW of The Bungalow Lansallos	Erection of Bungalow and garage	Approved 22/3/17
PA17/00924	Mont St Pierre Quay Road Polperro	Two storey extension to both south and west elevations and change of associated windows	Approved 4/4/17
PA17/01292	Perro View The Warren Polperro	Conversion of existing shed into utility facility and studio with alterations to main bedroom.	Approved 6/4/17

### 7.3 Current Enforcements Cases– Report status of extant Enforcement cases.

Case No	Location	Subject
EN16/01923	Pendennis And Shalom Lansallos Street Polperro	Alleged internal works to Grade II listed buildings to combine two dwellings into one. –Site visit undertaken, Planning Application and Listed Building Consent will be forthcoming.

7.4 Enforcement matters to be reported from this meeting- Nil.

## 8 Reports – Cornwall Council Report by Cllr Mrs E Hannaford:

8.1 Cllr Hannaford provided a report to Councillors and the meeting or provide a report on Cornwall Council matters. Of particular note was a plan to enable remote areas to receive improved broadband service in areas deemed unreachable by the fibre-optic system.

## 9 Public Toilets

9.1 A quote had been received from G4S for the money collection and banking service for the public toilets. This was deemed too expensive and the issue has now been resolved anyway by inclusion in the Public Toilet service contract.

9.2 Member of the PC Working Group stated that an expected site meeting with Cornwall Council at Talland Toilets had not occurred. The Clerk is to investigate why this is so.

- 10 Neighbourhood Plan** – Cllr Lightfoot informed Members that there were now mixed messages coming from Cornwall Council regarding the need for a Landscape Character Assessment. A meeting would be arranged to resolve this.
- 11 Big Green Project** – The Clerk reported that the Cost Consultant report had been delayed because of illness. Our Architect was chasing and this could be expected soon.
- 12 De-cluttering of road signage** – Cllr Hawke reported that he had removed most of those signs already agreed with Highways and he was near completing a list of others that would require further negotiation with. The Chairman thanked him for his efforts so far.
- 13 Provision of Dog Waste Bag Dispensers** – This item was raised by Cllr White at the end of February’s meeting, but he was unable to attend tonight. Item moved to May’s agenda.
- 14 Correspondence (circulated to members for information):**
  - Minutes of Village Hall Management Committee 28<sup>th</sup> Feb 2017
  - Letter from WRSAC (Cornwall) (Agenda Item 6.5)
  - Minutes of The Harbour Trust meeting held on 2<sup>nd</sup> March 2017
- 15 Any Other Business – For Report Only** - This heading is for reporting items of interest only. - Nil
- 16 Time, Date and Venue of Next Meeting**  
This was be agreed as 7.00pm on Monday 15<sup>th</sup> May 2016 in the Village Hall. This will be the first meeting of the newly elected Council.

**There being no further business, the Chairman closed the meeting at 8.20pm**

**Signed** .....

**Date**.....